

Calendar for *Bulletin* and *Schedule of Classes* Submissions for 2012-2013

Bulletin Revisions 2012-2013 Key Dates

December 2, 2011

Bulletin

- Begin departmental submission of Round 1 revisions including changes to Objectives, Learning Goals, How to Become a Major or a Minor, How to be Admitted to the Graduate or Postbaccalaureate program and any changes to the Courses of Instruction.

The Week of January 28, 2012

Bulletin

- *Provisional Bulletin* revisions are posted on the registrar's Web site for department/program review.

February 17 2012

Bulletin

- Deadline for departmental submission of Round 2 revisions including changes to the Requirements for the Degrees and additional updates to the Courses of Instruction.

April 4, 2012

New Student Information

- Deadline for department and program information for the *New Student Registration Handbook*, a web publication for all new undergraduate students to help them prepare for registration – AND - for revisions to placement tests and other information to be posted for the new first-year student registration.

May 1, 2012

Bulletin

- Deadline for departmental submission of Round 3 revisions, including any new majors, minors, programs, or requirements approved by the UCC. Any new or modified requirements submitted after this date will not take effect until the 2013-2014 *Bulletin*.
- Updates to faculty and committee listings, affiliated faculty, chair and UAH appointments and leaves of absences should be submitted by May 1 if known.
- All other *Bulletin* revisions for the 2012-2013 year.

November 1, 2011 – November 7, 2011

Undergraduate & graduate *early registration*, spring term 2012.

January 12, 2012 – January 30, 2012

Undergraduate and graduate student *registration* for spring term 2012.

April 17, 2012 – April 20, 2012

Undergraduate and graduate *early registration*, fall term 2012.

Schedule of Classes 2012-2013 Key Dates

December 2, 2011

Schedule of Classes

- Deadline for submission of *Schedule of Classes* information, including block requests for fall 2012 and spring 2013. *Exceptions to submit schedules after this date must be pre-approved by the Registrar's Office.*
- Deadline for the final adjustments to spring 2012 *Schedule of Classes*, based on results of early registration--mount additional sections, cancel classes if enrolling fewer than 8 students, modify enrollment limits to accommodate excess demand.

February 17 2012

Schedule of Classes

- Deadline for changes to fall 2012 offerings. Courses active on this date will be available for April registration; departments are expected to offer in the published blocks all courses that enroll 8 or more students.

May 1, 2012

Schedule of Classes

- Deadline for adjustments to the fall 2012 *Schedule of Classes* based on results early registration--mount additional sections, cancel courses for cause and for enrolling fewer than 8 students, modify enrollment limits to accommodate excess demand.

May 28, 2012

Schedule of Classes

- Final adjustments to classes being offered for fall term 2012 in preparation for summer registration* for new first-year students.

September 28, 2012

Schedule of Classes

- Deadline for changes to spring 2013 offerings. Courses active on this date will be available for November registration; departments are expected to offer in the published blocks all courses that enroll 8 or more students.

June 20, 2012 – June 28, July 2012*

New first-year undergraduate students participate in UWS lottery for 2012-13.

July 11, 2012 – July 17, July 2012*

First-year *registration* for all fall term 2012 classes.

August 16, 2012 – September 13, 2012

Undergraduate and graduate student *registration* for fall term 2012.