

Provost's Conference Fund

It is a pleasure to announce the third round of a call for applications to the Provost's Conference Fund, a program to support scholarship and research at Brandeis University. It is directed toward faculty in the Arts, Humanities and Social Sciences where the need for such funds is most acutely felt. The Fund will provide resources each year for one (or possibly more) day-long symposium or multi-day conference. These events should provide greater visibility for the university, showcase our scholarly achievements, and enrich the academic and intellectual life of the institution. Through the exchange of ideas, this event would ideally serve as a catalyst for new substantive thought, and possibly for further research, funding and publications.

To this end, the Vice President for Research in the Office of the Provost invites faculty and departments in the School of Arts and Sciences to apply for funds in support of a scholarly symposium/conference to be scheduled for the 2009-2010 academic year on the Brandeis campus. Applications are due **February 26, 2008** addressed to the Vice President for Research, Maria Pellegrini. Electronic submission is preferred. We anticipate awarding up to \$20,000 for the accepted proposal(s). This support may be supplemented by departmental and/or other internal or external funds identified by the sponsors. Funding can be used for, but is not limited to, expenses for travel, honoraria, publicity, refreshments, programs, and audiovisual support.

Proposals should clearly address the following issues in a document no longer than four pages:

- What is the purpose of your event?
- How will this symposium/conference contribute to knowledge and the intellectual life of the university?
- Who is the audience for your event and how will you reach them?
- How do you define success for your event and what are the desired outcomes?
- What other sources of funding might be available for the conference?
- What is your capacity to put on the proposed conference, e.g., administrative resources and/or partners for the event?
- What is the budget?

All proposals must include the following: approximate proposed dates, a list of possible speakers, structure of the event (number of days, sessions, panelists), a draft budget, and names of faculty and/or departments who would sponsor the event.

Although individuals and departments may apply independently, preference may be given to proposals submitted jointly by faculty from more than one department, or from two or more departments working in collaboration.

A small group of faculty will be convened to advise the Provost and Vice President for Research on the selection. Decisions on proposals will be announced by **April 2, 2008**. Please call Maria Pellegrini, Vice President for Research at 6-2102 if you have any questions.