FOREWORD

Well hello! Welcome! Can you believe the time has come for you to start the next chapter of your life as a Brandeis student? You may be thinking right now, “I’m not ready,” and that’s totally normal. That is why we have created The Survival Guide. Everyone here at Brandeis wants to make sure that you, the new students, are equipped with the necessary materials to embark on your new journey at the greatest university ever.

The wonderful thing about college is that learning happens all around us, even outside the classroom. Now is the time to try new things, meet new people and think outside of the box. In order to do that, you have to be able to recognize the resources that Brandeis has to offer and realize when to ask for help. The Survival Guide is an easy-to-access reference that you can turn to if you need help writing a paper, or looking for a leadership opportunity. Learn about academic advising, the different clubs, dining and meal plans, job opportunities, residence life, and more, to help acclimate you to Brandeis. Throughout the guide you will see short clips highlighting important aspects of the school. You will even get the chance to see students in action. Get ready Brandeis First-Years, you are going to be amongst those Brandeis students enjoying Springfest, you are going to walk the halls of the Hiatt Career Center, you are going to be attending one of many awesome events Student Activities plans. This guide is a sneak peek as well as an aid for your time as Brandeis students.

As we are sure you have heard by now, Brandeis is a community. And this community wants to do everything in its power to help YOU feel like a member as well. Look outside your window. Go on, look. See those people out there? Those are members of the Brandeis community. Smile. Wave. They are a part of your family, and they are here for you. That’s what is so great about Brandeis; we are all here to help each other. The Survival Guide is written proof of that. It is a guide made by students, for students. Print it out, download it, memorize it, or skim it, whatever helps you remember the resources at Brandeis. Always know that we are here to help.

The Orientation Core Committee,
Joseph Babeu ’15, Coordinator
Bethany Adam ’15
Jason Haberman ’15
Rachel Starr ’15
Adrianne Wurzl ’14

Click here to see a welcome from the Orientation Core Committee!
# TABLE OF CONTENTS

- Academics
- Advising
- Academic Resources
- Course Selection
- General Requirements
- Major/Minor Declaration
- Clubs
- Department of Community Living
- Facilities
- First-year Housing
- Resources
- Room Selection
- Dining
- Meal Plans
- Employment
- Hiatt Career Center
- Resources and Services
- Brandeis Emergency Medical Corps
- Brandeis Health Center
- Department of Public Safety
- Disability Services and Support
- Intercultural Center
- Office of the Interfaith Chaplaincy
- Psychological Counseling Center
- Library and Technology Services
- Student Rights and Community Standards
- Department of Student Rights and Community Standards
- Rights and Responsibilities
- Additional Information
- Transportation
- Boston Public Transportation (MBTA)
- Van and Shuttle Services
- Campus Map
- Important Phone Numbers
A Note On Leadership

Personal growth and the accumulation of experiences occur throughout the entirety of one’s time at Brandeis. As students, we are granted the unique opportunity to involve ourselves in a variety of organizations, and take on active leadership roles. Such positions allow us to develop the capacity to conduct ourselves in a way that reflects the core values of this and with that, become true leaders.

Brandeis University offers a wealth of leadership opportunities. Do not allow yourself to sit idle during your four years here, take advantage of the prospects placed before you!

**Orientation Leaders**

An Orientation Leader is an exciting leadership opportunity to help new students adjust to the Brandeis Community.

**Roosevelt Fellows**

Roosevelt Fellows are peer mentors who offer one-on-one academic advising to all Brandeis students with a focus on first years.

**Orientation Core Committee**

The Core Committee is responsible for organizing and overseeing the entirety of first-year Orientation.

**Community Advisors**

CAs play a pivotal role in creating welcoming communities for all students. Residential CAs help create safe, inviting, and supportive places for student learning.
Academics

Advising

Incoming Brandeis students will find no shortage of people to turn to for advice on their academics. For most students, many different faculty, staff, and students will provide them advice and comfort during their tenure at Brandeis. In order to ensure that each first year student has access to these resources from the beginning of their career, however, new students are assigned three advisors during the summer before they arrive on campus to aid them in their transition to college life and help them begin to find their own academic path. Each of these resources brings different strengths and a unique perspective on Brandeis to the advising relationship.

Wherever possible, we attempt to match first year students with a faculty or staff member with whom they share an academic interest. This gives our students a chance to get to know an individual within one of the University’s disciplines on a personal level. This person is often a great resource for answering questions about their department and related areas of study. Getting to know your first year advisor is also a great way to begin to feel more comfortable working with and talking to faculty and staff outside of the classroom. This is a critical part of the educational experience at Brandeis, where we are fortunate enough to have an engaged and accessible group of faculty and staff who are eager to meet new students.

This person, may not, however, be prepared to answer detailed questions regarding overall academic plans at Brandeis. Most music professors, for instance, don’t know a great deal about our economics courses, though many
of our students will take classes in such diverse fields. For this reason Brandeis also provides a professional advisor for all of our students. These staff members are prepared to work with students on building their overall academic plan for their entire career at Brandeis and are prepared to help address any challenges students face in their efforts to perform at their highest potential in their school work.

**Academic Advisors**

You are assigned an Academic Advisor from the Office of Academic Services when you enter Brandeis who will stay with you throughout your years at Brandeis. Your academic advisor is responsible for ensuring that, as a member of the first year class, you are aware of the resources you need to be successful in the classroom. As a part of the Academic Services team, your advisor is available to provide regular advising and work with you on any academic questions you may have. Academic Advisors are also a resource for addressing matters such as long term academic planning, developing successful academic plans, pursuing career and academic aspirations as well as more short term issues such as resolving course scheduling problems.

Your staff academic advisor is assigned by your last name:

Lisa Hardej (lhardej@brandeis.edu) - last names beginning A-E.
Katie McFaddin (kmcfaddi@brandeis.edu) - last names beginning F-K.
David Gruber (dgruber@brandeis.edu) - last names beginning L-Q.
Julia Moffitt (jmoffitt@brandeis.edu) - last names beginning R-V.
Brian Koslowski (bkoslow@brandeis.edu) - international students and U.S. students with last names beginning W-Z.

Transitional Year Program Scholars should contact Erika Smith (esmith@brandeis.edu).
Student Support Services Program Scholars should contact their SSSP advisor: Gerardo Garcia-Rios (grios@brandeis.edu), Elena Lewis (ewilson@brandeis.edu), or Alessandra Monteiro (aveiga@brandeis.edu).

**The Roosevelt Fellows**

Brandeis University provides each incoming student with a trained peer advisor, who can provide a student's perspective on courses, majors and campus life.
While each student is assigned a specific Roosevelt Fellow as their peer advisor, the Fellows work closely as a group, and many students find that they benefit from talking with different Fellows, as each naturally has different areas of expertise, based on their own academic experiences. Students are encouraged to get to know all of their advisors in their first year, beginning important relationships that last well beyond their first year of college.

Click here to see the RFs in action and meet a Roosevelt Fellow!

