

## ***HBI Scholar-in-Residence Guidelines – Fall Semester 2012***

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The HBI Scholar-in-Residence Program provides scholars, artists, writers and communal professionals the opportunity to be in residence at Brandeis University while working on significant projects in the field of Jewish women's and gender studies. Residences range from one month to a full academic semester.

### **II Program structure**

The accepted program recipient(s) will receive a monthly stipend to support her/his research. In addition, recipients will receive (shared) office space at the Women's Studies Research Center at Brandeis University and access to all available Brandeis University resources.

Recipients (may) have the opportunity to present their research to the Brandeis community, depending on the length of residency. SIRs also contribute to the HBI's Donna Sudarsky Memorial Working Paper Series.

### **III Eligibility Requirements**

There are no eligibility requirements. Applications (in English) from outside the United States are welcome. Open to applicants regardless of gender or religion.

### **IV Application Requirements**

Please submit each of the following items:

- a) Letter of introduction with your preferred dates of residence
- b) Project abstract
- c) Project proposal (500 – 1000 words)
- d) Literature review (if appropriate)
- e) Curriculum Vitae
- f) Three professional letters of reference
- g) Writing sample (10 page maximum)
- h) Three suggested topics for a public and/or academic lecture (*note that these are only tentative topics and may be changed if deemed appropriate by both the HBI and the scholar.*)

### **V Submitting Proposals & Deadline**

A. MAIL TWO HARD COPY PROPOSALS TO:

Debby Olins  
Program Manager  
The Hadassah-Brandeis Institute  
MS 079  
Brandeis University  
Waltham, MA 02454-9110

B. Proposal MUST also be sent AS AN E-MAIL ATTACHMENT IN MICROSOFT WORD to:  
dolins@brandeis.edu

C. **Deadline: Arrival at HBI Offices by 5pm, Thursday, February 2, 2012**

**EACH PROPOSAL MUST BE COMPLETE AND FOLLOW THE PROPOSAL GUIDELINES.  
INCOMPLETE PROPOSALS WILL NOT BE ACCEPTED.**