Displaying Video or Computer Sources

1. At the Instructor Station. Push DOWN on the black system controller to access controls. Touch the screen to begin.
2. Press the **PC** (or any source) button to turn on the display system. The projector will take over a minute to warm up. *No controls will function during warm up.*
3. After the warm up, you can select any source using the appropriate buttons. *(Buttons illuminate when active.)* It’s recommended to wait a few seconds between input selections.
   - Press the **PC** button to display the installed Instructor PC. *There are courtesy USB ports on the front of the Instructor PC or on a USB extender near the monitor.*
   - Press either the **LAPTOP HDMI** or **VGA** button to activate laptop connectivity, selecting either HDMI or VGA. Both cables are provided at the instructor station. *Users must provide their MAC & DisplayPort adapters.*
   - Press the **BLU-RAY/DVD** button to select the BluRay/DVD player. A disc control page will appear on the touch panel allowing you to control the player.
   - The **AUX AV** button activates front rack-panel inputs, allowing you to connect external video devices, such as a VHS player or camcorder. If in need of a VHS player, contact Media Technology Services (MTS: 781-736-4635) to request a temporary unit. *Legacy VHS stock is declining, and this is based on inventory availability.*

4. **INSTRUCTOR PC LOGON:** ***Use your UNET name and password, in the USERS domain.***

5. **Laptops going wireless may be logged securely to Eduroam using your UNET address and password, or to the unsecure guest network, using a personal email address.** Open a browser to access the log on process.

6. The **IMAGE MUTE**, **AUTO-IMAGE** and **ASPECT RATIO** buttons allow further adjustment of images on the screen.

Audio Controls

1. Press the **SOURCE VOLUME** ^ (up), **VOLUME** _ (down) and **MUTE** buttons to control levels.
2. If microphones are connected, press **MIC VOLUME** and these same buttons become microphone level controls, for those recording or sending to an Assisted Listening Device.
3. Revert back to **SOURCE VOLUME** for device level control.

Playing Audio through the system

1. Audio discs and files will play through the PC, your laptop / tablet, or the DVD player. Press the source button for your chosen device.
2. You can also play audio by connecting your portable player to the stereo (3.5mm) connector on the rack panel, and pressing **AUX AV**, followed by pressing the **AUX AUDIO/iPOD** button.

When Finished

Press **SYSTEM OFF**, and confirm by pressing **POWER DOWN**. Be sure the projector shuts off with its 90 second cool down process. This saves the university energy and saves valuable lamp hours.

TECHNOLOGY MAINTAINED BY: MEDIA TECHNOLOGY SERVICES AT 781-736-4632 or 781-736-4429.