

## **UNIVERSITY COMMITTEES 2007-08**

(Including Faculty Representation and Committee Charge)

### ACADEMIC STANDING, COMMITTEE ON UNDERGRADUATE (COAS) (Handbook)

- Kim Godsoe (Chair), Craig Blocker, Denise Dallamora, Donald Katz, Susan Parker, John Plotz, Faith Smith; Mark Hewitt, Adam Jaffe, Rick Sawyer.
- The committee interprets university regulations as they apply to individual students and makes such exceptions as reason and equity may require.

### ADMISSIONS AND FINANCIAL AID (COMMITTEE ON UNDERGRADUATE) (Handbook)

- Steven Burg (Chair), David Cunningham, Shilpa Dave, Margie Lachman, Susan Lovett, James Mandrell; Fran Drolette, Jean Eddy, Peter Giumette, Gil Villanueva.
- The Committee provides advice to the Provost and to the Senior Vice-President for Students and Enrollment with respect to the recruitment, admission, and matriculation of undergraduate students, including undergraduate financial aid policies and practices.

### ADVISORY COUNCIL (UNIVERSITY) (Handbook)

- Stuart Altman, Marc Brettler, Benjamin Gomes-Casseres, Judith Eissenberg, Seth Fraden, Timothy Hickey, Constance Horgan, Paul Jankowski, Bruce Magid, Paul Morrison; Jean Eddy, Fran Drolette, Peter French, Adam Jaffe, Marty Krauss, Michael Whelan.
- The Council provides the Provost and the Deans with advice concerning the appointment or reappointment of academic officers; the establishment or discontinuation of departments, programs, and other academic units; the formulation and implementation of academic policies; the review and/or further development of the educational and research activities of the university; the academic organization of the university; the university budget.

### ANIMAL CARE AND USE COMMITTEE, INSTITUTIONAL

- Susan Birren (Chair), Kenneth Hayes, Donald Katz; Michael Kaplan.
- The committee oversees the care and humane use of animals in research, monitors animal facilities semi-annually, and reviews and approves all protocols and procedures involving the use of animals.

### BIOSAFETY COMMITTEE

- Neil Simister (Chair), Kenneth Hayes, Lizbeth Hedstrom, Ruibao Ren; Robert Elias.
- The committee oversees research that examines activities that encompass proposed research for environmental and safety impacts.

### BOARD OF TRUSTEES, FACULTY REPRESENTATIVES TO (Handbook)

- Steven Burg and Gina Turrigiano (2006-08), David Gil and Jordan Pollack (2007-09).
- Representatives report to the Faculty Senate, and to the faculty as a whole at the Faculty Meeting,

on matters that come before the Board, which are of particular interest to the faculty. They serve on the following committees: Academic Affairs – Steven Burg, Gina Turrigiano; Budget and Finance – Steven Burg, Jordan Pollack; Development – David Gil, Jordan Pollack; Executive – Gina Turrigiano; Honorary Degrees – Steven Burg, Jordan Pollack; Physical Facilities – Steven Burg, David Gil, Gina Turrigiano; Students and Enrollment – Steven Burg, David Gil.

#### BRANDEIS UNIVERSITY PRESS - FACULTY EDITORIAL BOARD

- John Hose (Contact)
- The Board exists to encourage the submission of manuscripts to the Press from the Brandeis faculty and others, and to consider the suitability of those manuscripts which are submitted. The manuscripts which the Board approves are forwarded to the editorial offices of the University Press of New England for further consideration. This year, as every year, the goal is to receive a number of good manuscripts for consideration from Brandeis faculty.

#### BUDGET COMMITTEE (UNIVERSITY) (Handbook)

- Stephen Cecchetti (Chair), Peter Conrad, Jane Hale, Donald Katz; Fran Drolette, Marty Krauss, Peter French.
- The Committee reviews the university budget proposal before its submission to the Board of Trustees, provides advice to the administration with respect to faculty interests, and reports to the faculty on its discussions.

