All majors and minors must be verified for completion of requirements and determination of honors for graduating seniors before 11am Tuesday, May 12th

All departments / programs that meet for such determinations will meet at 9:30am Tuesday, May 12 at the meeting locations listed below. (Independent interdisciplinary major committees will meet at times and locations designated by their respective chairs. Special major completion materials will be delivered to the home department of the IIM chairpersons on or before Monday morning.)

Immediately upon the completion of the departmental deliberations (between 10am and 11:15am), department chairs are asked to submit their results at the Registrar’s Office (Kutz 121), and to verify their degree check-out sheets with staff members there. These documents must be reviewed for accuracy and completeness.

On Tuesday, May 12 at 11:30am, department chairs will attend School Council meetings and may raise any questions or problems related to the recommendations of the department. The meeting rooms are listed below.

On Wednesday, May 13 at 2pm, council chairs are asked to attend the meeting of the Committee on Academic Standing in Mandel G10, where they recommend the candidates for the degree on behalf of their Schools. Council chairs may request the University Registrar to act as their proxy at this meeting.

Faculty should refrain from informing students about the award of honors until after the Faculty Meeting on Thursday, May 14 at 3:30pm.

### Creative Arts
- Fine Arts: Slosberg 211
- Music: Slosberg 212
- Theater Arts: Spingold 111

### School Checkout
- Kutz 121

### School Council
- Slosberg 212

### Humanities
- Classical Studies: Mandel 228
- East Asian Studies: Shiffman 125
- English/Creative Writing: Rabb 119
- Latin American and Latino St: Shiffman 122
- NEJS/IMES: Lown 201
- Philosophy: Rabb 338
- Romance Studies: Shiffman 122
- Women’s, Gender, Sexuality: Kutz 121

### School Checkout
- Kutz 121

### School Council
- Mandel 128

### Social Science
- AAAS: Rabb 203
- American Studies: Brown 316
- Anthropology: Brown 224
- Business: Lemberg Dean’s Conference Room
- Economics: Lemberg Alumni Common Room
- Education Studies: ASAC 212
- Environmental Studies: Rabb 345
- FTIM: -----
- HSSP: -----
- History: Olin-Sang 212
- International and Global St.: Mandel 128
- Language and Linguistics: -----)
- Politics: Olin-Sang 124
- Psychology: Brown 115
- Sociology: Pearlman 201

### School Checkout
- Kutz 121

### School Council
- Olin-Sang 104

### Science
- Biochemistry: Volen 106
- Biological Physics: -----)
- Biology: SSC_GL14
- Chemistry: SSC_L337
- Computer Science: Volen 101
- Mathematics: Goldsmith 100
- Neuroscience: SSC_GL14 at 10:30am
- Physics: Abelson 229

### School Checkout
- Kutz 121

### School Council
- SSC_GL14

The following programs should verify the completion of requirements for their minors and submit the results at the Registrar’s Office (Kutz 121) on or before Tuesday, May 12th at 11am:
- Humanities: MERL, REL, SQS
- Social Science: CAST, HOID, JOUR, LGLS, PAX, SAS, SJSP
Summary of Events Regarding the Voting of Degrees
May 12-14, 2015

All Faculty

• Attend department/program meeting on Tuesday morning at 9:30am. See page 1 for location.
• Attend Faculty meeting on Thursday afternoon at 3:30pm.
• Attend Commencement on Sunday.

Department / Program Chairs

• Preside at department/program meeting on Tuesday morning at 9:30am. See page 1 for location.
• Report department/program recommendations on Tuesday morning between 10am. and 11:15am to the University Registrar at Kutz 121. (Keep a photocopy for your reference at the faculty meeting.)
• Attend School Council meeting on Tuesday morning at 11:30am. See page 1 for location.
• Attend Faculty meeting on Thursday afternoon at 3:30pm.
• Attend Commencement on Sunday.

School Council Chairs

• Preside at Council meetings on Tuesday morning at 11:30am. See page 1 for location.
• Recommend candidates for the degree from your School to the Committee on Academic Standing on Wednesday at 2:00pm. in Mandel G10. (Or email the University Registrar to ask for proxy representation.)
• Attend Faculty meeting on Thursday afternoon at 3:30pm.
• Attend Commencement on Sunday.