

Policy For Use of Metal Detectors

1. The use of metal detectors is required for any campus event at which the organizers of the event and administrators of the university Department of Public Safety determine a need for the detectors, or the administrators of the university Department of Public Safety, in their professional capacity, believe that there is a requirement to use metal detectors.

Example of events that may require the use of metal detectors:

- A social event or dance, that is open to non – Brandeis students, except that a function will not be considered open to non - Brandeis students, if Brandeis students are accompanied by a single non - Brandeis guest, such as a semi formal or similar invitation type event.
- An event featuring a famous or controversial speaker.
- A program featuring controversial subject matter, where the safety of invited guests, panelists, and university community members is of paramount concern.

2. The use of metal detectors also may be required for events not listed within section # 1 where intelligence information supplied by municipal, state or federal law enforcement officials presents a heightened sense of awareness due to a possible threatening response from an adversary group.

3. Student organizations will be contacted by a Public Safety administrator, who will discuss security and police related concerns pertaining to individual events.

Metal Detector Option Selection Sheet

This option selection sheet, has been prepared to assist members of the university community who are hosting campus events. Please review this document and select the option which you prefer. Should you have any questions or concerns relating to this document or the Department of Public Safety Metal Detector Policy, please feel free to converse with the Public Safety official assisting you during the event planning stage.

OPTION # 1:

As a member of the university community who is planning a campus event, I request that the Brandeis University Department of Public Safety arrange for metal detector coverage at the event depicted on the attached university Event Center Reservation Form. I also request that the Brandeis University Department of Public Safety arrange to provide adequate police personnel at said event. I understand that the Public Safety official assisting me will explain police personnel requirements, in addition to the cost factor involved.

As a member of a university recognized organization, I understand that the cost of police services provided at the described event, will be accepted and paid by the organization which I represent.

OPTION # 2

As a member of the university community who is planning a campus event, I request that the Brandeis University Department of Public Safety, DO NOT arrange for metal detector coverage at the event depicted on the attached university Event Center Reservation Form. I understand, that as specified within Section 7.3 of the Brandeis University Rights and Responsibilities publication, the university Department of Public Safety is responsible for safety and security at hosted events and may require metal detector coverage in addition to police presence. I request an appeal of any Public Safety requirement to the Vice President for Administration, who is responsible for the final decision regarding the event in question.

I Choose Option # _____

Signature of Community Member & Campus Organization

Signature of Public Safety Representative

Date of Signature

Date of Signature