To: University Doctoral Students  
From: Jessica Basile, Director of Graduate Student Affairs  
Date: January 9, 2018  
Subject: Provost Dissertation Fellowship

The Provost, acting on recommendations from the Dean of the Graduate School of Arts and Sciences, the Dean of the Heller School and the Dean of the International Business School, is making funds available to doctoral students for dissertation related research expenses, especially travel, incurred from July 1, 2017 to June 30, 2018.

A university doctoral student with an approved dissertation proposal (ABD) may apply by submitting the attached form that contains the following information to the Office of Graduate Student Affairs:

- The purpose for which the funds have been or will be spent for dissertation research by June 30, 2018;
- If you have already incurred dissertation expenses for the specified time period (7/1/17-6/30/18), you can include copies of your receipts with your application. Otherwise, no receipts are necessary;
- An itemized list of expenses on a separate spreadsheet;
- A signed letter of support from the chair of your dissertation committee. This letter may be sent or emailed directly to the director, Jessica Basile, or given to the applicant in a sealed and signed envelope.

Applicants must indicate if they have applied for or received any other funding.

Housing and meals are not eligible for reimbursement.

Expenses incurred before June 30, 2018 for activities planned after that date are also eligible for reimbursement.

The Provost and the Deans are pleased to be able to extend this support for the important research and scholarship conducted by the university’s doctoral students.

Applications are due in the Office of Graduate Student Affairs (MS 207) by Thursday, March 22, 2018.
CONFIDENTIAL

Provost’s Dissertation Fellowship

Name:
Program:
Mailing Address:

Year entered Ph.D. program:
Date Prospectus Accepted:
Expected Date of graduation: Email:

*Social Security Number:

*Citizenship:

Explain below or on an attached sheet the need for travel or research related expenses and the relation of these expenses to your dissertation research. Include an itemized budget and specific details regarding any other funding applied for and/or received.

*Necessary to process payment.

Total Expenses to be reimbursed (attach receipts): $______________________

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Provost’s Dissertation Fellowship

Letter of Recommendation from Dissertation Chair

(This letter may be sent or emailed directly to Jessica Basile, Director of Graduate Student Affairs, MS 207 by Thursday March 22, 2018, or returned to the applicant in a sealed and signed envelope.)

Student’s name: _____________________________________________________

Faculty member’s name: ______________________________________________

Faculty member’s signature: ___________________________________________

Please give a candid assessment of the candidate’s work and describe how this award would aid progress on the dissertation.