Resources

The Writing Center

The Writing Center offers free writing tutorial services to Brandeis University undergraduate and graduate students. Our staff of knowledgeable graduate student consultants can help you with your academic writing needs, including papers, personal statements, and short assignments, English language issues, and job applications. Consultation sessions are client-centered, relaxed and designed to address your overall development as a writer as well as your specific writing project. Our staff can help you at every stage of the writing process: we can help you brainstorm and focus topics, build stronger argument skills, use citations correctly, and develop better drafting and editing strategies. You can find out where we are located, read our policies, and sign up for an appointment online at http://www.brandeis.edu/writingprogram/writingcenter, or you can use our drop-in appointments from 6-9pm Monday through Thursday.

Brandeis Undergraduate Group Study (BUGS)

BUGS, a program of the Office of Academic Services, is a study program open to all Brandeis undergraduates. Trained facilitators run small group sessions to go over course material and help prepare for exams. Group Study Leaders are undergraduates who have successfully completed the relevant course(s), are recommended by faculty, and have been trained by Academic Services.
Course Selection

Everyone’s schedule will be different. Things like AP, IB or A-Level exams, whether you enter Brandeis in the Fall or in the Spring (Midyears), as well as your foreign language interests can change what you might want to study in your first semesters. We encourage you to work with your Faculty/Staff Advisor, your Roosevelt Fellow, your Academic Advisor and your other advising resources to make sure that the schedule you build is right for you. Here you will find some helpful information to help you get started.

The first year schedule begins with the required seminar, the University Writing Seminar (UWS), and for some, Composition (students who have been assigned to take a required composition course will be notified over the summer, before course registration begins, and it must be taken in the fall semester). A normal course load generally consists of 16 credits (4 classes). For students taking a course with a corresponding lab, it is recommended you carry an 18 credit load (4.5 classes). It is important that you explore new areas, as well as take classes in subjects you already like. Don’t worry too much about the university requirements – there is plenty of time to take care of these!

Here are a few sample schedules you may wish to consider:

Option A (UWS in the Fall):

<table>
<thead>
<tr>
<th>Fall Semester</th>
<th>Spring Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Foreign Language</td>
<td>Foreign Language</td>
</tr>
<tr>
<td>2 UWS</td>
<td>Class in Possible Major/Minor</td>
</tr>
<tr>
<td>3 Class in Possible Major/Minor</td>
<td>Class in Possible Major/Minor</td>
</tr>
<tr>
<td>4 Fun/Interesting Class</td>
<td>Fun/Interesting Class</td>
</tr>
<tr>
<td>P.E.*</td>
<td></td>
</tr>
</tbody>
</table>
Option B (UWS in the Spring):

Of course if you are exploring lab sciences or considering being pre-health, then this would change a bit. We suggest that students taking a course with a co-requisite lab, (a science lab, music lab, or theater practicum) take 18 credit or 4.5 classes. Most students who are interested in being pre-health begin their preparations by taking general chemistry in their first year. Many will also take a semester or two of mathematics. A general pre-health schedule for the first year might look like one of these options:

Option A (UWS in the Fall):

<table>
<thead>
<tr>
<th>Fall Semester</th>
<th>Spring Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Fun/Interesting Class</td>
<td>Math</td>
</tr>
<tr>
<td>2 UWS</td>
<td>Foreign Language</td>
</tr>
<tr>
<td>3 Class in Possible Major/Fun Class</td>
<td>Class in Possible Major/Fun Class</td>
</tr>
<tr>
<td>4 General Chemistry I</td>
<td>General Chemistry II</td>
</tr>
<tr>
<td>4.5 Laboratory</td>
<td>Laboratory</td>
</tr>
<tr>
<td>P.E.*</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fall Semester</th>
<th>Spring Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Class in Possible Major/Minor</td>
<td>UWS</td>
</tr>
<tr>
<td>2 Class in Possible Major/Minor</td>
<td>Class in Possible Major/Minor</td>
</tr>
<tr>
<td>3 Foreign Language</td>
<td>Foreign Language</td>
</tr>
<tr>
<td>4 Fun/Interesting Class</td>
<td>Fun/Interesting Class</td>
</tr>
<tr>
<td>P.E.*</td>
<td></td>
</tr>
</tbody>
</table>
Option B (UWS in the Spring):

<table>
<thead>
<tr>
<th></th>
<th>Fall Semester</th>
<th>Spring Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Fun/Interesting Class</td>
<td>UWS</td>
</tr>
<tr>
<td>2</td>
<td>Math or Foreign Language</td>
<td>Math or Foreign Language</td>
</tr>
<tr>
<td>3</td>
<td>Class in Possible Major/Fun Class</td>
<td>Class in Possible Major/Fun Class</td>
</tr>
<tr>
<td>4</td>
<td>General Chemistry I</td>
<td>General Chemistry II</td>
</tr>
<tr>
<td>4.5</td>
<td>Laboratory</td>
<td>Laboratory</td>
</tr>
<tr>
<td></td>
<td></td>
<td>P.E.*</td>
</tr>
</tbody>
</table>

General University Requirements

A strong, general education foundation is built through work in a variety of interconnected elements. The fundamental goals of the program are to improve your abilities to integrate knowledge from different fields, to provide opportunities for the acquisition and development of writing, oral communication, analytical, linguistic, and quantitative skills; and to facilitate flexibility in scheduling of degree requirements throughout your undergraduate career. To this end, the University requires that we all complete a series of general requirement courses. The general requirements necessary for graduation are as follows:

University Writing and Oral Communication (UWS, WI, OC)

Brandeis students must satisfactorily complete one University Writing Seminar (UWS) course, one writing-intensive course and either a second writing-intensive course or an oral
communications course. The writing-intensive or oral communication components of this requirement are normally completed during the second or third year. Writing intensive and oral communications courses, which are offered in departments throughout the university, are based in academic disciplines and include writing or oral communication as an integral part of the course work. Writing-intensive courses involve frequent writing assignments, opportunities for rewriting and consultation with the instructor. Oral communication courses involve instruction, feedback and at least two assignments to develop oral communication skills. Writing-intensive and oral communication courses may serve multiple purposes, advancing you toward majors, minors, non-Western and comparative studies or distribution requirements.

Quantitative Reasoning (QR)

All students will take one course that is designated as meeting the quantitative reasoning requirement. These courses from various disciplines share a commitment to enabling students to understand, interpret, analyze, and evaluate numerical data and other quantitative information.

Foreign Language (FL)

Demonstrating an intermediate level of proficiency in a foreign language fulfills the foreign language requirement. This may be accomplished by successfully completing the third level (a course numbered at the 30-level) or higher of any of the many languages offered at Brandeis, including Arabic, Chinese, French, German, Ancient Greek, Hebrew, Italian, Japanese, Latin, Russian, Spanish and Yiddish. Alternatively, the requirement may be satisfied by achieving a score of 4 or 5 on an appropriate AP Test, by a score of 620 or more on the appropriate CEEB SAT II test, or by a satisfactory score on a foreign language placement test administered on campus in the fall.

