To Access Your Course Evaluation Results

1. Log into Sage: https://secureweb.brandeis.edu/sage/.

2. If your **pop-up blocker** is on you will need to turn it off as it will block access to your evaluations. (The pop-up control, if required, can be found under "Tools" in Internet Explorer, Mozilla Firefox (click on "Options"), and Netscape.)

3. Select the "Faculty Center" tab.

4. Once in the Faculty Center window, select the correct term. (The image below shows the Fall 2009 semester selected; **you will need to select “Spring Semester 2010.”**)

5. Click the "Continue" button (above the list of terms, and to the right).

6. Your courses for Spring 2010 will be listed. To access your evaluations, click on the Course Evaluation Reports icon which is situated to the left of each of the courses listed.