2017-18 Brandeis University
Verification Worksheet – Independent Student

Step 1 – Student Information

Last name    First name  Middle name    Student ID

Address (include apt. no.)    Date of birth

City  State  Zip Code    Student’s primary phone number (include area code)

Student’s primary e-mail address    Alternate contact (phone number or e-mail address)

Step 2 – Household Information
In the chart below include:
• Yourself
• Your spouse (if you are married)
• Your children if you will provide more than half of their support from July 1, 2017 through June 30, 2018
• Other people only if they live with you and you provide more than half of their support and will continue to do so from July 1, 2017 through June 30, 2018
  o Provide college information for those students attending at least half-time during 2017-18 in a program leading to a degree, diploma, or certificate. (The institution must have a FAFSA school code.)

<table>
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<tr>
<th>Full Name</th>
<th>Age</th>
<th>Relationship</th>
<th>Name of College</th>
<th>Undergraduate/Graduate</th>
<th>Half-time/Full-time</th>
<th>Expected Grad Date</th>
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Relationship options: student, student’s spouse, student’s child, parent/step-parent, brother/sister, grandparent, other.
Step 3 – Student’s Tax Filing Status – Calendar Year 2015
Have you or will you be required to file a 2015 U.S. federal income tax return?

_____ YES – Continue to Step 4

_____ NO, but I had some earnings from work - Complete, and submit a Student Non-Tax Filer’s Statement*. Be sure to include all 2015 W-2 and 2015 1099 forms you received. Please also submit an IRS Verification of Non-filing Letter which you can request from the IRS at https://www.irs.gov/individuals/get-transcript.

_____ NO, and I had no earnings from work - Complete, and submit a Student Non-Tax Filer’s Statement*. Please also submit an IRS Verification of Non-filing Letter which you can request from the IRS at https://www.irs.gov/individuals/get-transcript.

Step 4 – Spouse’s Tax Filing Status – Calendar Year 2015
If you are married, has your spouse filed or will he or she be required to file a 2015 U.S. federal income tax return?

_____ YES – Continue to Step 5

_____ NO, but he or she had some earnings from work - Complete, and submit a Non-Tax Filer’s Statement*. Be sure to include all 2015 W-2 and 2015 1099 forms received. Please also submit an IRS Verification of Non-filing Letter which you can request from the IRS at https://www.irs.gov/individuals/get-transcript.

_____ NO, and he or she had no earnings from work - Complete, and submit a Non-Tax Filer’s Statement*. Please also submit an IRS Verification of Non-filing Letter which you can request from the IRS at https://www.irs.gov/individuals/get-transcript.

Step 5 – Certification
By signing this worksheet, I certify all the information reported is complete and correct (the student and student’s spouse, if married, must sign):

__________________________________________________________________________
Student Signature                                      Date
__________________________________________________________________________
Spouse Signature (if married)                             Date

* Forms are available at http://www.brandeis.edu/sfs/forms.html