

Master Schedule of Appointments NEASC Visiting Team

Sunday, November 12, 2006

4:00 – 5:30 p.m. Team meeting at the hotel in the **Minuteman Room**.

6:30 – 8:30 p.m. Dinner at the President's House.
Brandeis van departs Marriott from the front entrance at 6:20 p.m. Following dinner, the van will return the team to the Marriott.

9:00 p.m. Team meeting at the hotel in the **Minuteman Room**.

Monday, November 13, 2006

8:40 a.m. *Brandeis van departs Marriott and brings team members to campus at the Gryzmish entrance.*

9:00 a.m.

Entire Team **Self-Study Executive Committee** [**Trustees Board Room**]
Ms. Jean Eddy, Senior V.P. for Students & Enrollment
Mr. Peter French, Executive V.P. & Chief Operating Officer
Dr. Marty Krauss, Provost & Sr. V.P. for Academic Affairs
Dr. Michael Whelan, Associate Provost for Academic Affairs

9:30 – 10:30 a.m.

John Sexton **Dr. Jehuda Reinharz**, President [general discussion & special issues, **President's Office**]

Merrily Taylor **Ms. Susan Wawrzaszek**, Chief University Librarian
John Meerts **Dr. Perry Hanson**, V. P. & Vice Provost for Libraries & Information Technology
Ms. Anna Tomecka, Chief Technology Officer
[overview of Library & Technology Services, **Gryzmish 112**]

Nancy Armstrong **Dr. Marty Krauss**, Provost & Sr. V.P. for Academic Affairs
Margaret Newell **Dr. Adam Jaffe**, Dean of Arts & Sciences
June Aprille **Ms. Elaine Wong**, Associate Dean of Arts & Sciences for Undergraduate Education
Ms. Andrea Nix, Associate Dean of Arts & Sciences for Budget &

Planning

Dr. Malcolm Watson, Department of Psychology
Ms. Susan Dibble, Artist-in-Residence, Theater Arts
[overview of A&S, undergraduate, [Provost Krauss's Office](#)]

Glenn Nicholls

Ms. Jean Eddy, Senior V.P. for Students & Enrollment
Mr. Rick Sawyer, Associate V.P. for Student Affairs & Dean of Student Life
Mr. Keenyn McFarlane, Director of Budget for Students & Enrollment
[overview of Students & Enrollment, [Ms. Eddy's Office](#)]

Adam Keller
Frank Vellaccio

Mr. Peter French, Executive V.P. & Chief Operating Officer
Mr. Dan Feldman, VP for Planning Design & Construction
[division overview, [Mr. French's Office](#)]

10:30 a.m.

June Aprille
Margaret Newell

Dr. Maria Pellegrini, Vice President for Research
Mr. Paul O'Keefe, Director, Sponsored Programs
Dr. Shai Feldman, Director, Crown Center for Middle East Studies
Dr. Stanley Wallack, Director, Schneider Institute for Health Policy
Dr. Arthur Wingfield, Director, Volen National Center for Complex Systems
[research overview, [Gryzmish 112](#)]

Merrily Taylor
John Meerts

LIBRARY AND TECHNOLOGY ADVISORY COMMITTEE
[[Goldfarb Library](#), [Rapaport Treasure Hall](#)]

Glenn Nicholls

Mr. Rick Sawyer, Associate V.P. for Student Affairs & Dean of Student Life
Ms. Alwina Bennett, Assistant Dean of Student Life
Mr. Jamele Adams, Assistant Dean for the Support of Diversity
Ms. Maggie Balch, Assistant Dean of Student Life
[Student Life overview, [Students & Enrollment Conference Room](#)]

Adam Keller

Mr. Peter French, Executive V.P. & Chief Operating Officer
Ms. Frances Drolette, Vice President for Budget & Planning
Ms. Maureen Murphy, V.P. for Financial Affairs & Treasurer
Mr. Chris O'Brien, Assistant Treasurer and Controller
Mr. John Richard, Assistant V.P. for Budget and Planning
[financial overview, [Mr. French's Office](#)]

John Sexton
Frank Vellaccio
Nancy Armstrong
Norman Dorsen

FACULTY SENATE
[Board Room]

11:30 a.m.

