1. Spring, Junior Year: The student prepares for FA96a, the first semester of the Honors Thesis project in the coming year, initiating discussions with the faculty member who will serve as the principal advisor for the thesis (if) when the student is accepted for the honors program.

2. September 2017, Senior Year: A student must have an average of 3.0 in Fine Arts courses and Department approval before registering for FA96a. The Fine Arts Department faculty member, in consultation with the Chair, forms an honors committee of 3 faculty members. The student’s principal advisor will serve as the head of the committee. This committee will guide the student throughout the year.

3. Mid-September (before first FA Department meeting): Student prepares a brief thesis proposal, ready for the department review and approval of the Honors project.

4. Mid-Term, Fall Semester: Deadline for submission by the student to the thesis advisor of the final version of the honors proposal (written document). Copies of this proposal will be sent to the other members of the honors committee after approval by the chairperson.

5. Mid-Year, End of Fall Semester 2017: Deadline for submission by the student to the thesis advisor of:
   a. Bibliography
   b. Detailed written outline of the thesis
   c. A written draft of one chapter of the thesis.
   The advisor will review, give feedback and may decide to circulate these documents to the other members of the committee. A grade will be sent to the registrar.

6. Spring Semester 2018: Mid-Term – February: A meeting of the student and honors committee, convened by the thesis advisor, will take place. In this meeting, the thesis will be discussed and any problems connected with it shall be examined. The date for this meeting should be sent to the Dept. Chairperson, who may attend. A substantial amount of the thesis text should be in rough draft form (1/3 to 1/2) by early March 2018.

Note:
Midterm recess: Monday, February 19 – Friday, February 23, 2018
Passover/Spring recess: Friday, March 30 – Friday, April 6, 2018
7. Turn in the final rough draft of entire thesis to primary advisor by Friday, April 13, 2018.

8. Spring Semester, at the beginning of final examination week: Oral defense of the thesis by the student before honors committee, followed by the meeting of the honors committee to determine the recommendation for and level of honors (Honors, High, Highest) by majority vote. N.B. – letter grade for 2nd semester Honors Thesis (*FA 96b) due to Registrar by April 30, 2018.

Note: A student electing to complete his/her course work before the second semester of his/her senior year should advance this schedule by one semester.