



Brandeis University

INTERNATIONAL BUSINESS SCHOOL

IBSTalk

From the Office of Administration & Student Services

August 9, 2012

Less than two weeks to go!

Greetings from Student Services. This week we have highlighted some of the “Must-See” sights in our great city, Boston. Also, take note of some reminders about Orientation and submitting your Netbook information. At this point, you might have a few questions for us. Please do not hesitate to contact us with any concerns or thoughts. We look forward to hearing from you, and to meeting you in a few short weeks!

In this week's issue, you will find:

- Orientation Reminder
- Information on Course Enrollments
- Sign up for Orientation Workshops
- English Language Learning
- Temporary Housing opportunity
- Airport Shuttle
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Best regards from the Student Services staff,

Kate, Chris, Viola, Karen, Meredith, Matt, Pam and Echo

Orientation Reminder:

The IBS New Student Orientation will begin on Wednesday, August 22nd.

(PhD and Exchange students will begin on August 27th,

but are welcome to join us for social events on the 24th and 26th).

Please visit [our website](#) for more information, and a schedule.

Course Enrollments

If you check your Sage account, you should see the classes we have pre-enrolled you in. MA, MBA, and MSF students have been pre-enrolled in the required courses being offered this semester.

There are a few things you need to know about this:

- 1) DO NOT DROP OR TRY TO CHANGE THESE ENROLLMENTS.
- 2) Every student has at least one evening course.

3) If we did not see MICRO or STATS in your transcript, then we enrolled you in those classes. If we have mistakenly enrolled you, we can correct it when you arrive.

4) Even if you have, for example, four accounting courses in your transcript, we enrolled you in the required accounting course. If you wish to request an exemption from this requirement, it is up to you to bring that to your Program Advisor (MA = Chris; MBA = Viola; MSF = Karen). This cannot be done before your arrival.

5) If you have a particular need or request regarding your schedule, please bring this up with your Program Advisor when you arrive. We won't be able to accommodate any such requests until then.

6) There is a process for making changes to your schedule, which will be explained during Orientation.

7) If you drop or try to change a course now, Sage will not permit you to enroll in a different section. You will not be able to make the change you want.

Please be patient about making changes, there will be plenty of time when you arrive.

Sign Up for Orientation Workshops

During the second half of Orientation, all students will participate in four different workshops. Topics include:

- A. Excel
- B. Citations
- C. Career Tools
- D. Beyond Google

On Tuesday, August 28th and Wednesday, August 29th you will have a choice of which day you attend Workshops A&B (in one time bloc) and C&D (in a different time bloc). Please [CLICK HERE](#) to make a choice.

*If you have questions, please email Chris Johnson at clj@brandeis.edu.

English Language Learning

IBS will be offering a Business English and Business Writing course for all non-native English speakers. Diagnostic assessments will take place during Orientation, both in an oral and written format to assist students in evaluating their needs. The purpose of these classes is to enhance and supplement both speaking and writing to ensure best possible career placement and business school success.

Temporary Housing

We recognize that many of you may be traveling from far away, and have not yet made arrangements for your permanent housing. Others have already secured an apartment, but the lease will not permit you to arrive before September 1. In order to help out, some of our second year (returning) students are offering to host new students for a few nights in their home until you are able to make permanent arrangements.

These are the ground rules:

- This offer is extended to IBS incoming students only (no spouses, or other family members or friends)

Airport Vans

During the day on **Monday and Tuesday, August 20th and 21st**, Student Services will offer a van shuttle pick-up from Logan International Airport to Waltham (Brandeis campus). The cost of this service is \$25 per person. If you are interested, please fill out the attached form and **return it to Pam Frontino (frontino@brandeis.edu) by August 15th**.

Please be aware that space is limited. Also, if your flight is delayed, you will be required to make separate arrangements on your own. Taxis can be found at the

- You will pay your host \$20 per night that you are staying in his/her apartment.
- There are no other services (such as meals) provided.
- We ask that you **contact Matt Rocker** (rocker@brandeis.edu) **BY WED. AUGUST 15th**, to let him know if you are in need.
- If you have any special requirements (e.g. women only, non-smoking only) or if you are allergic to pets, please specify this at this time
- We will be collecting requests and will connect students as space is available.
- All guests must be out by September 1 unless you have made a private agreement with your host.

airport, and you can learn more about Boston's public transportation system [HERE](#).

