

# Brandeis University Summer Program

# Registration 2009

(Please print clearly in ink)

This box is for office use only

## Contact Information (An \* indicates required fields.)

\*First Name:  \*Last Name:

\*Address:   
Line 1

Line 2:

\*City:  \*State:  \*Postal Code:

\*Country:  \*Social Security Number:

*Your Social Security number will not be used for day to day on-campus identification purposes. It is necessary for Federal reporting and student record keeping.*

\*Home Phone:  \*Cell Phone:

\*Email Address:  \*Date of Birth:  \*Gender:

Citizenship:  Visa Status:   
\*If Not U.S. \*If Not U.S.

## Academic Status

Undergraduate  Graduate Year of Graduation:  Degree:

Attending:  Brandeis  Other College or University, please specify:

Adult Learner Highest educational level completed:

## Enrollment

Course Number (e.g. ENG 33a)	Session I	Session II	Extended Session	Credit <u>or</u> Non-Credit		Pass/Fail	<b>Students from schools other than Brandeis should plan on taking courses for Credit.</b>  <b>The Pass/Fail option is only available to those taking a course for Credit.</b>  <b>Taking a course as Non-Credit or Pass/Fail might not later be accepted as transferable.</b>
1. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.** _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.** _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

\*\* Special permission from the Summer School Director is required for enrollment in more than two course credits (8 sem. hrs.) in a single session. Brandeis undergraduates may not exceed three course credits (12 sem. hrs.) in Summer School in a single year. Students may enroll in two courses in the same session and also enroll in an extended session course. **Please note** that you may take a full compliment of science courses (Lecture course - 4 sem. hours and Lab course - 2 sem. hours) per session as the total meets but does not exceed 12 sem. hours. per summer. If you have questions regarding these policies, please feel free to contact the Summer School office at summerschool@brandeis.edu or 781-736-3424 and we will be happy to assist you.

## Payment Calculations

	Session I or Extended Session		Session II
Number of courses <i>May not exceed 12 sem. hours in a single summer or 8 sem. hours in a single session</i>	_____		_____
Registration Fee - \$50 (Nonrefundable - Paid once per summer)	\$ _____	or	\$ _____
Tuition	\$ _____		\$ _____
Course/Laboratory Fees	\$ _____		\$ _____
Late Registration Fee	\$ _____		\$ _____
Health Insurance Fee	\$ _____		\$ _____
Housing	\$ _____		\$ _____
Dining	\$ _____		\$ _____
<b>Subtotal by Session</b>	\$ _____	+	\$ _____
<b>Total Amount Due</b>			\$ _____

If you are uncertain regarding the tuition charges for your course, please feel free to contact the Summer School office at summerschool@brandeis.edu or 781-736-3424 and we will be happy to assist you.

## Payment Information - Full payment should accompany this form.

### I render payment in the following manner:

- Check (made payable to "Brandeis University")
- Credit Card (Those opting to pay by credit card should note that a service fee of 2%-4% of total charges will be assessed against the credit card account.) Instructions on how to pay by credit card online will be emailed to you shortly after your registration is received.

**The following two options require notification to the Summer School to prevent enrollments from being dropped.**

- Brandeis Education Program Voucher
- Brandeis Faculty/Staff Tuition Program

**The following option requires contacting the Financial Aid Office within 24 hrs. to prevent enrollments from being dropped.**

- I am seeking loans to cover the cost of my summer study.

**Note:** Brandeis Students with credit balances on their accounts should note that such balances will be automatically absorbed against summer charges.

## Registration

Because the calendar of the Summer Program is compressed, deadlines and procedures are quite different from those of an academic year semester. Before signing this form, all students, and Brandeis students in particular, should be sure to read the change of status, refund, withdrawal, and class cancellation policies on the Summer Program website carefully. Summer School Staff are available to answer any questions you may have.

Students who wish to withdraw, change courses or change status within a course must do so in accord with the Summer Program calendar. Registrants who do not do so are liable for full tuition and fees. There are no exceptions to these policies.

**In signing this form I confirm that I have taken opportunity to read the important sections cited above, understand them, and accept registration as a student at Brandeis University subject to all academic, financial and other regulations promulgated by the University and in effect during this term. You may review these policies on-line at:**

<http://www.brandeis.edu/studentlife/sdc/rr/index.html>

Signature of Student (or parent of minor) \_\_\_\_\_ Date \_\_\_\_\_

## To submit this form:

**By mail:**  
Summer School Program, MS 085  
Brandeis University  
P.O. Box 549110  
Waltham, MA 02454-9110

**By Fax:**  
781-736-8124  
Signed original  
must follow by mail

**In person:**  
Summer School Program  
are located on the second floor of Old South Street. Old South Street is located across from the Main Campus.

### For Office use only:

Email conf.	Enrollment	Additional Forms:	Sent	Received
		Housing	<input type="checkbox"/>	<input type="checkbox"/>
SAGE Record	Email conf	Dining	<input type="checkbox"/>	<input type="checkbox"/>
		Parking Permit	<input type="checkbox"/>	<input type="checkbox"/>
Payment	Housing/Dining	Insurance Coverage	<input type="checkbox"/>	<input type="checkbox"/>