Do you have AP credit?

AP scores can be used to fulfill university requirements, go towards a departmental major, or be used as an exemption from an equivalent course. AP scores can also be used as “numeric credit” towards the 128 credits/32 courses needed for a Brandeis degree. During the first year and any time before graduation, as long as you had sent your scores to Brandeis, you can stop by the Office of the Registrar in Kutz 124 and officially claim your AP credits. For more information about Advanced Placement credits, visit http://www.brandeis.edu/acserv/advising/sophomores/ap-credit.html/.
Non-Western and Comparative Studies (NW)

Students will complete one semester course that examines some particular culture, society or region of the non-Western world, or that systematically makes comparisons across cultural barriers. This requirement aims to enlarge students’ understanding of human achievements and potentialities beyond the Western tradition.

School Distribution

Students will complete one semester course in each of the four schools of the university: creative arts (ca), humanities (hum), science (si) and social science (ss). Because “double-counting” generally is encouraged, most students will satisfy the school distribution requirements in the context of others, for example, in satisfying the requirements of a major or a minor. Please note that among general university requirements, there are some limitations for double counting. For more information, check out the Academic Advising Graduation Requirements webpage (http://www.brandeis.edu/acserv/advising/gradreq/coreclasses.html).

In addition to the courses required to satisfy the general requirements, students are required to complete a minimum of 128 credits, seven full-time semesters, as well as complete the required courses for one major in order to receive an undergraduate degree from Brandeis University.
To declare a major/minor the form looks like this:

![Form image](image-url)
To declare or to drop a major/minor, stop by the Office of Academic Services and pick up a Declaration of Major Form (this form also allows for the dropping of minors). For either action, complete the form, obtain the signature of the Undergraduate Advising Head of that department; and return the completed form in to the Registrar’s Office in Kutz 124. Please note that students are not required to declare their major until the end of their sophomore year.

Clubs

Are 250 student-run clubs and organizations enough for you? At recent count, Brandeis had 19 service organizations, 24 cultural awareness groups, 34 performing groups (including eight dance troupes, nine instrumental groups, 11 vocal groups, and six theater groups), 15 spiritual and religious groups, 41 sports and games clubs, 26 student leadership and activism groups, 14 student publications, television stations BTV and radio station WBRS. For those of you counting, that adds up to 170, which means there are another 80 or so clubs and organizations that defy categorization.

One of the main centers for student activities on campus is the Shapiro Campus Center, a $28-million, limestone and copper landmark run by and for Brandeis undergraduates. It houses student organization offices, a theater for undergraduate productions, a bookstore, a café, computer clusters, and numerous lounges.
How to Join a Club Listserv

A club listserv allows students to receive updates and stay connected to clubs they have joined at Brandeis University. For those who wish to be involved in club activities, it is crucial that one join the club listserv in order to stay abreast of the latest developments from within the club, as well as upcoming events. The directions to join a club listserv are as follows:

Go to https://lists.brandeis.edu/wws/lists

Log in by clicking “Login” in the top, left-hand corner of the page.

Click “Subscribe”

Congratulations! You have now have successfully joined a club listserv. You may remove yourself from any club listserv at any time by visiting the club mailing lists page and clicking “Unsubscribe”.

Click here to hear about one of many clubs on campus!

Click here to learn about the group that plans campus wide events!
Community Living

(Housing)

Department of Community Living

Community Living works to establish a quality living environment, facilitate strong leadership development of community members and foster the development of the individual. Student-directed programs and services are developed within a holistic framework, while assisting our students in their collegiate endeavors, both inside and outside the classroom.

The goal of the Department of Community Living is to empower and develop leadership and respect in our students who will in turn influence the Brandeis community and beyond. These are the hallmarks of the residential experience at Brandeis University.

First-Year Quads

First-year students live in either Massell Quad or North Quad, both of which are traditional style hall living arrangements containing single, double and triple rooms (both natural and lofted triples). The rooms on these traditional style halls open up onto a hallway and have communal bathroom facilities. Each room is furnished with an extra-long twin bed, a desk, a desk chair and a dresser for each student, along with a closet or wardrobe space (for more information on what to bring for your room, visit http://www.brandeis.edu/studentaffairs/dcl/firstyear/whattobring.html).

Laundry Services

Laundry facilities are available in every First-year quad. Each machine costs one dollar, and you can pay for your laundry using quarters or Whocash. The Student Services Bureau (SSB) offers students the opportunity to exchange $10.75 for $10 in quarters. The SSB is located in the Usdan Student Center.
**Massell Quad**

Massell Quad, encircling the Anne J. Kane Reflecting Pool and the Albert Yakus Meditation Area, consists of four residence halls: Shapiro, Usen, Deroy, and Renfield. Floors in Massell are single gender or mixed-gender. Rooms in Massell are all singles, doubles, or lofted triples, and all rooms open onto a main hallway. Singles range in size from approximately 130 to 160 square feet. Doubles and lofted triples are the same size, and range from approximately 180 to 200 square feet.

Additional features include the Shapiro Lounge, located in Shapiro Hall. The space has couches and seating for 40 and a large screen television. The lounge is available for reservations (reservations of common spaces can be made at [http://www.brandeis.edu/studentaffairs/dcl/reservation.html](http://www.brandeis.edu/studentaffairs/dcl/reservation.html)). Each floor inside of Deroy, Renfield, and Usen Halls contains floor lounges for student use. Community kitchens are scattered throughout the quad, and each building is equipped with laundry facilities. Massell quad is also home to the Beit Midrash Jewish study and prayer room. This space, located on the ground floor of Shapiro, is coordinated by students and provides a location for study and prayer.

**North Quad**

North Quad is comprised of four buildings surrounding a tranquil courtyard: Scheffres, Gordon, Reitman and Cable. Students living in North enjoy traditional-style residence hall living on single gender and mixed gender floors. North Quad sits at the top of campus next to the Rabb Academic Quad and the Kutz Hall administrative building, housing the University Registrar, Campus Card Office and International Student & Scholars Office, amongst others. North Quad is only steps from the Usdan Student Center, home to Dining, Hillel, the campus mailroom, the Chaplains Offices, Academic Services, Hiatt Career Center and the Department of Community Living.
In North Quad double rooms, natural triples and lofted triples are available for first-year students. Doubles are approximately 180 square feet, while natural triples are on average 288 square feet. Additional features include the Polaris Lounge, located between Scheffres and Gordon Halls, that may be used for group or quiet study, cooking, games, and quad-wide events. The lounge is available for reservations. Each building features a lounge on the 2nd floor, and laundry rooms can be found on the ground floors of Reitman and Cable Halls. Click here to see an example of a first year residence hall!

Resources

The Department of Community Living offers numerous resources pertaining to residential life for all students.

