

NEC Meeting Agenda

September 29th, 2024, 9:15 AM - 10:30 AM ET

[Meeting link](#)

- Welcome
 - Opening remarks/review of BNC accomplishments
- New Campaign Announcement
 - ESP video and campaign overview, timeline, and marketing materials, naming conversation

The new BNC campaign will be supporting Brandeis' new Engineering program, specifically to fund a new professorship. The campaign is planned to span 5 years, and our goal is to raise \$3 million dollars.

- Policies and Procedures – Cash Controls, Membership, Event Registrants

After an incident that came to light involving the board and treasurer in a BNC chapter in September, it's in BNC's best interest to discuss current financial policies.

- In June, a treasurer of a BNC chapter was involved in a phishing scam where she was scammed out of a large sum of money, directly from her personal account. Some chapters have a two signature system and some do not. This chapter also has one person sign blank checks. Overall, we need to take a closer look at cash controls and potentially consider p-cards as an option for treasurers to add an additional layer of protection from fraud, and a more secure option for making payments.
 - Training for treasurers and financial chairs will be planned as soon as possible to refresh leadership on what to look for and how to avoid these scams, as well as all other procedures that should be followed. There may need to be discussion about a fraud protection policy for the BNC.
- Renaming NEC to BNC Board of Directors

We would like this role to be more easily identifiable and understood by BNC membership, and we believe changing the name NEC to BNC Board of Directors will convey the responsibilities and impact better. It was unanimously agreed that the National Executive Committee will be renamed to the BNC Board of Directors, effective immediately.

- NEC Winter Save the Date
- Other business

Current staff and who to contact:

- Please continue to contact the team using BNC@brandeis.edu. All team members have access to this inbox, and it is monitored daily– this ensures that your message will be seen and directed in a timely manner by centralizing communication for the entire team.
- Event concludes

NEXT MEETING: WEDNESDAY, DECEMBER 18th, 2024