Justice Brandeis Semester (JBS) tuition charges will post to your sage account during the first week of May. You will receive an e-mail notice of your new balance when charges post and payment of all JBS charges will be due in full by the program start date of June 1, 2010. This due date is in effect for the both the Summer 2010 Programs and the Extended JBS Programs running June - December. (Please note that you will not be allowed to start the JBS Program until your balance is paid in full.)

E-mail notices of account activity will be sent to your Brandeis email address as well as to the e-mail address of anyone for whom you have created an active sage Proxy Access account. If you have not already done so, we encourage you to assign a sage Proxy account to any person (parent, spouse, etc.) who has some responsibility for making payments to your student account. This will allow them to view only your sage student account pages to check for charges, credits, and payments. You may create a Proxy account at https://sage.brandeis.edu via the “Add / Delete Proxy” link in the “Personal Information” section of your Student Center.

If you have been admitted to the Summer 2010 JBS Program, and you currently receive financial aid, your financial aid award letter will be available at the time of your acceptance. If you have been admitted to the Extended JBS Program, and you wish to receive financial aid, you will receive your financial aid award letter once you have submitted all of the required financial aid renewal documents for the 2010-11 academic year.

**JBS Tuition Due Date**

For both the Summer JBS and Extended JBS: Tuition charges are due in full before the opening day of instruction. (see Academic Calendar). The opening day of instruction for summer 2010 JBS is June 1, 2010.

A student who leaves the university without the approval of the Office of Academic Services is not entitled to a refund.

For approved or required leaves, withdrawals, suspensions or dismissals, the date of departure will be considered to be that which is approved by the Office of Academic Services.

All requests for refunds must be in writing and are subject to review and final approval by the Office of Student Financial Services.

Approved refunds follow this schedule.

**JBS Refund Policy**

- Before the opening day of instruction: 100 percent of JBS tuition.
- On or before the second Friday following the opening day of instruction: 50 percent of JBS tuition.
- After the second Friday following the opening day of instruction: no refund.

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**Financial Questions**

If you have questions about financing JBS, please contact the Office of Student Financial Services:

Usdan Student Center  |  MS 027, 415 South Street  |  (781) 736-3700  |  sfs@brandeis.edu