

Brandeis University
Business Minor Declaration
Form

INSTRUCTIONS

The business minor welcomes all students who wish to augment their liberal arts education with a brief but sophisticated overview of business issues.

Satisfactory completion of the minor is noted on the student's permanent record and transcripts.

- ✓ To declare the minor, you must have already completed, or be currently enrolled in Functions of the Capitalist Enterprise, BUS 10a.
- ✓ Please contact the Assistant Director, Karen Muise, at kmuisse@brandeis.edu if you wish to declare the business minor.
- ✓ Complete page 2 and bring to Karen Muise, Sachar 130c or you may scan and email to kmuisse@brandeis.edu.
- ✓ Transfer Credit: In order to have courses taken outside of Brandeis University count towards your minor, please contact Professor Hagit Weihs (hagit@brandeis.edu), Undergraduate Advising Head for Business.
- ✓ Study Abroad: Please contact Professor Detlev Suderow (suderow@brandeis.edu), Undergraduate Advising Head for Study Abroad to petition to have courses taken abroad count towards your business major or minor. You need to have your courses approved prior to your leaving for your semester abroad.
- ✓ You cannot use this form to declare a business major. Please refer to the Business Program website for instructions to apply for the business major: <http://www.brandeis.edu/programs/business/major/apply.html>

Brandeis University
Business Major/Minor Change Form

Last name: _____ First name: _____ SAGE ID: 20 _____

Brandeis E-mail Address: _____@brandeis.edu Date: _____

What is your expected graduation term? _____

<p>To DECLARE a Minor or DROP a Major or Minor in Business complete this section:</p> <p>I wish to (choose one):</p> <p style="margin-left: 40px;">Declare a Minor in Business Drop a Minor in Business Drop my Major in Business</p>	<p>To CHANGE your existing major or advisor, complete this section:</p> <p>I wish to:</p> <p style="margin-left: 40px;">Change my Major to a Minor in Business Change my faculty advisor to:</p> <p style="margin-left: 40px;">_____</p>
--	---

Use the worksheet below to list the Business courses you are currently enrolled in or have completed for your Business minor. Please note that this worksheet does not replace the Petition to Request a Substitution for a Major/Minor Requirement for transfer courses.

	Semester I	Semester II	Summer
Freshman Year			
Sophomore Year			
Junior Year			
Senior Year			

List any courses that you have transferred (you must have received the approval of the UAH to count towards your Business major or minor as well as complete a transfer credit form):

Please bring your completed form to Karen Muise, Associate Director, Business. You may drop the form off at my office, Sachar 130c or scan and email to kmuise@brandeis.edu.

<p>For Office Use Only:</p> <p>Entered in SAGE Date: _____</p>
--