Dear Colleagues,

The Provost’s Office is pleased to request proposals to initiate innovative scholarly inquiry and creative activities that have the potential for significant, sustained impact. Any Brandeis faculty or staff member involved in research, scholarship, or creative activity in any field may apply for an award.

**Purpose and Evaluation Criteria:**
Proposals should be for early stage activities rather than for projects that are well underway. We encourage collaborative proposals that span departments or schools and proposals with convincing plans to develop and sustain a long-term activity.

All proposals should include a description of the proposed activity and its significance, resources needed to complete the work, timeframe, and plans for sustaining the activity. See the attached template for word limits and other details.

**Funding:**
The maximum award will be $30,000, and the committee will evaluate both the merit of the proposal and the appropriateness of the budget.
Funding will be provided for up to 12 months, starting July 1, 2016.
Salaries, if requested, must include fringe benefits. Please refer to: [http://www.brandeis.edu/ora/FactSheetMaster/index.html](http://www.brandeis.edu/ora/FactSheetMaster/index.html) for details.
Unused funds will be returned to the Provost’s office.

**What can awards pay for?**
- Graduate or undergraduate student support
- Expenses associated with data collection or entry
- Equipment, research supplies and software
- Travel
- Summer salary for faculty or staff

**Deliverables:**
Upon completion of the project, recipients will submit a report summarizing their accomplishments and indicating their plans to continue the activity (including plans to secure additional funding, if appropriate). In addition, the report will summarize project expenditures.

**Interim Activities:**
Each spring Brandeis will organize a colloquium where awardees will present their accomplishments to date. The Brandeis community will be invited to participate in roundtable discussions and possible future collaborations.
To apply please write a brief proposal, following the outline attached and limiting answers in each section to the length indicated. Please attach a recent vita.

Completed proposals should be emailed to: PROVGRANTS@BRANDEIS.EDU.

Proposals are due by 5:00 p.m. on Friday, April 29th and should be submitted as a single pdf document, using the format attached.

Research Award Evaluation Committee:
Chair: Ed Hackett, Vice Provost for Research
Susan Parish, Associate Dean for Research, Heller School for Social Policy and Management
Gannit Ankori, Division Chair, Creative Arts
John Burt, Division Chair, Humanities
John Wardle, Division Chair, Sciences
David Engerman, Department Chair, History
Katy Graddy, Economics and International Business School