



Student Conduct Board Student Member Role Description

January 2012

Overview

The Student Conduct Board is a panel that hears cases of alleged violations of University policy. The Board is responsible for resolving conflicts between parties and upholding community standards within the Brandeis Community. The Board hears cases involving undergraduates and graduate students accused of violating *Rights and Responsibilities*, determining responsibility, and issuing sanctions when appropriate. The student members of the Board also engage in educational programming efforts to raise awareness of our Core Values and their relationship to the policies recorded in *Rights and Responsibilities*.

Responsibilities

Attend any pre-semester and ongoing training sessions as scheduled

Serve as an actively-contributing member of the Board during scheduled hearings

Provide support and information to the Brandeis Community by taking part in educational outreach efforts

Skills Developed

Members of the SCB receive theoretical and practical training on a variety of relevant topics, including community standards, academic integrity, sexual misconduct, substance abuse, and conflict resolution. Interpersonal and organizational skills are also strengthened through scheduled training sessions and the participation in hearings. These include:

Analytical and contextual thinking

Ethical decision-making

Interacting appropriately with confidential and sensitive information

Active and critical listening

Clear and concise verbal communication

Qualifications

The successful candidate for a position on the SCB will demonstrate a clear and logical thought process and the ability to maintain objectivity regardless of previous experience. A demonstrated ability to work closely and collaboratively with peers, faculty, and staff members is important. Applicants should have a sense of current events on campus, and should understand the mission of the University. Applicants must demonstrate availability in their academic and co-curricular schedules that balances the duties of the SCB with student success.

Hold These Dates!

These dates and times outline the SCB applications process and the formation of the 2012-13 Board. Your attendance at these sessions is of significant importance, so please **mark them in your calendar today**. Your eligibility as an applicant and continued membership, if selected, is predicated in part on your ability to attend these sessions. Participation in the February 15th event is a compulsory portion of the applications process for **both new and incumbent** applicants (see note 2 below).

Friday, February 3, 2012	Applications Due
February 6-15, 2012	Individual Interviews
Wednesday, February 15, 2012 7:30-9:00 pm	Group Evaluation Process
Friday, March 2, 2012	Selection Decisions Announced
Sunday May 6, 2012 1:00-4:00 pm	Introduction to the SCB and the Department of Student Rights and Community Standards
August 26-29, 2012	Student Conduct Board Training
Thursday, August 30, 2012	Fall 2012 Classes Begin

Notes to Applicants:

- (1) Section 20.4 of *Rights and Responsibilities* authorizes this applications process.
- (2) Incumbent SCB Members are required to re-apply each year and sit for an Individual Interview. Incumbents will participate in the Group Evaluation Process as evaluators rather than as candidates.
- (3) Once the Student Conduct Board is selected, the new membership will elect three or four student chairpersons during the May 6, 2012 gathering.
- (4) All Board members are expected to keep current schedules on file with the DSRCs for the purpose of managing the scheduling of hearings and trainings.

APPLY at <http://www.brandeis.edu/studentaffairs/srcs/index.html>