Community Advisors (CAs)

Community Advisors are students who facilitate programs for their floor and the quad, address student concerns and assist students in problem solving and community development. There is on CA for each floor community. CAs are present to help develop a positive living/learning environment for all residents. There are eighteen CAs in Massell Quad and thirteen CAs in North Quad.

Community Development Coordinators (CDCs)

The Community Development Coordinator (CDC) is a live-in full time professional staff member with an advanced degree, who is responsible for supervising the CAs and managing the residence halls. The CDC holds regular office hours in the quad office. The quad offices are present in the ground floors of Usen and Reitman Halls in Massell and North Quad respectively. The contact information for the CDCs of Massell Quad and North Quad are shown:

**Massell Quad CDC**
Quad Office: Usen, Ground
Phone: (781) 529-5042

**North Quad CDC**
Quad Office: Reitman, Ground
Phone: (781) 736-6065
Office for the Department of Community Living

The Office for the Department of Community Living is located in Usdan G032, MS 220 and can be reached at (781) 736-5060.

Facilities

The Office of Facilities Services consists of more than 150 employees and is responsible for the operation and maintenance of all university-owned buildings and grounds. Their mission is to provide a clean, safe and attractive campus environment for all students, faculty, staff and visitors.

The Office of Facilities Services offers numerous services including interior and exterior maintenance, custodial services, pest control, ground and snow removal, HVAC, key-replacement and recycling services. To request the services of the facilities staff, students must file a work order request by visiting http://www.sys.brandeis.edu/wo/index. When filing a work order request, simply follow the directions as they are given on the web page. You will receive a confirmation email when the work order request has been sent, and a member of the facilities staff will address your problem as soon as possible.

In case of emergency, the Office of Facilities Services can be reached by calling (781) 736-8500.

Click here to see how to fill out a work order request!
Brandeis offers seven different meal-plan types, four of which are available to First-year students. The meal-plan options are shown below:

**21-Meal Plan ($2,839/semester)**

The 21-Meal Plan is a traditional board plan that allows students to eat one meal per meal period, for a total of 21 meals per week. This plan also includes five guest meals per semester.

**14-Meal Plan ($2,631/semester)**

The 14-Meal Plan is a traditional board plan that allows students to eat one meal per meal period, for a total of 14 meals per week. This plan also includes five guest meals per semester.

**5 Meal Combo Plan ($2,465/semester, Not available to First-years)**

The 5 Meal Combo Plan gives students 5 meals per week and $1,050 in points per semester. This plan comes with five guest meals per semester.

**Flex Plan ($2,784/semester)**

The Flex Plan gives students 100 meals per semester and $650 in points each semester. This plan comes with five guest meals per semester.

**10-Meal Combo Plan ($2,755/semester)**

The 10 Meal Combo Plan gives students 10 meals per week but allows you to only eat one meal per meal period. This plan comes with $525 in points and five guest meals per semester.

**Village Plan ($1,975/semester, Available to Village residents only)**

The Village Plan gives students 80 meals per semester and $200 in points per semester.
To change a meal plan email campuscard@brandeis.edu before the second week of school. During the first few weeks of each semester, students are given the opportunity to change their meal plan in order to find a meal plan that best suits their needs. Meal plan changes can be made at the Campus Card Office in Kutz Hall. For more information on meal plans, kosher options, and other related inquiries, please visit the Campus Card Office website (http://www.brandeis.edu/services/campuscard/index.html).

Click here to see the two main dining halls on campus!

Employment

Employment Opportunities

Who is eligible for on-campus employment?

Both domestic and international undergraduate and graduate students are eligible for on-campus employment if they satisfy the following criteria:

1. Enrolled in and attending courses at least half-time
2. Satisfy the requirements of Form I-9 (Federal Employment Eligibility Verification). You may fill this form out at the Office of Student Financial Services in the Usdan Student Center, and must provide original documents that prove your identity and eligibility to work. The most common document that fulfills this requirement is a US passport.
3. Have a valid Social Security Number in order to work on campus.

How to Obtain a Job on Campus?

Students must complete the following steps in order to obtain a job on campus:

1. Complete Form I-9 (this can be completed in the Office of Student Financial Services). Upon completion of Form I-9, you will be issued an Employment Eligibility Card (the "blue" card) from the Office of Student Financial Services.
2. To apply for a job online, go to https://careers.brandeis.edu/studentjobs

The first time you visit this site, you must register by clicking "Register Here"
You may review listings in one of two ways: through the “Job Posting Information” tab, or by specific keywords using the “Basic Job Search” tab functionality. When using the “Basic Job Search”, you may adjust the parameters for the date of the job posting using the “Posted” pull-down menu.

When reviewing the job openings, click on the job title to view the entire description, including requirements for the position. If you meet the requirements for a job, you can apply for it by clicking “Apply Now”.

Follow the directions as given in order to complete the application process. If this is your first time visiting, you will be prompted to upload a resume and enter biographical information. A resume is required to apply for on-campus employment.

Once you have successfully submitted your application, you will get an acknowledgement email. If the supervisor finds that your qualifications match their needs, they will contact you for an interview.

When you have been hired into a position, complete the Direct Deposit registration and a W-4 on the BUSS (Brandeis University Self-Service) website at https://pay.brandeis.edu/. Direct Deposit registration authorizes Brandeis...
University to deposit your paycheck directly into your bank account, and is also strongly encouraged for all employees.

**Hiatt Career Center**

Whether you are looking for career advice, a job or internship, networking opportunities with Brandeis alumni and friends, or help with your grad school application, the Hiatt Career Center can help. The Hiatt Career Center assists students and alumni in developing the skills to transform their unique backgrounds, liberal arts education and experiential learning in meaningful professional futures and relationships. Hiatt engages employers, colleagues, parents and the greater Brandeis community to achieve this mission.

Hiatt Career Center is a source for students and alumni that provides thorough guidance and aid in many aspects of professional life. Such resources include job and internship searches, networking, resume and cover letter design and writing, interview preparation, portfolio setup, and reference and recommendation requests.

The Hiatt Career Center is located in the Usdan Student Center, 15. For more information, visit [http://www.brandeis.edu/hiatt/index.html](http://www.brandeis.edu/hiatt/index.html) or call (781) 736-3618.

[Click here to see the Hiatt Career Center](http://www.brandeis.edu/hiatt/index.html)!
Resources and Services

Brandeis Emergency Medical Corps (BEMCO)

(781) 736-4263 – Business line (non-emergency)
(781) 736-3333 – Emergency line

The Brandeis University Medical Corps (BEMCo) is Brandeis’ student-run volunteer emergency medical service. BEMCo strives to provide timely and efficient emergency medical care to the Brandeis community. Today, under the guidance of the director of Public Safety and the director of the University Health Center, BEMCo continues to meet the emergency medical needs of the community.

