

DCC Meeting Summary: September 9, 2009

The DCC reviewed suggested revisions from department chairs to the draft guidelines for formal affiliation of faculty and for formation of Curriculum Committees. Suggested changes to the first document include adding language about the possible affiliation of faculty and staff from centers and institutes and from Heller and IBS, and about the rationale for any affiliation (that is, to assist the affiliated department/program in achieving its educational mission), as well as clarifying that affiliating faculty do not have voting rights in a department/program. Department chairs also suggested that the responsibilities of Curriculum Committees include attention to the curriculum for associated minors and graduate programs, and course rotation and scheduling. The revised documents will be posted soon in draft form on the Dean of Arts and Sciences website, and reviewed by Interdepartmental Program chairs at a meeting in the next few weeks.

The DCC also began reviewing data prepared for the CARS Committee (e.g., undergraduate enrollments sorted by department and school). A new table representing enrollment data over the last three academic years will be prepared.

The Committee discussed the general process for reviewing overall success in achieving the CARS objectives, and for reviewing the CARS recommendations for target faculty numbers by department. It was agreed that Departments should be asked to describe their progress on the CARS processes (e.g. affiliation of faculty, streamlining of curriculum, strategies for low enrollment classes) as part of the annual curriculum/budget planning process. The Dean will draft proposed instructions to Chairs for this purpose, to be reviewed by the Committee at the next meeting.