#### CAMPUS DIVERSITY, PROVOST'S STEERING COMMITTEE FOR

- Maria Green, Susan Lanser, Albion Lawrence, Adrienne Krstansky, James Mandrell, Faith Smith, Govind Sreenivasan, Ibrahim Sundiata; Jamele Adams, Marty Krauss, Richard Silberman, Michaele Whelan, Elaine Wong.
- The committee sponsors a variety of activities and events designed to increase our internal capacity to serve as effective stewards for diversity at Brandeis.

#### CENTER FOR COMPLEX SYSTEMS STEERING COMMITTEE

- Leslie Griffith, Timothy Hickey, Donald Katz, Sacha Nelson, Arthur Wingfield; Barbara Wrightson.
- Committee is charged with long-term planning for the Center.

#### COOKE, JACK KENT AWARD COMMITTEE

- Sheilah Coleman (Contact), Chae Ran Freeze.

#### CURRICULAR OVERSIGHT COMMITTEES

- *Foreign Languages Committee* : David Wright (Chair), Jorge Arteta, Irina Dubinina, Christine Geffers-Browne, Yu Feng, Hollie Harder, Vardit Ringvald, Hiroko Sekino, Paolo Servino, Cheryl Walker (sabbatical); Nancy Nies, Elaine Wong.

- *Non-Western and Comparative Studies Committee*: Avigdor Levy (Co-Chair), John Schrecker (Co-Chair), Yu-Hui Chang, Matthew Fraleigh, Janet McIntosh, Ibrahim Sunndiata, Eva Thorne; Elaine Wong.
- *Quantitative Reasoning Committee*: Susan Parker (Chair), Linda Bui, David Cunningham, Govind Sreenivasan, John Wardle; Elaine Wong.
- *Oral Communications*: Susan Birren (Chair), Jennifer Cleary, Jane Hale, Daniel Kryder, James Morris, Carmen Sirianni, Dawn Skowczewski; Nancy Nies, Elaine Wong.
- *University Seminars Committee*: Malcolm Watson (Chair), Richard Alterman, Craig Blocker, Peter Conrad, Adrienne Krstansky, Dawn Skowczewski, Cheryl Walker (sabbatical); Elaine Wong.
- *University Writing*: Dawn Skowczewski (Chair), Elizabeth Ferry, Jacqueline Jones, Daniel Kryder, James Morris, Marion Smiley, Cheryl Walker (sabbatical); Nancy Nies, Elaine Wong.
- The above committees solicit, approve, and review courses that students can take to satisfy the requirements within each cluster.

#### CURRICULUM COMMITTEE, UNDERGRADUATE (Handbook)

- Adam Jaffe (Chair), Richard Alterman (fall semester), Debra Booth, Mitch Cherniack (spring semester), Joseph Cunningham, Stephen Dowden, Sylvia Fishman, George Hall, Oleg Ozerov; ex officio, Mark Hewitt, Gregory Freeze, Kim Godsoe, Elaine Wong.
- The Undergraduate Curriculum Committee oversees the undergraduate educational activities of the university. It reviews the educational and curricular activities of departments, programs, and other academic units contributing to the educational mission of the university, as well as academic rules and regulations, and makes recommendations for action to the Dean of Arts and Sciences, Provost, or Faculty Meeting, as appropriate.

#### DEAN'S ADVISORY COMMITTEE

- Adam Jaffe (Chair), Marc Brettler, Bulbul Chakraborty, Eric Chasalow, Thomas King, Margie Lachman, Daniel Perlman.

#### DISABILITY, UNIVERSITY COMMITTEE ON

- Beth Rodgers-Kay (Contact), (committee to be appointed).
- The committee's primary function is to monitor University policy for the physically and mentally disabled, making certain that equal opportunity is available for all persons in both academic and non-academic activities. The committee evaluates facilities, recommends renovations and sponsors programs to generate greater awareness of the issues.

#### EXHIBITIONS AND PUBLIC EXPRESSIONS ON CAMPUS, COMMITTEE ON

- Paul Jankowski (Chair), Jeffrey Abramson, Marc Brettler, Judith Eissenberg, David Hackett Fischer, Michael Gilmore, Marya Levenson, Robert Meyer.
- The committee is advisory to the Provost and will recommend guidelines and procedures for the public discussion on campus of controversial or inflammatory subjects, and, in particular,

guidelines for the presentation, location, and reception of student exhibits on such matters.