Frank Vellaccio
Margaret Newell
Nancy Armstrong

Ms. Jean Eddy, Senior V.P. for Students & Enrollment
Mr. Peter French, Executive V.P. & Chief Operating Officer
Dr. Marty Krauss, Provost & Sr. V.P. for Academic Affairs
Dr. Adam Jaffe, Dean of Arts & Sciences
[integrated planning discussion, **Provost Krauss's Office**]

Merrily Taylor
John Meerts

LIBRARY AND TECHNOLOGY SERVICES RESOURCE
MANAGEMENT GROUP
[Goldfarb Library, Rapaporte Treasure Hall]

Glenn Nicholls
June Aprille

OFFICE OF UNDERGRADUATE ACADEMIC AFFAIRS
Dr. Mark Hewitt, University Registrar
Ms. Michele Rosenthal, Associate Dean for Undergraduate
Academic Affairs; 1 or 2 faculty advising heads
Ms. Kim Godsoe, Acting Assoc. Dean for Student Enrichment
Services
[academic advising etc., **Students & Enrollment Conference
Room**]

Adam Keller

Mr. Dan Feldman, VP for Planning Design & Construction
Mr. Mark Collins, VP for Campus Operations
[physical facilities, **Mr. Feldman's Office**]

12:30 p.m.

LUNCH IN THE **FACULTY CLUB**

John Sexton
Norman Dorsen

Dr. Marty Krauss, Provost & Sr. V.P. for Academic Affairs

John Meerts

Ms. Susan Wawrzaszek, Chief University Librarian
Ms. Anna Tomecka, Chief Technology Officer

Nancy Armstrong

Dr. Adam Jaffe, Dean of Arts & Sciences
Dr. Tren Dolbear, Acting Dean, International Business School
Dr. Laurence Simon, Associate Dean for Academic Programs,
Heller School for Social Policy & Management

Dr. Greg Freeze, Associate Dean of Graduate Education, Arts & Sciences
[graduate degree programs]

Margaret Newell

CURRENT & FORMER FACULTY REPRESENTATIVES
TO THE BOARD

Dr. William Flesch, English (will arrive late)
Dr. David Gil, Heller School for Social Policy & Management
Dr. Ann Olga Koloski-Ostrow, Classics
Dr. Wellington Nyangoni, African & Afro-American Studies

Adam Keller

Ms. Maureen Murphy, V.P. for Financial Affairs & Treasurer

Merrily Taylor

Dr. Perry Hanson, Vice Provost for Libraries & Information Technology

June Aprille

Dr. Michael Whelan, Associate Provost for Academic Affairs
Dr. Rick Silberman, Assistant Provost for Assessment
Dr. Marya Levenson, Director, Education Program

Glenn Nicholls

Ms. Jean Eddy, Senior V.P. for Students & Enrollment
Mr. Gil Villanueva, Dean of Admissions
Ms. Judy Pearson, Exec. Asst. to Sr. V.P. for Students & Enrollment
Mr. Peter Giumette, Director, Student Financial Services
[admissions and enrollment management]

Frank Vellaccio

Mr. Peter French, Executive V.P. & Chief Operating Officer
Dr. Stephen Cecchetti, Chair, Faculty Budget Committee
Ms. Frances Drolette, Vice President Budget & Planning
Mr. John Richard, Assistant V.P. for Budget and Planning

2:00 p.m.

Merrily Taylor
John Meerts

LIBRARY AND TECHNOLOGY SERVICES SUPERVISORS
[[Goldfarb Library](#), [Rapaporte Treasure Hall](#)]

Glenn Nicholls

Ms. Sheryl Sousa, Director of Athletics
Ms. Lynne Dempsey, Associate Director
Mr. Tom Rand, Assistant Director
Mr. Robin Seidman, Assistant Director
Mr. Rick Sawyer, Associate V.P. for Student Affairs & Dean of Student Life
[[Students & Enrollment Conference Room](#)]

**Nancy Armstrong
June Aprille
Margaret Newell**

UNDERGRADUATE CURRICULUM COMMITTEE
[[Board Room](#)]

Adam Keller

Ms. Deb Gratto, Vice President for Human Resources
[[Ms. Gratto's Office](#)]

Frank Vellaccio

Dr. Perry Hanson, Vice Provost for Libraries & Information
Technology
[[Dr. Hanson's Office, Goldfarb 69-236](#)]

3:00 p.m.

