BRANDEIS UNIVERSITY
FACULTY SENATE

Meeting of the 2010-11 Faculty Senate

The meeting was held on September 16th, 2010 from 3:00pm-5:00pm in The Heller Building, Room G53

Present: Burt, Dibble, Flesch, Garnick, Herzfeld, Hickey, Lichtman, Meyer, Molinsky, Nandakumar, Ratner, Rosenberg, von Mering
Absent: Bishop, Hall, Morrison, Nelson, Parmentier
Guests: Keenyn McFarlane and Dean Lisa Lynch

Welcome and Introduction
The meeting began with introductions by the Senate members and a discussion of goals for the current academic year.

Dates and Agendas of Future Senate Meetings
October 21st Meeting Agenda:
• Faculty Workload Committee Report
• Block System
The Senate will continue to add agenda items by email before the October meeting.

November 18th meeting conflicted with Grad Council. We will be polling Senators about the possibility of rescheduling this meeting.

Consultation with ASAC Committee
Keenyn McFarlane and Dean Lisa Lynch joined the meeting to discuss the Administration Structure Advisory Committee. THE ASAC is an ad hoc committee set up by President-elect Fred Lawrence. With the upcoming vacancies in the offices of Provost and Student Enrollment, Mr. Lawrence saw this as an opportunity to evaluate these positions and how they might be restructured to better serve all areas of the university. The committee is charged with creating “job descriptions” for these positions as the university begins the search process. However, the committee will also be looking at other possibilities for restructuring within the senior administration structure and the possibility of creating new positions that do not currently exist. This committee will be working for the next five weeks to provide a report to Mr. Lawrence.

Some of the questions and concerns expressed to the members of the committee from the Faculty Senate were:
• Lack of faculty representation from the Humanities and Creative Arts.
• Creating clear information and reporting structure within the senior administration, with lines of responsibility that are sufficiently transparent to the university community so that consultations can be efficiently targeted.
• Idea of creating a list of “characteristics” for each position.
- Strengthening the position of the Provost as second in command to the President.
- Examining current offices that currently report to the Provost or Dean of Arts and Sciences, and whether or not those are the appropriate domains.
- Issues of interpretation of the Faculty Handbook
- The role of the Faculty Senate in the creation of the search committees.

**Faculty Survey Plan**
The Senate will be undertaking the creation of a faculty survey, as required by the faculty handbook. Tim Hickey will send out a draft to the Senate for feedback. The goal would be to release a survey within the next week.

**Afternoon Symposium in Honor of Jehuda Reinharz**
The Senate discussed possibilities for an afternoon symposium including: speakers to invite, reception ideas, and ticketing of the event.

**Ideas for President-elects Inauguration**
The Senate also discussed possibilities for activities surrounding the inauguration of the new President.

The meeting adjourned at 5:00pm.