

ADDITIONAL INFORMATION FOR REGISTRAR AND CATALOG

Type of Course:

large lecture small lecture seminar studio lab

Course Restrictions and Other Stipulations:

Prerequisites: Corequisites:

Laboratory/Studio/Materials fee: \$

Limited access (**you may choose one or both methods**):

Enrollment limited to Signature of instructor required

Proposed Frequency (do not leave blank; if uncertain, indicate most likely possibility):

Every semester Every year
 Every second year Every third year starting
 Every fourth year starting Special one-time offering; not to be offered again

Previous History:

Has this course been offered before? Yes No

Has a course similar to this course been offered before? Yes No

If the answer to either question is yes, indicate the course identification number and title of the previously offered course and the most recent academic year in which it was offered. (Please attach a copy of the course description as it appeared in the *Bulletin*.)

Course Schedule Data: (subject to the approval of the University Registrar)

Proposed to be first offered: Spring 20 Fall 20 Summer 20

Instructor: Ms./Mr. Dept.

Requested Block: Requested Hours:

Room Resources Request:

Cross-Listing/Elective Approval:

Subject area(s) to cross-list or be an elective for this course:

Signature of Chair of Subject Area (s) noted above:

Signature of Instructor of this Course:

Degree Audit:

Specify which, if any, requirements this class fulfills toward the major or the minor for coding on the degree audit.

General deadlines for new courses to be included in registrar's office publications and registration:

<u>To be included in</u>	<u>obtain final approval by</u>
March/April early registration schedule for the next fall term	February 1
The next academic year edition of the online <i>Bulletin</i>	May 1
Summer registration (includes <i>New Student Registration Guide</i>)	May 1
Final fall term schedule for registration	June 1
October/November pre-registration for the next spring term	September 1
Final spring term schedule for registration	December 1