Calendar for *Bulletin* and *Schedule of Classes* Submissions for 2015-2016

**Bulletin Revisions 2015-2016 Key Dates**

**January 12, 2015**  
*Deadline for Round 1 Bulletin Revisions*  
- Begin departmental submission of Round 1 revisions including changes to Objectives, Learning Goals, How to Become a Major or a Minor, How to be Admitted to the Graduate or Postbaccalaureate program and new course approvals.

**The Week of February 2, 2015**  
*Provisional Bulletin for 2015-2016 is online*  
- Provisional Bulletin revisions are posted on the Registrar’s website for department/program review.

**March 2, 2015**  
*Deadline for Round 2 Bulletin Revisions*  
- Deadline for departmental submission of Round 2 revisions including changes to the Requirements for the Degrees and new course approvals.

**March 30, 2015**  
*Deadline for New Student Information Handbook information*  
- Deadline for department and program information for the *New Student Registration Handbook*, a web publication for all new undergraduate students to help them prepare for registration  
- Deadline for revisions to placement tests and other information to be posted for the new first-year student registration.

**April 13, 2015**  
*Deadline for Round 3 Bulletin Revisions*  
- Deadline for departmental submission of Round 3 revisions, including any new majors, minors, programs, or requirements approved by the UCC. Any new or modified requirements submitted after this date will not take effect until the 2016-2017 *Bulletin*.  
- Updates to faculty and committee listings, affiliated faculty, chair and UAH appointments and leaves of absences should be submitted by May 1 if known.  
- All other *Bulletin* revisions for the 2015-2016 year.

**Schedule of Classes 2015-2016 Key Dates**

**December 5, 2014**  
*Deadline for submitting initial Fall 2015 and Spring 2016 Schedule of Classes*  
- Deadline for submission of *Schedule of Classes* information, including block requests for fall 2015 and spring 2016. *Exceptions to submit schedules after this date must be pre-approved by the Registrar’s Office.*  
- Deadline for the final adjustments to spring 2015 *Schedule of Classes*, based on results of early registration—mount additional sections, cancel classes if enrolling fewer than 8 students, modify enrollment limits to accommodate excess demand.

**March 2, 2015**  
*Deadline for submitting finalized Fall 2015 for early registration*  
- Deadline for changes to fall 2015 offerings. Courses active by this date will be available for April registration; departments are expected to offer in the published blocks all courses that enroll 8 or more students.

**May 8, 2015**  
*Deadline for submitting adjusted Fall 2015 Schedule of Classes*  
- Deadline for adjustments to the fall 2015 *Schedule of Classes* based on results of early registration—mount additional sections, cancel courses for cause and for enrolling fewer than 8 students, modify enrollment limits to accommodate excess demand.

**May 22, 2015**  
*Deadline for submitting finalized Fall 2015 for summer registration*  
- Final adjustments to classes being offered for fall term 2015, and adjustments to spring 2016 information in preparation for summer registration for new and first-year students.

**July 24, 2015**  
*Deadline for submitting adjusted Fall 2015 Schedule of Classes and adjusted Spring 2016 Schedule of Classes*  
- Deadline for adjustments to the fall 2015 *Schedule of Classes* based on results of first-year registration. Departments are expected to offer in the published blocks all courses that enroll 8 or more students.  
- Deadline for changes to spring 2016 offerings.

**September 25, 2015**  
*Deadline for submitting final adjustments to Spring 2016 for early registration*  
- Final adjustments to classes being offered for spring term 2016 in preparation for November registration for new and first-year students. Courses active by this date will be available for November registration.
Calendar for *Bulletin* and *Schedule of Classes* Submissions for 2015-2016

**Upcoming Registration Dates**

November 4, 2014 – November 10, 2014  
Undergraduate & graduate early registration for spring term 2015.

January 8, 2015 – January 26, 2015  
Undergraduate and graduate student general registration for spring term 2014.

April 15, 2015 – April 20, 2015  
Undergraduate and graduate early registration for fall term 2014.