Once you arrive at Brandeis, it will be your responsibility to arrange transportation to your apartment/wherever you are staying. Local taxis are available.

Special Dietary Needs?

Student Services is in the process of making arrangements for meals during Orientation. If you have any special dietary needs (e.g. kosher), please let us know as soon as possible (you can email frontino@brandeis.edu).

Purchasing a Computer

If you are looking to purchase a computer for use during your studies at BIS, you should be aware that Brandeis offers a discount to students on laptops and desktops (Apple and Dell). [CLICK HERE](#) For more information. If you purchase a computer through Brandeis, make sure to have it shipped to your Brandeis address:

Your name
MS 032
415 South Street
Waltham, MA 02453

Reminder: Send us your Photo!

Shortly after you arrive at Brandeis, you will each receive a "Netbook", which is our version of a pictorial student guide. Each student (first and second years) as well as staff and faculty are pictured in this book, so that it becomes much easier to get to know everyone in the IBS community. In order to streamline the process, we'd like to ask you to submit an electronic copy of a passport-like photo showing just your face (head and shoulders). Please keep in mind that these photos need to be professional and of you alone. Additionally, we ask that you fill out the form attached to this email, so that we can match it with your photo.

Please send the photo and the completed form to: Matt Rocker (rocker@brandeis.edu) **as soon as possible**. If you have any questions, feel free to contact Matt. Your cooperation with this process is greatly appreciated.

[Click here to view last year's Netbook.](#)

Go Shopping with GSA

The Graduate Student Association (GSA) is sponsoring buses to the Arsenal Mall in Watertown, MA (about 10 minutes from campus) on Friday, August 24th and Saturday, August 25th. Buses will leave from in front of the Spingold Theater (on campus) on Friday at 5pm and at 6pm to go to Target and Arsenal Mall. They will leave on Saturday at 4pm, 5pm, and 6pm to go to Target and Arsenal Malls. Buses will return to Brandeis on the half hour beginning at 6:30pm on Friday and 5:30pm on Saturday. The last bus from Target is at 9:30pm. There will be no charge for this shopping excursion.

On Sunday, September 2nd (Labor Day Weekend), grad students can sign-up for a trip to the Natick Collection (a very large Mall about 20 minutes west of Waltham). Buses leave Brandeis at 11am and return at 4pm. Shop, have lunch, see a movie. Students will have the opportunity to sign up at the Graduate Center, Kutz Hall (main floor across from the Registrar) and reserve a seat on the bus for \$2.

Discount tickets to the Framingham AMC theaters (adjacent to the Mall) are available in the Graduate Student

Center, Kutz Hall.

Sights and Scenes around Boston

Jump in a car, or grab a ride on the train and within a few minutes you're in the city of [Boston](#). Boston was the premiere American city during the 17th, 18th, and 19th centuries when it was commonly known as the "Hub of the Universe." Today, Boston remains an appealing destination with its many universities and as an important financial center. With its constant influx of students, it is a diverse and young city. Small streets and compact neighborhoods make Boston a "walking city", where everything is easily accessible on foot. However, if you travel to Boston's neighboring towns, such as Cambridge, Brookline, or Brighton, or if you just get sick of walking, you may want to hop on the "T", which is the city's main subway system. (Go to [Massachusetts Bay Transportation Authority](#) for subway map, fares and schedules). Whatever your tastes or hobbies, Boston offers something for everyone: great dining, a lively arts and [theatre scene](#), a world-class [orchestra](#), sports, and much more.

Here are just a few "must-sees" that illustrate Boston's rich history, culture, and unique character:

- [Freedom Trail](#)
- [Fenway Park](#)
- [Museum of Fine Arts](#)
- [Prudential Malls](#)
- [Newbury Street](#)
- [Downtown Crossing](#)
- [Sam Adams Brewery](#)

We also suggest the following:

- Visit the North End section of Boston for some delicious Italian food.
- Take a tour of Boston on a Duck Tour
- Take a stroll through the Boston Common and Public Gardens.
- Experience Boston's active nightlife

IBS Social Networking:

