Brandeis University prohibits all forms of sexual misconduct (including sexual assault, sexual harassment, domestic/dating violence and stalking) and takes reports of such misconduct very seriously. If you or someone you know has been a victim of interpersonal violence, please reach out to any of the resources below for help.

## Counseling and Assistance

### Confidential University Resources
- **Brandeis Confidential Complaint Hotline**
  781-736-4452
  Available 24/7; phone number of incoming call is anonymous
- **Brandeis Health Center**
  781-736-3677
  brandeis.edu/studentaffairs/health
  Screening, treatment and follow-up care for sexually transmitted infections; emergency contraception
- **Interfaith Chaplaincy**
  781-736-3570
  brandeis.edu/studentaffairs/chaplaincy
  Advice; spiritual direction and support
- **Psychological Counseling Center**
  781-736-3730
  brandeis.edu/studentaffairs/counseling
  Advice; individual counseling
- **Sexual Assault Services and Prevention Specialist**
  Sheila McMahon
  781-736-3626
  smcmahon@brandeis.edu
  Advice; accompaniment to hospital for physical exam; referral to resources

### Confidential Community Resources
- **Asian Task Force Against Domestic Violence**
  617-338-2355
  www.atask.org
  Available 24/7; multilingual
- **Beth Israel Deaconess Medical Center, Center for Violence Prevention and Recovery**
  617-667-8141
  bidmc.org/violenceprevention
- **Boston Alliance of Gay, Lesbian, Bisexual and Transgender Youth (BAGLY)**
  617-227-4313
  www.bagly.org
- **Boston Area Rape Crisis Center Hotline**
  800-841-8371
  www.barcc.org
- **SafeLink Domestic Violence Hotline**
  877-785-2020
  TTY: 877-521-2601
  Available 24/7; multilingual
- **Victim Rights Law Center**
  617-399-6720, ext. 19
  www.victimrights.org

### Additional Community Resources
- **Jane Doe Inc.**
  617-248-0922
  www.janedoe.org
- **Massachusetts Office for Victim Assistance**
  617-727-5200
- **REACH — Beyond Domestic Violence**
  800-899-4000
  www.reachma.org
- **Middlesex County Victim Witness Services Bureau**
  781-897-8300
- **Rape, Abuse & Incest National Network (RAINN)**
  800-656-HOPE
  www.rainn.org
- **Student Sexuality and Information Services (SSIS)**
  781-736-3695
  www.stsis.brandeis.edu
- **Students Talking About Relationships (STAR)**
  781-736-4745
  star@brandeis.edu

UPDATED MARCH 2015
**REPORTING AN INCIDENT**

resources for reporting a sexual assault, dating violence, sexual harassment and stalking

<table>
<thead>
<tr>
<th>Role</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean of Students Office</td>
<td>781-736-3600 brandeis.edu/studentaffairs/deansoffice</td>
</tr>
<tr>
<td>Coordinates campus resources to support survivors in reporting processes</td>
<td></td>
</tr>
<tr>
<td>Public Safety (available 24/7)</td>
<td>University Police</td>
</tr>
<tr>
<td>Emergency</td>
<td>781-736-3333</td>
</tr>
<tr>
<td>Business</td>
<td>781-736-5000 brandeis.edu/publicsafety</td>
</tr>
<tr>
<td>Reporting incidents; filing protective orders; assistance with filing a report with Waltham Police</td>
<td></td>
</tr>
<tr>
<td>Student Rights and Community Standards</td>
<td>781-736-5070 brandeis.edu/studentaffairs/srcs</td>
</tr>
<tr>
<td>Provides information and initiates the Student Conduct Process</td>
<td></td>
</tr>
<tr>
<td>Title IX Coordinator</td>
<td>Linda Shinomoto 781-736-4456 <a href="mailto:shinomot@brandeis.edu">shinomot@brandeis.edu</a></td>
</tr>
<tr>
<td>Office of Human Resources: advice; referral to resources; help with filing complaints against faculty, teaching assistants, administrators or staff</td>
<td></td>
</tr>
<tr>
<td>Title IX Investigator/Compliance Officer</td>
<td>Rebecca Tillar, Esq. 781-736-3697 <a href="mailto:rbtillar@brandeis.edu">rbtillar@brandeis.edu</a></td>
</tr>
<tr>
<td>Assistance filing reports; answers inquiries about rights and responsibilities; referral to resources</td>
<td></td>
</tr>
<tr>
<td>Waltham Police</td>
<td>781-893-3700</td>
</tr>
</tbody>
</table>

**COMMUNITY STANDARDS REPORT**

Victims/survivors have the right to file a REPORT with the Brandeis Department of Student Rights and Community Standards. This report is called a Community Standards Report (CSR). Victims/survivors also have the right to file a report with the Brandes Police (Public Safety) or with the police department of the local jurisdiction in which the incident occurred. You also have the right to decide NOT to file any report (now or ever).

