

Committee for the Support of Teaching  
Monday, September 26, 2011  
3:30 – 5:00 p.m.  
Board of Trustees Conference Room, Irving

- I. Committee for the Support of Teaching Overview
  - A. Mission
  - B. Rotation of membership
  - C. Schedule of committee-sponsored or related activities
    - 1. “Teaching at Brandeis” Dinner - Thursday, September 8, 2011
    - 2. New Faculty Orientation
    - 3. University Prize Instructorships
    - 4. Teaching Evaluation summaries
    - 5. Midterm Course Feedback Forms (including online access)
      - a. Midterm Grades due: Monday, October 24<sup>th</sup>
      - b. Announcement on: Wednesday, October 5<sup>th</sup> or Tuesday, October 11<sup>th</sup>?
    - 6. Walzer/Brandeis Teaching Awards
    - 7. Teaching Workshops
      - a. “Teaching International and/or ESL Students: Oral Communication Skills” - Tuesday, September 20, 2011 at 12:00pm
      - b. “Teaching Global Issues” - Monday, October 3, 2011 at 12:00pm
      - c. “Experiential Learning in the Humanities” - Tuesday, October 18<sup>th</sup> at 12:30pm
      - d. “Writing as Transformation”
      - e. “Research on Teaching”?
- II. Possible 2011-2012 Issues/Initiatives
  - A. Suggestions from committee members: What are the most important teaching issues to address in 2011-2012?
  - B. Updates
    - 1. Revision of the Course Evaluation
    - 2. Spring 2011 Course Evaluation Completion Rate
    - 3. Reminder to faculty of Form for Faculty Supervising Undergraduate Teaching Assistants with Grading Responsibilities
    - 4. Junior Faculty Teaching Mentors
    - 5. Teaching with Technology Subcommittee
    - 6. August Letter to Faculty Regarding First-Year Student Interaction
    - 7. September Letter to First-Year Students Regarding Interaction with Faculty
  - C. Spring Peer Classroom Observation Initiative?
  - D. New Initiatives to Connect Faculty to First-Years
  - E. Teaching International Students
- III. Appointment of CST members to committees
  - A. Selection Committee for the Editor of Student Senate Course Evaluation Guide
  - B. Selection Committee for Walzer/Brandeis Teaching Awards

**Attachments:**

Course Evaluation Completion Rate	August Letter to Faculty Regarding First-Year Student Interaction
Course Feedback Memo	September Letter to First-Year Students
List of Committee Members	Form for Faculty Supervising Undergraduate Teaching Assistants
September 20 <sup>th</sup> Workshop Flyer	New Course Evaluation Form
October 3rd Workshop Flyer	

**Distribution:**

Margeaux Auslander	Adam Cohen	Stephen Hum	Jason Pontrello	Malcolm Watson
Alwina Bennett	Irina Dubinina	Peter Kalb	Dawn Skorczewski	David Wedaman
Susan Birren	Maura Jane Farrelly	Cory Elizabeth Nelson	Tess Suchoff	Elaine Wong
Elizabeth Brainerd	Kim Godsoe	Dan Perlman	John Wardle	