

Call For Proposals, Fall 2009: Departmental Grants Available for Anthropology Graduate Students

The Anthropology Department has funds available to support graduate student research and other professional activities. Proposals for 2009-2010 academic year projects should be submitted to the mailbox of Elizabeth Ferry, Director of Graduate Studies, no later than **Monday, November 2, 2009**.

Selection Criteria and Procedure: The faculty will review the proposals and determine both the number of grants and the stipend size. Approval of the proposal by the student's advisor (**indicated by signature on the cover sheet**) is a pre-requisite for submission.

Applications will be evaluated in light of contribution of the project to the applicant's degree program, the feasibility of the project, and the clarity of the proposal. **By and large, priority will be given to proposals in the following order (from higher to lower priority):**

- pre-dissertation research visits to the field (to develop the basis for full research and grant proposals)
- travel for use of collections or data acquisition
- language training necessary for the completion of doctoral research
- master's paper research project (students must apply to GSAS first)
- travel to academic conferences at which the student is presenting a research paper (Please note: Students must first apply to GSAS for conference travel funds. The department will consider support for conference travel not covered by GSAS.)
- other activities: including travel to academic conferences at which a student is not presenting, rental of research equipment, and expenses related to dissertation preparation

In the event of heavy demand, consideration will be given to those who have not previously received funds. If a student has an outstanding incomplete, this may be taken into consideration.

In most cases, funds will be provided on a reimbursement basis, following the university travel and business expenses policies. Original receipts are required, and expense reports must be submitted within 45 days of return from travel.

Proposal Format: applications should be 1-2 pages and must include:

- description of the project or activity (attached cover sheet is **REQUIRED**)
- explanation of how the project will contribute to the student's degree program, dissertation research or professional development
- timetable for accomplishing the work
- budget (Please note: If you are requesting per diem, please detail your request.)
- Indication of funding received or requested for this project, specifying the funding agency, date and amount received. (see cover sheet)
- Human subjects information

Your advisor's signature, indicating approval of the proposal, is required on the cover sheet.

Grant recipients must submit a 250-word report on their project, including a final accounting of funds, no later than three (3) months following completion.

Revised 10/16/2009

Departmental Funds Proposal Cover Sheet
Department of Anthropology

Applicant Name:

Title of Project:

Summarize your research objective (in no more than one sentence):

Location of Project:

Budget Itemization (list major categories and amounts for which funds are requested. You may attach a separate sheet):

Other sources of funding (University-wide or outside sources) received or requested for this project (amount and date):

Departmental funds received, amount and date (for this project or another):

Project description: (Please respond to each question in order—no more than 2 pages total—attached to this cover sheet.)

1. Describe your research question/objective—what is the focus of this project?
2. How does your research build on existing scholarship?
3. What evidence will you need to collect to answer your research question?
4. How will this project contribute to your dissertation (or MA paper)?
5. What is the timetable for completion of this project?

Does this project involve human subjects? yes / no

If “yes” please note fund allocation is contingent of IRB approval. A copy of your IRB application must be attached to this application.

Signature of academic advisor indicating approval of this proposal:

_____ Date: _____