**Nancy Armstrong
John Sexton
Norman Dorsen**

GRADUATE SCHOOL OF ARTS AND SCIENCES
Dr. Adam Jaffe, Dean of Arts & Sciences
Dr. Gregory Freeze, Associate Dean of A&S for Graduate
Education
Dr. Caren Irr, Department of English & American Literature
Dr. Richard Parmentier, Department of Anthropology
Dr. Jacqueline Jones, Department of History
Dr. Leslie Griffith, Department of Biology
[[Student's & Enrollment Conference Room](#)]

**Merrily Taylor
John Meerts**

INFORMATION RESOURCE WORKING GROUPS
[[Goldfarb Library, Rapaporte Treasure Hall](#)]

**Margaret Newell
Frank Vellaccio
June Aprille**

RABB SCHOOL PROGRAM DIRECTORS
Dr. Michael Whelan, Associate Provost for Academic Affairs
Ms. Sybil Smith, Executive Director, Graduate Professional Studies
Ms. Gwenn Smaxwill, Director, Summer School
Dr. Sharon Sokoloff, Director, Osher Lifelong Learning Institute
Dr. Cynthia Phillips, Academic Program Director, Graduate
Professional Studies
[[Gryzmish 112](#)]

4:15 p.m.

**John Sexton
Glenn Nicholls
Norman Dorsen**

UNDERGRADUATE STUDENT LEADERS
[[Shapiro Campus Center, Art Gallery, Room 317](#)]

June Aprille

DEPARTMENT CHAIRS IN SCIENCES & SOCIAL SCIENCES

Adam Keller

[Board Room]

**Nancy Armstrong
Frank Vellaccio**

DEPARTMENT CHAIRS IN HUMANTIES & CREATIVE ARTS
[Hassenfeld Conference Center, Luria 1, 2, 3]

5:45 p.m.

Van departs from A-Lot behind the main administration building for return to the Marriott

6:30 p.m.

DINNER AT THE MARRIOTT

8:00 p.m.

Team meeting at the hotel in the **Minuteman Room**

Tuesday, November 14, 2006

8:40 a.m.

Brandeis van departs from the front entrance of the Marriott for campus, dropping Aprille, Armstrong and Newell at the International Business School and then continuing to the A-Lot entrance to the Bernstein-Marcus Administration Center.

9:00 a.m.

**June Aprille
Nancy Armstrong
Margaret Newell**

INTERNATIONAL BUSINESS SCHOOL
Dr. F. Trener Dolbear, Acting Dean
Dr. Benjamin Gomes-Casseres, Director, M.B.A Program
Dr. Blake LeBaron, Director, Ph. D. Program
Dr. John Ballantine, Director, M.S.F. Program
Mr. Simon Sherrington, Director of Strategic Planning
Ms. Kate Goldfield, Assistant Dean for Administration and Student Services
[Lemberg Academic Center, Entrepreneurship Conference Room 264, second floor]

**Adam Keller
John Meerts**

Ms. Susan Krinsky, Associate VP for Campaign
Mr. Myles Weisenberg, VP for Development
Mr. Michael Swartz, Associate VP for Gift Planning
Mr. Rob Silk, Corporate & Foundation Relations
[Board Room]

Glenn Nicholls

Dr. Robert Berlin, Director, Psychological Counseling
Ms. Kathleen Maloney, R.N., Health Center Administrator
Mr. Rick Sawyer, Associate V.P. for Student Affairs & Dean of Student Life
[Students & Enrollment Conference Room]

Frank Vellaccio

Ms. Judith Jaffe, Associate Director of Academic Research & Reporting
Ms. Andrea Nix, Associate Dean of Arts & Sciences for Budget & Planning
Dr. Michaele Whelan, Associate Provost for Academic Affairs
[Dr. Whelan's Office]

9:55 a.m.

Van collects Aprille, Armstrong and Newell at IBS and delivers them to the Heller School, dropping Newell at the A-Lot entrance to the Bernstein-Marcus Administration and picking up Vellaccio. Newell will be met by Trudy Crosby from the Provost's Office.

10:00 a.m.

June Aprille
Nancy Armstrong
Frank Vellaccio

HELLER SCHOOL FOR SOCIAL POLICY AND MANAGEMENT
Dr. Stuart Altman, Dean
Dr. Laurence Simon, Associate Dean, Academic Planning
Ms. Deborah Garnick, Associate Dean, Academic Personnel
Dr. Constance Horgan, Director, Institute for Behavioral Health
Dr. Stanley Wallack, Director, Schneider Institute for Health
Policy
[\[Irving Schneider and Family Building, Room G3\]](#)

Adam Keller
John Meerts

Ms. Nancy Winship, Sr. V.P. for Institutional Advancement
[\[Ms. Winship's Office\]](#)

Margaret Newell

Dr. Maria Pellegrini, Vice President for Research
Mr. Rob Silk, Director, Corporate & Foundation Relations
[\[Dr. Pellegrini's Office\]](#)

Glenn Nicholls

Ms. Jean Eddy, Senior V.P. for Students & Enrollment
Ms. Karen Engelbourg, Asst. V.P. for Alumni Relations
Judy Pearson, Executive Assistant to Senior V.P. for Students &
Enrollment
[\[Ms. Eddy's Office\]](#)

10:55 a.m.

