

Calendar for *Bulletin* and *Course Schedule* Submissions for 2008-2009

December 3, 2007

Course Schedule

- Deadline for submission of *Course Schedule* information, including block requests for fall 2008 and spring 2009.
- Deadline for the final adjustments to spring 2008 *Course Schedule*, due to the results of October/November registration -- mount additional sections, cancel courses for cause and for enrolling fewer than 8 students, modify enrollment limits to accommodate excess demand.

Bulletin

- Deadline for departmental submission of Round 1 2008-09 *Bulletin* changes.

January 25, 2008

Bulletin

- Registrar posts corrected *Provisional Bulletin for 2008-09* on the web for department/program review.

February 13, 2008

Course Schedule

- Deadline for changes to fall 2008 offerings. Courses active on this date will be available for March /April registration; departments are expected to offer in the published blocks all courses that enroll 8 or more students. Deadline for approved changes to the University Requirement attributes of courses.

Bulletin

- Deadline for departments to return to the Registrar any corrections and additions to the 2008-2009 *Bulletin* text – Round 2.

April 11, 2008

Bulletin

- Deadline for the addition to the *Bulletin* of any new majors, minors, programs, or requirements approved by the UCC-Round 3. **Any new or modified requirements submitted after this date will not take effect until the 2009-2010 *Bulletin*.**

April 30, 2008

Course Schedule

- Deadline for adjustments to the Fall 2008 *Course Schedule* prompted by the results of March/April registration-- mount additional sections, cancel courses for cause and for enrolling fewer than 8 students, modify enrollment limits to accommodate excess demand.
- Final adjustments to courses for registration in June/July for new first-year students.

May 1, 2008

New Student Registration Handbook

- Deadline for department and program information to be included in the *New Student Registration Handbook*, which is mailed to all new first-year students prior to summer registration. The most recent version of this publication can be reviewed online at www.brandeis.edu/registrar/newstudent_guides/handbook.pdf for fall start, and www.brandeis.edu/registrar/newstudent_guides/handbook_midyear.pdf for January entry.
- Deadline for revisions of placement tests and other information to be posted for new first-year student registration. See www.brandeis.edu/registrar/newstudent.html for most recent version.

Bulletin

- Last day for departments and programs to edit the faculty listings which appear in the front sections of the *Bulletin*.

August 15, 2008

Course Schedule

- Registration opens for graduate and undergraduate students.

October 1, 2008

Course Schedule

- Deadline for changes to spring 2009 offerings. Courses active on this date will be available for October/November registration; departments are expected to offer in the published blocks all courses that enroll 8 or more students.