Photo/Videographer Job Description

During the summer, Precollege Programs hosts some 500 highly motivated and talented teens from around the world that participate in experiential education programs at Brandeis University.

This job description is intended to describe the general responsibilities and expectations of Brandeis Precollege Program’s summer photo/videographer. This is a full-time, residential position, beginning June 22 and ending August 15. The Photo/videographer will be responsible for capturing still photos and creating short videos of our summer programs to be shared with student and families and to be used for marketing and recruitment purposes.

Qualifications:

- Artistic ability to compose a shot, understanding framing, color and light to create a visually pleasing photograph.
- A motivated and independent worker with excellent interpersonal skills.
- Excellent attention to detail.
- Experience filming and putting together short documentaries.
- Experience using video editing software.
- Must have and bring their own equipment.

Responsibilities include but not limited to:

**Pre-summer:**
- Get oriented in the Brandeis content management system for editing the websites;
- Develop a photo and filming strategy and timeline for the summer.

**During the Summer (June-August):**
- Capturing and collecting photos that can be used on social media and other campaigns for each summer program
- Producing approximately 30 short video of our different program, for examples, please see: https://www.youtube.com/user/BrandeisHSP

To Apply: Candidates should send a resume and cover letter to precollege@brandeis.edu.