Located in the Stoneman building, BEMCo operates 24 hours a day, 7 days a week during the academic year. Student volunteers are all Massachusetts-state certified emergency medical technicians (EMTs). BEMCo is equipped with a Class V Ambulance and the latest emergency medical equipment. Each year, BEMCo provides first-aid instruction to the Brandeis community in such areas as CPR, AED usage, and basic first aid as well as recruiting new members to train as EMTs. BEMCo offers an EMT class on campus (separate from the SAGE sign-up) in the Spring Semester to train and certify students interested in becoming EMTs and joining BEMCo.

Please note that BEMCo services are only available for students when they are present on campus. For more information on BEMCo, visit http://www.brandeis.edu/publicsafety/bemco/index.html.
Brandeis Health Center

Stoneman/Golding Building
(781) 736-3677 – Call for an appointment

Hours:
- Weekdays – 8:00 am to 8:00 pm
- Weekends – 10:00 am to 4:00 pm

Brandeis Health Center is a resource for the campus community providing expert primary care, health education, and wellness promotion. Services at the Health Center include medical assessment and diagnosis, illness care, reproductive and sexual healthcare, including Plan B, orthopedic care, travel medicine, drug and alcohol counseling, prescriptions, on-site laboratory testing and specimen collection as well as referral for specialty services as needed. Our services are respectful, inclusive, accessible, and confidential. Undergraduates have unlimited access the Health Services. Laboratory processing, diagnostic testing, pharmaceuticals, and other services provided by off campus providers are covered according to your health insurance policy.

Department of Public Safety

Stoneman Building
(781) 736-5000 – Business line (non-emergency)
(781) 736-3333 – Emergency line

The 25-member campus police force is responsible for campuswide security and safety patrol, traffic control and enforcement and protective custody of university offices, classrooms and residence halls. The department places special emphasis on preventive and protective care for all members of the university community.

For more information on the Department of Public Safety, visit http://www.brandeis.edu/publicsafety/index.html.
Brandeis is committed to creating a diverse community that includes students with documented or temporary disabilities – including mobility, visual, hearing, medical, psychological or learning disabilities. While Brandeis offers no specific academic programs for individuals with disabilities, the university is committed to providing support and accommodations to all students who have need and are legally entitled to them.

Students with disabilities access specific support and accommodations through Disabilities Services and Support within the Office of Academic Services. In this context, it is easy for them to tap into the rich network of resources, advising, tutoring, and programming that are available to all Brandeis undergraduates. For more information on Disabilities Service and Support, visit [http://www.brandeis.edu/acserv/disabilities/](http://www.brandeis.edu/acserv/disabilities/).

**Intercultural Center**

Swig Center (near East Quad)  
(781) 736-8580

Founded in 1992, the Intercultural Center is celebrating 20 years as a home of mutual learning. A cultural intersection of activity, it serves as a campus resource, fun environment, and a friendly meeting spot for students, faculty, and staff. The Center and its 17 student organizations provide educational, intellectual, and social programs that explore and invite you into the essence of culture.
Experience a Japanese Tea Ceremony, attend the SASS Sexualities Research Conference; prepare your own Dumplings; delve into “Black is...”; dive into MELA and discover dance, poetry, and fashion of South Asia; take pleasure in Bubble Tea night; celebrate the diversity of Culture X; or join an ICC Presents Series discussion. The opportunities to learn, enjoy, and meet new friends are endless. Visit us at the ICC.

For more information on the Intercultural Center, visit http://www.brandeis.edu/studentaffairs/icc/.

Brandeis encourages and supports all expressions of spiritual and religious life on campus. The university’s three chapels – the Berlin Chapel (Jewish), the Bethlehem Chapel (Catholic) and the Harlan Chapel (Protestant) – serve as the focal point of spiritual and religious activity on campus. In addition, a Muslim prayer room and resource center is located in the Usdan Student Center. For more information on Shabbat, please visit http://www.brandeishillel.org.
Student Center. Several clubs and organizations are available to students seeking information or fellowship, including the Hillel Foundation, the Catholic Student Organization, the Brandeis Muslim Student Association and the Christian Fellowship.

The names and contact information of the four chaplains on campus are provided below:

The Rev. Walter Cuenin, Catholic Chaplain, Coordinator of the Interfaith Chaplaincy – (781) 736-3574
Imam Dr. Talal Eid, Muslim Chaplain – (781) 736-5010
Matthew Carriker, Protestant Chaplain – (781) 736-3573
Rabbi Elyse Winick, Jewish Chaplain – (781) 736-3672

For more information on the Office of the Interfaith Chaplaincy, visit http://www.brandeis.edu/studentaffairs/chaplaincy.

Psychological Counseling Center

Mailman House, 2nd Floor
(781) 736-3730
(781) 239-8312 – Emergency Consultation Line (After Hours)
Hours: Monday-Friday – 9:00 am to 6:00 pm.

The Psychological Counseling Center provides counseling for students in times of stress, and encourages them to ask for help with their most immediate concerns. The staff is experienced in dealing with deeper developmental and psychological issues ranging from stress and depression to substance abuse and eating disorders. No concern is too large or too small to be met with respect and care. The counseling center maintains the strictest standards of privacy and confidentiality and serves as a resource to the Brandeis community. Brandeis students are offered twelve free sessions with the Psychological Counseling Center every academic year. For more information on the Psychological Counseling Center, visit: http://www.brandeis.edu/studentaffairs/counseling/index.html.
Library and Technology Services

Library and Technology Services (LTS) is responsible for the library collections and technology infrastructure that support research, scholarship, teaching, and learning at Brandeis University. Among LTS offerings are the LATTE course management system; a large and growing body of digital as well as physical library materials; study spaces and equipment; help services; technology-enabled classrooms; and rare and unique special collections. LTS staff are happy to assist with your access and use of all services.

In addition to activities on which the academic enterprise depends, LTS provides the networks, telephones, media, and web services that keep the campus connected. It also provides oversight and guidance for safe, secure use of online systems and emergency alerts that protect the community.

Quickstart things to know:
Your campus ID card is also your library card.
Your campus ID can hold WhoCash for payment of many campus services
Your network username and password are your access to email and other
Google Apps, LATTE, SAGE, online library resources, your library account, and more.

Starting places for assistance include:
The main library desk (781-736-INFO); http://go.brandeis.edu/researchhelp
The technology help desk (781-736-HELP); http://go.brandeis.edu/help
For more information on Brandeis Library and Technology Services (LTS), visit http://lts.brandeis.edu.

Click here to learn about the Technology Help Desk!
Student Rights and Community Standards

Department of Student Rights and Community Standards

The Department of Student Rights and Community Standards offers us, as students, educational opportunities for personal growth and values clarification. Their aim is to educate the campus about issues central to the mission of Brandeis University, and to react to inappropriate behavior in a fair and responsive manner. The DSRCS staff, in cooperation with other departments, provides education and outreach efforts regarding alcohol and other drug use, student involvement on campus, academic integrity, and leadership development.

The student conduct process is based on established expectations and standards of behavior at Brandeis as described in our student code of conduct, Rights and Responsibilities, and also relies on a peer judgment model. At the heart of this process is the Student Conduct Board, a panel of students, faculty, and staff that hears select cases of alleged student misconduct.

