Brandeis

Operating Budget Process - General Timeline

September

Review base budget projection including baseline parameters

October

Planning meetings with academic and non-academic units

November

Planning and budget letter distributed

December

First budget submission due

January

Review initial consolidation of budget

Follow-up meetings with all units

February

Continue follow-up meetings with all units

Review final consolidation of budget

March

Review budget with Resources Committee

April

Review budget with Board of Trustees for approval