APPLICATION FOR COURSE CERTIFICATION: ORAL COMMUNICATION

Send completed form and a copy of the syllabus for each course under consideration to Natalie Adams (nnadams@brandeis.edu). You may submit applications for a course you are currently offering, or for one that you have offered in the recent past. Courses already officially designated as OC do not need to be resubmitted unless the faculty member(s) have changed. If a course is taught by different instructors using different syllabi, all instructors must submit certification forms with their own syllabi and OC information for that course to receive consideration. You will not need to resubmit this form in the future unless there is a substantial change in the OC components of the course. Questions? Contact Jen Cleary (jacleary@brandeis.edu).

NAME AND DEPT:

PHONE AND EMAIL:

COURSE NUMBER, NAME and LETTER:

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<tr>
<th>OC start date (Semester and year)</th>
<th>Course taught regularly as OC?</th>
<th>Average enrollment?</th>
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Every OC course must include AT LEAST one unit of OC instruction and two speaking assignments with feedback provided after both assignments.

1. Describe the content of OC instruction. Who will be providing the instruction? OC instruction must occur prior to the first OC assignment.

2. List a short description/number of OC assignments and indicate the length of time each student will speak. The length of speaking time for each student must be clearly indicated. If students are completing a group or collaborative project, describe the project requirements and how much time each student will speak. Please note: if one speaking assignment is 3 minutes, the committee would expect the second speaking assignment to be longer (at least 5 minutes of individual speaking). Feel free to explain rationale for the length of assignments if needed.)

3. Describe the method for delivering feedback and assessment to each student. Who will be providing the feedback and assessment?