Rights and Responsibilities

In the University community it is essential that safeguards be provided for each community member’s freedom to teach and learn. In protection of these freedoms, the University must establish certain standards of personal conduct. The University may apply sanctions or take other appropriate action when the conduct of individuals interferes with the freedom to teach and learn, the safety and health of persons in the community, the maintenance or protection of
property, the maintenance of necessary records, the provision of living accommodations and other services, or the sponsoring of non-classroom activities such as lectures, concerts, athletic events, and social functions. We are members of the University community, as well as citizens of the city of Waltham and the Commonwealth of Massachusetts.

Therefore, as students, we can be held accountable for our actions within these larger communities in legal proceedings in civil or criminal court. The University will neither substitute, nor interfere with, these legal proceedings. Please note that students may also be held accountable for their actions at the University level as well.

These policies and procedures are set forth in writing in order to give students general notice of community standards. A student who decides to study at another institution, whether domestically or abroad, while remaining enrolled as a degree candidate at Brandeis, must adhere to Brandeis policies, including, but not limited to, those set forth in Rights and Responsibilities. Students who violate campus or community standards may face conduct action at Brandeis and/or the host institution.

The University reserves broad latitude in defining and interpreting standards of behavior and in construing these policies and procedures. Each new student is given a copy of Rights and Responsibilities upon arrival at Brandeis University. For additional resources and more information, visit http://www.brandeis.edu/studentaffairs/srcs/rr/index.html.

**Additional Information**

To register a concern about a student’s behavior, or to report a violation of Rights and Responsibilities, please use the Community Standards Report, found at: https://publicdocs.maxient.com/incidentreport.php?BrandeisUniv.
Transportation

Boston Public Transportation (MBTA)

Commuter Rail

The commuter rail train is a fast and convenient way to get to Boston and Cambridge (as well as some west-lying towns). Schedules vary for the commuter rail on weekends and holidays, so be sure to have a current schedule with you. The Fitchburg line train stops at the Brandeis-Roberts station at the south edge of campus, along South Street across from the Epstein Service Center. Allow for a 10-minute walk from the center of main campus. The train goes east to Waltham, Belmont, Cambridge and North Station in Boston. In Cambridge, the train stops at the Porter Square station, where connections can be made to the Red Line of Boston’s “T” subway system. In Boston, the train stops at North Station, where you can get on both the Green and Orange Lines of the “T”. These have connections to all other lines of the subway system.

Buses

Buses provide service to virtually all points in the metropolitan Boston area. The number 553 bus runs by Brandeis, goes through the center of Waltham and into Newton. It is a great alternative to driving through Waltham.
From Main Street, at the end of South Street near the Walgreen’s, or at the Cedarwood stop, located at the back end of campus, one can catch the numbers 70 and 70A buses that go to Central Square in Cambridge by way of Watertown. This bus passes the Watertown Mall and the Arsenal Mall.

A map showing the Commuter Rail and “T” Subway routes is shown.
Van and Shuttle Services

Campus Van and Shuttle Service:

Daytime Van

The shuttle service travels a scheduled route throughout the campus. The service operates from 8:00 am to 5:00 pm, Monday through Friday during the academic year.

Daytime Crystal Shuttle

The shuttle follows a 15-minute route making pick ups along the loop road, Charles River, Apartment complex and Charles River parking lot. The service operates from 8:30 am to 4:30 pm, Monday through Friday during the academic year, on school days only (including study days and finals period).

Evening and Late Night Van

The van leaves Rabb every 15 minutes, traveling throughout the main campus, Foster Apartments and the Charles River Apartment complex making scheduled stops. The service operates from 4:00 pm to 2:30 am, seven days a week throughout the academic year.

Waltham Van and Shuttle Service:

Daytime Crystal Shuttle

The shuttle follows a 40 minute route starting from the rear of Spingold then making scheduled pick ups in the city of Waltham before dropping off at the Shapiro Campus Center. The service operates from 8:00 am to 4:00 pm, Monday through Friday during the academic year, on school days only.

Evening and Late Night Van

The van leaves from Rabb every half hour, traveling from the main campus to various scheduled stops throughout the city of Waltham. The service operates from 4:00 pm to 2:30 am, seven days a week throughout the academic year.
Cambridge/Boston Shuttle Service

This bus service travels from the Usdan Student Center to Harvard Square in Cambridge to MIT with a final stop at Beacon and Massachusetts Avenue outside Kenmore Square in Boston. The service operates from 6:00 pm to 3:00 am on Thursdays, 3:30 pm to 3:00 am on Fridays and Saturdays and 12:30 pm to 11:00 pm on Sundays throughout the academic year.

The schedules for the van and shuttle services are shown.
### Boston/Cambridge Shuttle Service

**Tracking Information**

- Thursdays, 6 p.m. to 2:30 a.m.
- Fridays and Saturdays, 3:30 p.m. to 3 a.m.
- Sundays, 12:30 to 10:30 p.m.

Thursday Service Begins at 6 p.m. (1 bus service)

<table>
<thead>
<tr>
<th>USDAN</th>
<th>Harvard Square</th>
<th>Beacon St./Mass Ave</th>
</tr>
</thead>
<tbody>
<tr>
<td>6:00 pm</td>
<td>6:30 pm</td>
<td>6:45 pm</td>
</tr>
<tr>
<td>7:30 pm</td>
<td>8:00 pm</td>
<td>8:15 pm</td>
</tr>
<tr>
<td>9:00 pm</td>
<td>9:30 pm</td>
<td>9:45 pm</td>
</tr>
<tr>
<td>10:30 pm</td>
<td>11:00 pm</td>
<td>11:15 pm</td>
</tr>
<tr>
<td>12:00 am</td>
<td>12:30 pm</td>
<td>12:45 am</td>
</tr>
<tr>
<td>1:30 am</td>
<td>2:00 am</td>
<td>2:15 am</td>
</tr>
</tbody>
</table>

### Waltham Crystal Shuttle Service

**Tracking Information**

- 7 a.m. to 4 p.m.

