Brandeis University – Office of the University Registrar
P.O. Box 549110, MS 068, Kutz Hall 121
Waltham, MA 02454-9110
Phone: (781) 736-2010 Email: registrar@brandeis.edu

Application for Ph.D. in the Graduate School of Arts and Sciences

Application Deadlines: November 1 to graduate in February
March 1 to graduate in May
June 1 to graduate in August

THIS APPLICATION IS ONLY ACTIVE FOR THE SPECIFIED DEGREE DATE CHECKED BELOW; A NEW APPLICATION IS REQUIRED IF YOU DO NOT GRADAUTE FOR THAT DEGREE DATE.

Instructions:

- The student should complete the student section of the application.
- Submit the application to your department for completion of the department section.
- Submit the application to the Office of Student Financial Services in Usdan Student Center along with the $235 Doctorial Fee. Applications will not be accepted without the fee. If you are re-applying, no fee is required. Submit the application to Student Financial Services to verify the fee was previously paid.
- Applications will not be accepted after the deadlines listed above. If you miss the deadline you must file an application for the next application deadline period.

Student Section:

I, _____, (sage ID) 2 __ __ __ __ __ __ __,

hereby submit my application for graduation from Brandeis University for:

____ February 200__ ____ May 200__ ____ August 200__

Department _____ Concentration (if any) _____

I request that my name be embossed on my diploma as follows (please print clearly and note any special characters):

_____

*If you leave the above blank, your permanent name as it appears in sage will be used.

Diploma Mailing Address: _____

_____

*If you leave the above blank, your diploma will be sent to your permanent address in sage. **Please note**: For degrees conferred in February and August, diplomas will be received 3-4 weeks after the conferral date. Keep this in mind when providing an address.

I agree that all of my degree requirements will be completed prior to the graduation date indicated above and in accordance with published deadlines.

Student Signature_____ Date _____

Department Section:

❑ Residency Met ❑ Language Requirement Met ❑ Course Requirements Met ❑ Qualifying Exams Completed

❑ Teaching Requirement Completed ❑ Defense Scheduled _____ (Date)

Signature of Advisor/Chair _____ Date _____
* Signature does not mean that degree will be awarded

Ph.D. Fee Received by SFS: _____ Initials: _____