*Van will return Aprille, Armstrong and Vellaccio to the
main administration building at the Gryzmish entrance.*

11:00 a.m.

Merrily Taylor

Mr. Ken Gornstein, Director of Communications
Mr. Chuck Dunham, Senior Designer
Mr. Dennis Nealon, Director, News Bureau
Ms. Audrey Griffin, Production Manager
[\[Gryzmish 112\]](#)

June Aprille
Margaret Newell
Frank Vellaccio

ARTS & SCIENCES INTERDEPARTMENTAL PROGRAM CHAIRS
Dr. Peter Conrad, Health: Science, Society & Policy
Dr. Benjamin Gomes-Casseres, Business
Dr. Marya Levenson, Education Program
Dr. Susan Lanser, Department of English & American Literature
Dr. Javier Urcid, Department of Anthropology
[\[Students & Enrollment Conference Room\]](#)

Adam Keller
John Meerts

Mr. Peter Giumette, Director, Student Financial Services
Mr. Keenyn McFarlane, Director of Budget for Students &
Enrollment
[\[Mr. McFarlane's Office\]](#)

Glenn Nicholls
Nancy Armstrong

GRADUATE STUDENT ASSOCIATION LEADERS AND
COMMITTEE ON GRADUATE STUDENT ISSUES
[\[Board Room\]](#)

12:00 p.m.

Lunch in the Faculty Club

Merrily Taylor

Ms. Lorna Miles, Senior V.P. for Communications

Margaret Newell

Ms. Judith Sizer, General Counsel

Nancy Armstrong

Dr. Michael Rush, Director, Rose Art Museum
Mr. Scott Edmiston, Director, Office of the Arts
Dr. Charles McClendon, Chair, Fine Arts
Dr. Eric Hill, Chair, Theater Arts
Ms. Mary Ruth Ray, Chair, Music

Adam Keller
John Meerts

Mr. Peter French, Executive V.P. & Chief Operating Officer
Ms. Frances Drolette, Vice President for Budget & Planning
Dr. Jon Chilingarian, member of the Faculty Budget Committee
Dr. Donald Katz, member of the Faculty Budget Committee
Mr. John Richard, Assistant V.P. for Budget and Planning

Glenn Nicholls

Ms. Jean Eddy, Senior V.P. for Students & Enrollment

Frank Vellaccio
John Sexton
June Aprille
Norman Dorsen

TRUSTEES
[\[President's Dining Room in the Faculty Club\]](#)

1:30 p.m.

Merrily Taylor

Dr. John Hose, Executive Assistant to the President and Assistant
Secretary of the Corporation
Ms. Judith Sizer, General Counsel
Mr. Richard Gaskins, Director, Legal Studies & Co-Chair of
Integrity Standard Committee
[\[integrity\]](#)

[[Ms. Sizer's Office](#)]

John Meerts

Mr. Dan Feldman, V.P. for Planning, Design & Construction
Mr. Mark Collins, V.P. for Campus Operations
[[Mr. Feldman's Office](#)]

June Aprille
Nancy Armstrong
Margaret Newell

Dr. Rick Silberman, Assistant Provost for Assessment
Dr. Marya Levenson, Education
Dr. Paul Jankowski, History
Dr. Benjamin Gomes-Casseres, IBS
Dr. Dawn Skorczewski, Writing Program
Ms. Judith Jaffe, Assoc. Director, Academic Research & Reporting
Dr. Michaele Whelan, Associate Provost
1 or 2 people from the Committee for the Support of Teaching
[assessment of teaching effectiveness]
[[Board Room](#)]

Glenn Nicholls

Mr. Jamele Adams, Assistant Dean for the Support of Diversity
Fr. Walter Cuenin, Catholic Chaplain
Rabbi Allan Lehmann, Jewish Chaplain
Dr. Talal Eid, Muslim Advisor
Rev. Alexander Kern, Protestant Chaplain
Mr. Rick Sawyer, Associate V.P. for Student Affairs & Dean of Student Life
[[Students & Enrollment Conference Room](#)]

John Sexton
Norman Dorsen

Mr. Peter French, Executive V.P. & Chief Operating Officer
[[Mr. French's Office](#)]

Frank Vellaccio

Ms. Jean Eddy, Senior V.P. for Students & Enrollment
Ms. Lorna Miles, Sr. V.P. for Communications
[[Ms. Eddy's Office](#)]

2:30 p.m.