<table>
<thead>
<tr>
<th>Location</th>
<th>AM</th>
<th>PM</th>
<th>AM</th>
<th>PM</th>
<th>AM</th>
<th>PM</th>
<th>AM</th>
<th>PM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Theater Lot (rear of Spingold)</td>
<td>7:00</td>
<td>12:20</td>
<td>7:40</td>
<td>11:00</td>
<td>7:40</td>
<td>11:00</td>
<td>7:40</td>
<td>11:00</td>
</tr>
<tr>
<td>Highland St. at Hope Ave</td>
<td>7:03</td>
<td>12:23</td>
<td>7:43</td>
<td>11:03</td>
<td>7:43</td>
<td>11:03</td>
<td>7:43</td>
<td>11:03</td>
</tr>
<tr>
<td>Crescent St. at Cherry St. (in front of Watch Factory)</td>
<td>7:05</td>
<td>12:25</td>
<td>7:45</td>
<td>11:05</td>
<td>7:45</td>
<td>11:05</td>
<td>7:45</td>
<td>11:05</td>
</tr>
<tr>
<td>Crescent St. at Moody St. (near Burger King)</td>
<td>7:07</td>
<td>12:27</td>
<td>7:47</td>
<td>11:07</td>
<td>7:47</td>
<td>11:07</td>
<td>7:47</td>
<td>11:07</td>
</tr>
<tr>
<td>Moody St. at Maple St./High St.</td>
<td>7:09</td>
<td>12:29</td>
<td>7:49</td>
<td>11:09</td>
<td>7:49</td>
<td>11:09</td>
<td>7:49</td>
<td>11:09</td>
</tr>
<tr>
<td>140 Moody St. at Enterprise Rental Car</td>
<td>7:11</td>
<td>12:31</td>
<td>7:51</td>
<td>11:11</td>
<td>7:51</td>
<td>11:11</td>
<td>7:51</td>
<td>11:11</td>
</tr>
<tr>
<td>Main St. at Exchange St. (near Waltham Public Library)</td>
<td>7:14</td>
<td>12:34</td>
<td>7:54</td>
<td>11:14</td>
<td>7:54</td>
<td>11:14</td>
<td>7:54</td>
<td>11:14</td>
</tr>
<tr>
<td>Main St across from CVS</td>
<td>7:17</td>
<td>12:37</td>
<td>7:57</td>
<td>11:17</td>
<td>7:57</td>
<td>11:17</td>
<td>7:57</td>
<td>11:17</td>
</tr>
<tr>
<td>Charles St. at intersection with South St.</td>
<td>7:20</td>
<td>12:40</td>
<td>8:00</td>
<td>12:20</td>
<td>8:20</td>
<td>12:40</td>
<td>8:40</td>
<td>12:20</td>
</tr>
<tr>
<td>South St. at Shakespeare Rd.</td>
<td>7:22</td>
<td>12:42</td>
<td>8:02</td>
<td>12:22</td>
<td>8:22</td>
<td>12:42</td>
<td>8:42</td>
<td>12:22</td>
</tr>
<tr>
<td>Spingold Intersection at Shapiro Campus Center (DROP OFF ONLY)</td>
<td>7:25</td>
<td>12:45</td>
<td>8:05</td>
<td>12:25</td>
<td>8:45</td>
<td>12:45</td>
<td>9:05</td>
<td>12:25</td>
</tr>
</tbody>
</table>
Friday service begins at 3:30 p.m.

<table>
<thead>
<tr>
<th>NUMBER OF BUSES</th>
<th>USDAN</th>
<th>HARVARD SQUARE</th>
<th>BEACON ST./MASS AVE</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 Buses</td>
<td>3:30 pm</td>
<td>4:00 pm</td>
<td>4:15 pm</td>
</tr>
<tr>
<td>2 Buses</td>
<td>5:00 pm</td>
<td>5:30 pm</td>
<td>5:45 pm</td>
</tr>
<tr>
<td>1 Bus</td>
<td>6:30 pm</td>
<td>7:00 pm</td>
<td>7:15 pm</td>
</tr>
<tr>
<td>1 Bus</td>
<td>7:30 pm</td>
<td>8:00 pm</td>
<td>8:15 pm</td>
</tr>
<tr>
<td>1 Bus</td>
<td>8:00 pm</td>
<td>8:30 pm</td>
<td>8:45 pm</td>
</tr>
<tr>
<td>2 Buses</td>
<td>9:30 pm</td>
<td>10:00 pm</td>
<td>10:15 pm</td>
</tr>
<tr>
<td>2 Buses</td>
<td>11:00 pm</td>
<td>11:30 pm</td>
<td>11:45 pm</td>
</tr>
<tr>
<td>2 Buses</td>
<td>12:30 pm</td>
<td>1:00 am</td>
<td>1:15 am</td>
</tr>
<tr>
<td>2 Buses</td>
<td>2:00 am</td>
<td>2:30 am</td>
<td>2:45 am</td>
</tr>
</tbody>
</table>

Saturday service begins at 3:30 p.m.

<table>
<thead>
<tr>
<th>NUMBER OF BUSES</th>
<th>USDAN</th>
<th>HARVARD SQUARE</th>
<th>BEACON ST./MASS AVE</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 Buses</td>
<td>3:30 pm</td>
<td>4:00 pm</td>
<td>4:15 pm</td>
</tr>
<tr>
<td>2 Buses</td>
<td>5:00 pm</td>
<td>5:30 pm</td>
<td>5:45 pm</td>
</tr>
<tr>
<td>2 Buses</td>
<td>6:30 pm</td>
<td>7:00 pm</td>
<td>7:15 pm</td>
</tr>
<tr>
<td>2 Buses</td>
<td>8:00 pm</td>
<td>8:30 pm</td>
<td>8:45 pm</td>
</tr>
<tr>
<td>2 Buses</td>
<td>9:30 pm</td>
<td>10:00 pm</td>
<td>10:15 pm</td>
</tr>
<tr>
<td>2 Buses</td>
<td>11:00 pm</td>
<td>11:30 pm</td>
<td>11:45 pm</td>
</tr>
<tr>
<td>2 Buses</td>
<td>12:30 am</td>
<td>1:00 am</td>
<td>1:15 am</td>
</tr>
<tr>
<td>1 Bus</td>
<td>2:00 am</td>
<td>2:30 am</td>
<td>2:45 am</td>
</tr>
</tbody>
</table>

Sunday service begins at 12:30 p.m. (1 bus service)

<table>
<thead>
<tr>
<th>USDAN</th>
<th>HARVARD SQUARE</th>
<th>BEACON ST./MASS AVE</th>
</tr>
</thead>
<tbody>
<tr>
<td>12:30 pm</td>
<td>1:00 pm</td>
<td>1:15 pm</td>
</tr>
<tr>
<td>2:00 pm</td>
<td>2:30 pm</td>
<td>2:45 pm</td>
</tr>
<tr>
<td>3:30 pm</td>
<td>4:00 pm</td>
<td>4:15 pm</td>
</tr>
<tr>
<td>5:00 pm</td>
<td>5:30 pm</td>
<td>5:45 pm</td>
</tr>
<tr>
<td>6:30 pm</td>
<td>7:00 pm</td>
<td>7:15 pm</td>
</tr>
<tr>
<td>8:00 pm</td>
<td>8:30 pm</td>
<td>8:45 pm</td>
</tr>
<tr>
<td>9:30 pm</td>
<td>10:00 pm</td>
<td>10:15 pm</td>
</tr>
</tbody>
</table>
‘Deis Bikes

‘DeisBikes is the bicycle sharing program of Brandeis University. Their mission is to promote bicycling as desirable means of transportation, in a greater effort to strengthen a culture of sustainability on campus.

