Anthropology Department Research Fund: Fieldwork Report and Checklist (Sociocultural)

Each graduate student who receives Anthropology Department research funds is expected to submit a brief report using the below checklist within a month of returning from the field/completing fieldwork.

Fieldwork summary checklist:

Title of research project: ____________________________________________________

Location(s) and dates of research: _____________________________________________

Participant Observation Research
Describe briefly the sites and nature of participant observation research:

Interviews
Number of participants recruited: ____________________________________________

Formal interviews conducted: _____________________________________________

Informal open-ended conversations conducted: ___________________________

Everyday Conversations and/or Events Attended
Describe briefly the kinds of everyday conversations you carried out with people related to your project (in the markets, on the streets, on public transportation, while meeting new people, while socializing or attending events, etc.), and the insights you gained from these interactions. (Be sure to make note of all such relevant conversations and interactions on a daily basis.)

Media, Public and Web Discourse and Textual Analyses
Describe briefly the relevant media and public discourse and texts (e.g., from newspapers, editorials, television reporting, popular magazines, billboards, websites, blogs, online support groups, films, brochures, etc.) you heeded and gathered data from while in the field:

Other
What other kinds of fieldwork data did you gather and analyze while conducting fieldwork?

Budget
Were there any discrepancies between your projected budget and actual expenses? You will need to submit an expense report on-line with receipts in order to get reimbursed.

In addition:
- Please plan to be in touch with your advisor/s periodically throughout the research process.
- If you find you are having difficulty recruiting research subjects or accessing fieldwork sites, it is especially important to be in touch with your advisors to seek advice and, if necessary, to decide upon alternative sources of data.
- You may also wish to keep a detailed record of daily happenings that are not necessarily directly related to your topic (such as general field notes on the weather, food, experiences, etc. which can often be significant for the ethnographic narrative) and/or a personal journal.
Anthropology Department Research Fund: Fieldwork Report and Checklist (Archaeology)

Each graduate student who receives Anthropology Department research funds is expected to submit a brief report using the below checklist within a month of returning from the field/completing fieldwork.

Fieldwork summary checklist:

**Field and/or Laboratory Research**
Title of research project: _____________________________________________________

Type of research conducted: ____________________________________________________

Location(s) and dates of research: _______________________________________________

Formal/informal open-ended conversations conducted: ____________________________

**Description of Methods (e.g., Excavation, Laboratory Analyses)**
Describe briefly the methods of research:

**Media, Public and Web Discourse and Textual Analyses**
Describe briefly the relevant media and public discourse and texts (e.g., from newspapers, editorials, television reporting, popular magazines, billboards, websites, blogs, online support groups, films, brochures, etc.) you heeded and gathered data from while in the field:

**Professional Development**
List archaeological and/or museum visits, conferences, lectures or other similar professional development activities in which you participated or which you attended in the course of your field/laboratory season.

**Community / Collegial Engagement**
Describe briefly the specific networking ties carried out with people directly or indirectly related to your project—such as in local communities, at universities and institutes (experts, scholars, peers), in the course of excavations—and the insights you gained from these connections.

**Other**
What other kinds of fieldwork data did you gather and analyze while conducting fieldwork?

**Budget**
Were there any discrepancies between your projected budget and actual expenses? You will need to submit an expense report with receipts in order to get reimbursed.

**In addition:**
- Please plan to be in touch with your advisor/s periodically throughout the research process.
- *If you find you are having difficulty conducting the planned research, it is especially important to be in touch with your advisors to seek advice and, if necessary, to decide upon alternative methods or sources of data.*