#### EXPERIENTIAL LEARNING COMMITTEE

- Elaine Wong (Contact), Mark Auslander, Susan Dibble, Timothy Hickey, Jacqueline Jones, Fernando Rosenberg; Adam Jaffe.

#### FACULTY RIGHTS AND RESPONSIBILITIES (COMMITTEE ON) (Handbook)

- Tzvi Abusch, William Flesch, Richard Gaskins, Hollie Harder, David Jacobson, Robert Meyer, Aida Wong. (Alternates: Edward Bayone, Jody Gittell, Eli Hirsch.)
- The Committee interprets provisions of the Faculty Handbook. It renders judgments concerning faculty rights and responsibilities and appeals arising out of faculty salary grievances; disciplinary actions; and appointment, tenure, and promotion procedures.

#### FACULTY SENATE (Handbook)

- Marc Brettler (Chair), William Flesch, Seth Fraden, Ira Gessel, Jody Gittell, Eric Hill, David Jacobson, Harry Mairson, Catherine Mann, Robert Moody, Leonard Muellner, Richard Parmentier, David Rakowski, Govind Sreenivasan, Ilan Troen, Malcolm Watson.
- The Faculty Senate is the representative body of the Faculty as a whole. It may initiate discussion on issues such as academic freedom, the rights, responsibilities, work schedule, salary, and benefits of faculty members; university policies regarding faculty appointments, tenure, promotion, and dismissal; and university rules and regulations as they affect the faculty.

#### FACULTY SENATE COUNCIL (Handbook)

- Marc Brettler (Chair), Seth Fraden, Catherine Mann, Richard Parmentier.
- The Council of the Faculty Senate represents it in all appropriate discussions.

#### FACULTY SENATE SUBCOMMITTEE ON HANDBOOK REVISION

- Committee to be appointed.
- The subcommittee presents proposals on changes to the Handbook to the faculty at large.

#### FESTIVAL OF THE ARTS JURY COMMITTEE

- Ingrid Schorr (Contact). Adrienne Krstansky, David Rakowski, Ellen Smith, Joseph Wardwell.
- The committee selects participants for the spring festival.

#### FIREARMS SAFETY COMMITTEE

- Peter French (Chair), Paul Jankowski, Robert Moody; Edward Callahan, staff, two undergraduate students, two graduate students.
- The mandate for the committee is to advise Public Safety on the development and communication of firearms policies and procedures that will allow for a successful community supported safety program on campus.

#### FULBRIGHT AND GATES NOMINATING COMMITTEE

- Sheilah Coleman (Contact), Jorge Arteta; John Hose, Judith Sizer, Leigh Swigart.
- The committee evaluates and reviews candidates for the two scholarships.

#### GOLDWATER SELECTIONS COMMITTEE

- Sheilah Coleman (Contact), Ira Gessel, Sacha Nelson.
- The committee chooses the Brandeis nominees for the Barry Goldwater Scholarship.

#### INTELLECTUAL PROPERTY REVIEW COMMITTEE

- Neil Simister (Chair), Jeffrey Agar, Marc Brettler, Li Deng; Irene Abrams, Adam Jaffe, Judith Sizer, Maureen Murphy.
- The committee oversees the implementation of the Brandeis Intellectual Property Policy and ensures that it achieves its goals. It also serves as an appellate body in the event of disagreements between the University and the creator of intellectual property.

#### INTERDISCIPLINARY ARTS COMMITTEE

- Elaine Wong (Contact), Neal Hampton, Eric Hill, Michael McGrade, Ann Koloski-Ostrow, Stephen McCauley, David Powelstock, Fernando Rosenberg, Andreas Teuber, Jonathan Unglaub, Joseph Wardwell, David Wilson, David Wright; Scott Edmiston, Adelina Jedrzejczak.

#### LABORATORY SAFETY COMMITTEE

- Ira Farber (Chair), Susan Birren, Bruce Foxman, Kenneth Hayes, Barry Snider; Robert Elias.