Currently, ‘DeisBikes is the only alternative means of transportation on campus. By loaning high-quality bikes to the Brandeis undergraduate community, ‘DeisBikes provides a convenient way to get to class, encourages off-campus exploration, and promotes a healthy body and environment.

For more information on ‘DeisBikes, including rental information, visit http://www.brandeis.edu/campussustainability/transportation/deisbikes/index.html.

Brandeis ZipCar

Brandeis University offers students (ages 18-20) 24/7 access to Zipcars parked right on campus (please note that students that are 21+ also have access to thousands of Zipcars available around the world)! Zipcars may be reserved online, and picked up outside of Stoneman.

Both hourly and daily rates are available, and always include gas and insurance.

For more information or to sign up for a Zipcar membership, visit http://www.zipcar.com/brandeis/.

Click here to see your fellow Brandeisians welcome you to Brandeis!
Important Phone Numbers

Numbers Begin with (781) 73x
Academic Services x63470
Athletics x63660
Brandeis Bookstore x64272
Campus Card Office x64230
Chaplaincy x63570
Community Living x65060
Community Service x63237
Dean of Student Life x63600
Dining Services x64330
Disabilities Services x63470
Escort Service – BranVan x64999
Health Center x63677
Hillel x63580
Hiatt Career Center x63618
Intercultural Center x68580
International Students and Scholars Office x63480
Library and Technology Services x67777
Orientation x65074
Post Office and Mailroom x64236
Psychological Counseling Center x63730
Public Safety (Emergency) x63333
Public Safety (Non-Emergency) x65000
Registrar x62010
Student Activities x65065
Student Financial Services x63700
Student Rights and Community Standards x65070
Student Service Bureau x63766
Student Support Services Program x63478
Transitional Year Program x63467
Writing Center x64885
SURVIVAL GUIDE

INDEX

A

Academics
Academic Advisor
Academic Services
Advising
All-Points Meal Plan
AP Exams

B

Beit Midrash Jewish Study and Prayer Room
Belmont
BEMCo
Berlin Chapel
Beth Israel Deaconess Medical Center
Bethlehem Chapel
Bicycle
Boston Public Transportation, MBTA
Boston Shuttle Service
Brandeis Emergency Medical Corps, BEMCo
Brandeis Health Center
Brandeis Muslim Student Association
Brandeis-Roberts Station
Brandeis University Self-Service
BUGS tutors
Bus 553

C

Cable Residence Hall

D

Cambridge
Cambridge Shuttle Service
Campus Card Office
Campus Mailroom
Campus Van
Catholic Student Organization
Chaplains Offices
Christian Fellowship
Class and Catalog Search
Club Listserv
Club Membership
Common Space Reservations
Community Advisor
Community Development Coordinator (CDC)
Community Living
Commuter Rail
Community Standards Report
Composition
Course Load
Course Registration
Course Selection
Cover Letter
Creative Arts
Custodial Services

DeisBikes
Department of Community Living
Department of Public Safety
Department of Residence Life
<table>
<thead>
<tr>
<th><strong>SURVIVAL GUIDE</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Department of Student Rights and Community Standards</td>
</tr>
<tr>
<td>Deroy Residence Hall</td>
</tr>
<tr>
<td>Dining</td>
</tr>
<tr>
<td>Direct Deposit Registration</td>
</tr>
<tr>
<td>Disability Services and Support</td>
</tr>
<tr>
<td>Double-Counting</td>
</tr>
<tr>
<td><strong>E</strong></td>
</tr>
<tr>
<td>Einstein Bros. Bagels</td>
</tr>
<tr>
<td>Employment</td>
</tr>
<tr>
<td>Evening and Late Night Van</td>
</tr>
<tr>
<td><strong>F</strong></td>
</tr>
<tr>
<td>Facilities</td>
</tr>
<tr>
<td>Faculty Advisor</td>
</tr>
<tr>
<td>Faculty Club, The</td>
</tr>
<tr>
<td>Faculty Mentor</td>
</tr>
<tr>
<td>Fitchburg Line</td>
</tr>
<tr>
<td>First-Year Housing</td>
</tr>
<tr>
<td>Flex Plan</td>
</tr>
<tr>
<td>Form I-9</td>
</tr>
<tr>
<td>Foreign Language</td>
</tr>
<tr>
<td>Foreign Language Placement Test</td>
</tr>
<tr>
<td><strong>G</strong></td>
</tr>
<tr>
<td>General University Requirements</td>
</tr>
<tr>
<td>Goldfarb Main Library</td>
</tr>
<tr>
<td>Gordon Residence Hall</td>
</tr>
<tr>
<td>Graduation Requirements</td>
</tr>
<tr>
<td><strong>H</strong></td>
</tr>
<tr>
<td>Harlan Chapel</td>
</tr>
<tr>
<td>Help Desk, Library</td>
</tr>
<tr>
<td>Hiatt Career Center</td>
</tr>
<tr>
<td>Hillel</td>
</tr>
<tr>
<td>Hours, Dining</td>
</tr>
<tr>
<td>Housing</td>
</tr>
<tr>
<td>Humanities</td>
</tr>
<tr>
<td>HVAC</td>
</tr>
<tr>
<td><strong>I</strong></td>
</tr>
<tr>
<td>Intercultural Center</td>
</tr>
<tr>
<td>International Student &amp; Scholars Office</td>
</tr>
<tr>
<td>Internship</td>
</tr>
<tr>
<td>Interview Preparation</td>
</tr>
<tr>
<td><strong>J</strong></td>
</tr>
<tr>
<td>Job</td>
</tr>
<tr>
<td>Job Posting Information</td>
</tr>
<tr>
<td><strong>K</strong></td>
</tr>
<tr>
<td>Key-Replacement</td>
</tr>
<tr>
<td>Kitchens</td>
</tr>
<tr>
<td>Kosher</td>
</tr>
<tr>
<td>Kutz Hall</td>
</tr>
<tr>
<td><strong>L</strong></td>
</tr>
<tr>
<td>Laboratory</td>
</tr>
<tr>
<td>Laundry</td>
</tr>
<tr>
<td>Library and Technology Services, LTS</td>
</tr>
</tbody>
</table>
School Distribution
Scheffres Residence Hall
Science
Shabbat
Shapiro Campus Center
Shapiro Residence Hall
Sherman Dining Hall
Shapiro Lounge
Shuttle Service
Social Science
Social Security Number, SSN
Staff Advisor
Staff Mentor
Stein Restaurant, The
Stoneman Building
Stoneman/Golding Building
Student Rights and Community Standards
Student Services Bureau
Subway

V
Van and Shuttle Services
Village Plan

W
Waltham
Waltham Van and Shuttle Service
Whocash
Work Order
Work Order Request
Writing Center
Writing Intensive

X

T
Transportation

Y

U
Undergraduate Advising Head
University Registrar
University Writing
University Writing Seminar (UWS)
Usdan Boulevard
Usdan Café
Usdan Student Center
Usen Residence Hall

Z
Zipcar