

## WRITING CENTER REWARD FORM

**To the student:** The Writing Center is here to help you be the best writer you can! To ensure your session is productive, be sure to

- sign up for an appointment *in advance* using the link on the Writing Center webpage
- bring a hard copy of your assignment sheet with you,
- bring a hard copy of your draft or other materials you want to work on—you can be turned away from a session if you do not have a hard copy,
- think of at least two aspects of your writing you specifically want to discuss, and
- print a copy of this form and hand it to your consultant at the end of your session.

There are computers in the Writing Center reserved exclusively for you to use during the hour before or the hour after your session. Work on your ideas while they're still fresh in your mind!

**To the consultant:** Please briefly fill out the form below while your student fills out an evaluation.

Your Name:	Student's Name:
Your Signature:	Date & Time:
What did your session cover?	
What recommendations did you make?	
Is there anything you want to continue discussing with this student? Anything you didn't get to?	

This completed form entitles the above-named student to a one (1) day extension on the final draft of any paper (limit one extension per paper).