

Student Computer Cluster

DON'T SAVE ANYTHING ON THE COMPUTERS!

Please do not save anything on the computers that you want to keep. Approximately every 6 weeks, the IBS Technology Department performs maintenance on all of the cluster computers. In doing so, anything that is on the computer hard drive will be erased.

STUDENT ID CARD/WHOCARD

- The Brandeis WhoCard is the "student identification card" that can be used as a dining card, debit card (with WhoCash) and library/computer cluster card (ie - printing, copying, etc). It can be used at all Dining Services locations for meal plans, point plans and debit plans (WhoCash) and at the university libraries for printing purposes and to check out books.
- Putting WhoCash on your card allows you to use it as a debit card in the university bookstore, the university copy center and in most laundry rooms.
- The WhoCard also provides necessary door access throughout the campus. Please note that door access is regulated through the Department of Public Safety. If you have questions or concerns regarding door access, contact Public Safety at (781) 736-5000.
- Lost ID cards should be reported immediately by calling (781) 736-4230. Replacement ID cards are available at the Campus Card Office during normal business hours.
- The fee for replacing a lost ID card is \$10; it may be paid by cash, check, WhoCash, or billed to Sage. If an ID card is unusable due to normal wear and tear, it will be replaced free of charge at the Campus Card Office when the damaged card is turned in.
- Undergraduate students, graduate students, faculty and staff can purchase WhoCash:
- Online with a credit or debit card.
 - With cash or check at the Campus Card Office during regular business hours:
 - Monday through Friday between 9 a.m. and 4 p.m.

SOFTWARE ON THE COMPUTERS

Windows 7 - *Windows 32 bit operating system*

7 Zip - *open and create Zip Files*

Adobe Acrobat 9 Pro - *read and create PDF documents*

Adobe Photoshop Elements - *for editing photos*

Barra Aegis 4.0.1 - *portfolio analysis*

CRSP Compustat - *database of financial, statistical and market information*

Google Earth - *interactive world map of satellite imagery*

Mathematica - *computation, modeling, simulation, visualization, development, documentation, and deployment*

MATLAB - *a numerical computing environment and fourth generation programming language*

Microsoft Office Proofing Tools - *a collection of editing technologies that enable users to proof Office documents in more than 50 different languages*

Microsoft Office Enterprise 2007 - *full MS Office suite*

Microsoft Silverlight - *for viewing next-generation rich multi-media web content*

Mozilla Firefox - *web browser*

Oracle IRM Desktop/Sealed Media - *for viewing protected documents*

Windows Movie Maker – *for editing video*

QuickTime - *for viewing video content*

Real Alternative - *for viewing video content*

SPSS for Windows - *statistical and data management software program*

Stata - *statistical software*

Symantec AntiVirus

StratSim Marketing - *marketing simulation*

Windows Internet Explorer 8 - *web browser*

Windows Media Player - *for viewing video content*

- **PRINTING**

When you click "Print", a dialog will come on the screen (see below). Make sure the printer name says "IBS Cluster". Next, choose the number of copies you want to print and click "OK".

Next, the following screen prompt will appear (see below). In the first box, type in your User Name. In the second box, type in a name (called a "print job name") of your choosing (this can be anything you want as this is the name you will use to retrieve your specific print job at the printer station) and click "Print".

To print, go to the printer station and move the mouse to get to the Login screen. Next, type in your username. Next, swipe your Brandeis ID card through the card reader and follow the onscreen instructions . Next, type in the "print job name" that you used when you sent it to the printer.

- **COPYING**

To use the copier, swipe your Brandeis ID card through the reader and follow the onscreen instructions.

At the copy machine, place your documents on the scanner, select the number of copies you want and press "Start"(see below).