#### LIBRARY AND TECHNOLOGY SERVICES ADVISORY COMMITTEE

- Susan Wawrzaszek (Contact), Marc Brettler, Dian Fox, Bruce Foxman, Timothy Hickey, Dominic Hodgkin, Charles McClendon, Robert Sekuler, Simon Sherrington; Michael Whelan.
- The committee is consulted by and offers advice to the University Librarian concerning the operation of the Library. Members are appointed by the Provost for staggered two year terms; each School has at least one representative.

#### NEW STUDENT FORUM COMMITTEE

- Kim Godsoe (Contact), (committee to be appointed).
- The committee selects book for first year student forum.

#### PERSONAL SAFETY COMMITTEE

- Edward Callahan (Chair).
- The committee reviews the overall personal safety concerns on campus and reports to the President as to whether there is a need for reassessment of current policy regarding firearms for campus police. A sub-committee of three faculty members is appointed second semester.

#### PHI BETA KAPPA SELECTION COMMITTEE

- Andreas Teuber (President of Mu Chapter for 2006-07), Trenery Dolbear, Patricia Johnston, John Schrecker, Caldwell Titcomb.
- The committee selects new members of Phi Beta Kappa; it consists of all faculty who are members of Phi Beta Kappa (of which there are about 120) who wish to participate.

#### POST-BACCALAUREATE PRE-MEDICAL PROGRAM ADMISSIONS COMMITTEE

- Kate Fukawa-Connelly (Contact), Claudia Novack.
- The committee reviews applications for students applying to the program.

#### PRE-MEDICAL ADVISORS, BOARD OF

- Kate Fukawa-Connelly (Contact), Sarita Bhalotra, Peter Conrad, Irving Epstein, Leslie Griffith, James Morris, Sacha Nelson, Susan Parker, William Silen; Linda Pololi.
- Committee members advise students about all aspects of preparing for medical, dental and veterinary school and, when they apply to these schools, are responsible for the letters of recommendation sent on their behalf. The committee also evaluates proposals from various medical schools hoping to establish affiliations with Brandeis.

#### PRIVACY BOARD COMMITTEE

- Christopher Tompkins (Chair), Deborah Garnick, Kenneth Hayes, William Stason; Alternate: Connie Horgan.

#### PROTECTION OF HUMAN SUBJECTS, BRANDEIS COMMITTEE FOR

- Christopher Tompkins (Chair), Robert Hunt, William Silen; Alternates: Leslie Griffith, Helen Levine, Elizabeth Merrick, Sacha Nelson, Ruibao Ren; Deborah Poaster.
- The committee evaluates research proposals at Brandeis that involve human subjects. The purpose is to identify and evaluate possible risks in this research. All such proposals must be evaluated and approved by the committee; evaluation is mandated by the NIH and government policy.

#### PROVOST'S ADVISORY COMMITTEE FOR THE ARTS

- Scott Edmiston (Contact), Mark Auslander, Judith Eissenberg, Alfredo Gisholt, Peter Kalb, Wayne Marshall, Robert Moody, Janet Morrison; Cynthia Cohen.

#### PROVOST'S ADVISORY COMMITTEE ON ASSESSMENT OF STUDENT LEARNING

- Michael Coiner, Holly Harder, Allan Keiler, Laura Quinney, Susan Parker, Dan Perlman, Malcolm Watson; Maggie Balch, Kim Godsoe, Judith Jaffe, Marty Krauss, Rick Silberman, Sheryl Sousa, Elaine Wong.
- The committee will examine the articulation of learning goals and the assessment of

undergraduate education in the College of Arts and Sciences. It will consider whether any changes or additions to the forms or uses of assessment are needed. It will report to the faculty and administration on its findings and recommendations.

#### PROVOST'S ADVISORY COMMITTEE ON CAMPUS EVENTS

- The committee will offer advise to the Provost on a case-by-case basis when faculty concerns arise about events of a public nature planned for or held on the campus.
- Paul Jankowski, Sarah Lamb, Carmen Sirianni; Alwina Bennett, Scott Edmiston.