June Aprille
Nancy Armstrong

STUDENTS REPRESENTATIVES TO BOARD OF TRUSTEES
Mr. Albert Cahn '07
Mr. Sam Vaghar '08
Ms. Elisabeth Moolenaar GSR
[[Gryzmish 112](#)]

Glenn Nicholls

Dr. Richard DeCapua, Director of Residence Life
Ms. Maggie Balch, Assistant Dean of Student Life
Mr. Rick Sawyer, Dean of Student Life
Mr. Jeremy Lieferman, Associate Director of Residence Life
Mr. Dean Gendron, Associate Director of Residence Life
[[Students & Enrollment Conference Room](#)]

Adam Keller
Margaret Newell
John Sexton
Norman Dorsen

UNIVERSITY ADVISORY COUNCIL
[includes faculty and senior officers; is involved with strategic issues; functioned as the Self-Study Steering Committee]
[[Board Room](#)]

Frank Vellaccio

Dr. Maria Pellegrini, VP for Research
[[Dr. Pellegrini's Office](#)]

3:30 p.m.

Nancy Armstrong
Glenn Nicholls

OPEN MEETING FOR STUDENTS
[[Shapiro Campus Center, Multi-Purpose Room 236](#)]

John Meerts

Dr. Perry Hanson, Vice Provost for Libraries & Information Technology
[[Dr. Hanson's Office, Goldfarb 69-236](#)]

4:30 p.m.

Merrily Taylor
Adam Keller
John Meerts

OPEN MEETING FOR STAFF
[[Shapiro Campus Center, Multi-Purpose Room 236](#)]

June Aprille
Margaret Newell

OPEN MEETING FOR TENURED AND CONTRACT FACULTY
[[Hassenfeld Conference Center, Levine-Ross 1 & 2](#)]

Nancy Armstrong
Frank Vellaccio

OPEN MEETING FOR UNTENURED FACULTY ON THE TENURE TRACK
[[Board Room](#)]

5:45 p.m.

Van departs from A-Lot for return to the Marriott

6:30 p.m.

DINNER AT THE MARRIOTT

8:00 p.m.

Team meeting at the hotel in the [Minuteman Room](#)

Wednesday, November 15, 2006

10:45 a.m.

Van departs from the front entrance of the Marriott for campus, Gryzmish entrance.

11: 00 a.m.

Entire Team

EXIT MEETING WITH
Dr. Jehuda Reinharz, President
Dr. Stuart Altman, Heller Dean
Dr. Tren Dolbear, IBS Acting Dean
Ms. Jean Eddy, Senior V.P. for Students & Enrollment
Mr. Peter French, EVP/COO
Dr. John Hose, Exec. Asst./Asst. Sec. of Corporation
Dr. Adam Jaffe, Dean of Arts & Sciences
Dr. Marty Krauss, Provost & Sr. V.P. for Academic Affairs
Ms. Lorna Miles, Sr. VP for Communications
Ms. Judith Sizer, General Counsel
Dr. Michaele Whelan, Associate Provost
Ms. Nancy Winship, Sr. VP for Institutional Advancement
[Trustees Board Room]

12:00 noon

[time approximate]

LUNCH ON CAMPUS IN THE **FACULTY CLUB**,
AS INDIVIDUAL TEAM MEMBERS WISH.

Transportation to be arranged as needed.

NOTA BENE

There will be a spare office on campus available for any member of the team who wishes to use it between 9:00 a.m. and 5:00 p.m. on Monday or Tuesday, November 13-14. It is relatively small, with a desk, phone and computer and a small table at which two people can sit. It is located in the Shapiro Campus Center on the second floor, Room 206 in suite 201-203. The telephone extension in the office is 6-5073.

Unless otherwise noted on the schedule, all meeting locations are in the main administration building. There will be people or vans, as necessary, to get you from one meeting to another.

Transportation is noted in green.