Find the CSR at brandeis.edu/studentaffairs/srcs/reporting.html

- If victims/survivors of interpersonal violence make a report but elect not to initiate a formal adjudication process, university administrators may nonetheless need to investigate and take measures (a Title IX Investigation) to ensure the safety of victims/survivors and the community. If victims/survivors request that their name not be disclosed to the alleged perpetrator or that the university not investigate or seek action against the alleged perpetrator, the university will determine whether it can honor such a request while still providing a safe and nondiscriminatory environment for all students, including victims/survivors. The Title IX coordinator will evaluate these requests and inform victims/survivors of the decision prior to taking any action.

- Victims/survivors are entitled to protective measures, support and access to resources for healing, regardless of whether a formal report is filed.

- Victims/survivors have the right to be free from retaliation for reporting an act of sexual assault or harassment. Brandeis strictly prohibits anyone from retaliating against an individual (which includes intimidating, threatening, coercing or in any way discriminating) for reporting sexual assault or harassment. Anyone who engages in retaliation is subject to discipline up to and including dismissal from school or termination from employment.

- If you have been sexually assaulted within the past several days, you may want to preserve evidence in the event of any possible future report you wish to file. This means you may wish to avoid showering or brushing your teeth; put relevant clothing or other items in a paper bag; and pursue a rape kit at a local hospital with a sexual assault nurse examiner (SANE).

**ADDITIONAL INTERIM MEASURES**

In addition to a formal reporting process, student survivors may also seek interim measures prior to the end of an adjudication, such as:

- Temporary or permanent Brandeis housing assignment change
- Alteration or removal of university directory information (directory.brandeis.edu)
- University No Contact Orders or court-issued restraining orders (to ensure that shared classes or other shared experiences are avoided)
- Assistance with explanation of and transportation to local law enforcement for reporting purposes (for example, filing a report with Waltham Police or the Waltham District Court)
- Guidance from Academic Services (781-736-3470 or www.brandeis.edu/acserv), which helps survivors communicate with faculty and supports survivors in meeting their academic obligations through tutoring and other academic resources, planning meetings, and academic advising.
- Assistance with referrals to on-campus or off-campus physical or psychological health resources
- Assistance with immigration and visa issues
- For recent sexual assaults (within the past five days), access to a rape kit performed by a sexual assault nurse examiner at a local SANE hospital (Newton-Wellesley Hospital or Beth Israel Hospital)
THE ADJUDICATION PROCESS

→ For survivors who would like to pursue a formal adjudication process, this usually means that a Special Examiner’s Process (SEP) will occur. The standard of evaluation that will be used in the process is the **preponderance of evidence standard**, which means that the accuser must prove that it is “more likely than not” that the accused violated one or more subsections of the student code of conduct, Rights and Responsibilities.

All parties (accuser and accused) to a Brandeis University SEP adjudication are entitled to the same rights, including:

- The right to an advisor who can offer passive assistance during the SEP as well as any university meeting related to the adjudication that involves the accuser or the accused
- The right to present evidence and witnesses
- The right to be silent in response to questions
- The right to simultaneous notification, in writing, of the SEP’s outcome
- The right to appeal based on the bases enumerated in Rights and Responsibilities

→ The personnel who investigate allegations and make decisions about the findings of the investigations receive training to ensure that all parties to a Special Examiner’s Process or a Title IX investigation — victim/survivor and alleged perpetrator(s) — receive fair and equal treatment and access to procedural rights. These personnel are trained to protect the safety of participants and to promote accountability in all aspects of the adjudication process.

→ Sanctions (resulting from a formal Brandeis adjudication) for the accused upon being found responsible for one or more violations of Rights and Responsibilities are described in Section 21 of Rights and Responsibilities, “Range of Conduct Actions and Sanctions.” Consequences will be considered in proportion to the nature of the violation. Thus, a range of outcomes, including dismissal (expulsion), are possible.

→ Records Retention: Sections 17.4, 19.5, 19.6.j, and 22.6 of Rights and Responsibilities discuss the manner in which confidential adjudication records are maintained. Rights and Responsibilities can be found at www.brandeis.edu/studentaffairs/srcs/rr or as a paper booklet in the Department of Student Rights and Community Standards in the Shapiro Campus Center, Room 211.