

Request for Internal Course Transfer Credit

Instructions

This form is to be used to request Brandeis University non-degree courses to be transferred to a degree program or to transfer courses to a different Brandeis program. The form must be returned to the Office of the University Registrar after a grade for the course has been posted.

For Undergraduate Students:

- Brandeis courses will be factored into your overall GPA if classes are transferred.
- Brandeis courses may or may not count towards the 128 total requirements for graduation.

Student Information

Name:

ID: 2

Email:

@brandeis.edu

Class Year: 20

Current Degree Program:

Undergraduate

Graduate

Rabb GPS

Current Major or Program:

Previous Courses were taken during:

Brandeis Summer School

Non degree program

Prior Brandeis degree program

Courses to Transfer to Current Brandeis Degree

Course 1

1. Month and year course was taken:
2. Course Number:
3. Course Title:

Course 3

1. Month and year course was taken:
2. Course Number:
3. Course Title:

Course 2

1. Month and year course was taken:
2. Course Number:
3. Course Title:

Course 4

1. Month and year course was taken:
2. Course Number:
3. Course Title:

I understand that by submitting this request the courses listed above will become part of my permanent Brandeis records.

Student Signature:

Date:

Department Signature if required:

Date:

Registrar's Signature:

Date:

Office Use Only:

Transcript Review

Transcript Credit Posted

16 Max Units Exceeded

Audit Exclusion Processed

Brandeis University · Registrar's Office · Mailstop 068 · 415 South Street · Waltham, MA 02453

registrar@brandeis.edu · Phone (781)736-2010 · Fax (781)736-3485