#### RADIATION SAFETY COMMITTEE

- Bruce Foxman (Chair), Robin Bell (Contact), Lizbeth Hedsrom, Larry Wangh.
- The committee oversees the use and disposal of radioactive material at Brandeis and assures compliance with federal and other regulations regarding radiation safety.

#### RHODES, MARSHALL, AND MITCHELL SCHOLARSHIP SELECTION COMMITTEE

- Sheilah Coleman (Contact), Jorge Arteta; John Hose, Leigh Swigart.
- The committee endorses candidates for application to these national scholarships.

#### SCHIFF UNDERGRADUATE FELLOWS PROGRAM, BOARD OF OVERSEERS OF THE

- Sheilah Coleman (Contact), Judith Eissenberg, Judith Herzfeld; Elaine Wong.

#### SCHOOL COUNCIL CHAIRS (Handbook)

- Susan Dibble, Creative Arts; Paul Morrison, Humanities; Bulbul Chakraborty, Science; Steven Burg, Social Science.
- The School Councils oversee the educational activities of departments, programs, and other academic units. They advise departments and programs, the Undergraduate Curriculum committee, and the Academic Deans.

#### SENIOR COMMENCEMENT SPEAKER SELECTION COMMITTEE

- Rick Sawyer (Contact), (committee to be appointed).
- Four faculty members and eight seniors select a topic for the writing sample, read and rank essays, interview five finalists after a student election, and recommend (to the President) a senior as commencement speaker.

#### STUDENT CONDUCT, UNIVERSITY BOARD ON

- Erika Lamarre (Contact), Derek Isaacowitz, Raymond Knight, Dagmar Ringe, Cheryl Walker, Hermann Wellenstein.
- Composition and responsibilities of this committee are described in the Student Handbook.

#### STUDENT CONDUCT, UNIVERSITY APPEALS BOARD ON

- Rick Sawyer (Contact), Craig Blocker, Michael Coiner, William Kapelle, Esther Ratner.
- Composition and responsibilities of this committee are described in the Student Handbook.

#### STUDY AND RESEARCH ABROAD - UNDERGRADUATE SUBCOMMITTEE

- Scott Van Der Meid (Contact), Janet McIntosh, Harleen Singh, Joseph Wardwell.
- The committee interviews and recommends students who wish to study abroad under the various programs, both national and particular to Brandeis, that subsidize their education. The committee meets approximately four times a year.

#### STUDY AND RESEARCH ABROAD - GRADUATE SUBCOMMITTEE

- Elizabeth Ferry, William Kapelle, David Wright.
- (See description above for Undergraduate Subcommittee.)

#### TAUBER INSTITUTE ADVISORY COMMITTEE

- Sylvia Fuks Fried (Contact), Rudolph Binion, Eugene Black, Steven Burg, Jonathan Decter, ChaeRan Freeze, Antony Polonsky, Benjamin Ravid, Shulamit Reinhartz, Eugene Sheppard, Stephen Whitfield.
- The faculty committee guides the institute on matters of academic policy. For working purposes it is divided into smaller groups dealing with faculty appointments, graduate awards, library, publications, research funds and visiting lectures.

#### TEACHING, COMMITTEE FOR THE SUPPORT OF

- Elaine Wong (Contact), Wendy Cadge, Sharon Felman-Nemser, Rachel McCullough, Robert Meyer, Dawn Skorzewski, Jonathan Unglaub; Gregory Freeze, Kim Godsoe, Janet Hill, Stephen Hum, Adam Jaffe, Richard Silberman, Anna Tomecka, Susan Wawrzaszek.
- The committee's charge is to develop initiatives for the improvement of teaching.

#### TRANSITIONAL YEAR PROGRAM ADVISORY COMMITTEE

- Erika Smith (Contact), Shilpa Dave, Timothy Hickey, Robert Meyer, Susan Parker, Harleen Singh.

#### TRUMAN SCHOLARSHIP COMMITTEE

- Sheilah Coleman (Contact), Richard Gaskins, Jacqueline Jones, Peter Woll.
- The committee nominates three sophomores each year for these national scholarships which are for four years of study (two at the undergraduate and two at the graduate level) in a field leading to a career in public service and pay \$7000 per year.

