

**Task Force on Faculty Governance  
Proposed Handbook Changes – Sequential**

| Current Handbook Language  | Deleted from Handbook   | New Language Based on Recommendations (Inserted)  | Page # in Recommendations |
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| <p>In <i>I. (p. 1)</i>:<br/>The Board of Trustees is the legal corporation of the University, in whom ultimate authority and responsibility for the University is vested under the Charter granted by the Commonwealth of Massachusetts. The Board has delegated to the President responsibility for formulating academic and administrative policy within guidelines established by the Board. The Board and the President have jointly delegated to the Faculty responsibility for all academic policies and practices, a responsibility codified in the Faculty Handbook, a document constructed and maintained by the Faculty and approved by the President and the Board.</p> | <p>The Board has delegated to the President responsibility for formulating academic and administrative policy within guidelines established by the Board.</p> | <p>The Board of Trustees is the legal corporation of the University, in whom ultimate authority and responsibility for the University is vested under the Charter granted by the Commonwealth of Massachusetts. The Board Bylaws state:</p> <p>“1. The President of the University is the Chief Executive Officer of the University, charged with the responsibility for all academic, administrative, financial and other activities and with the execution of all policies established by the Board of Trustees. The President shall be a member of each faculty.</p> <p>2. The Provost, those Vice Presidents reporting directly to the President, the General Counsel, and members of the Faculty within the tenure structure are appointed or promoted by the Board of Trustees upon the recommendation of the President of the University.”</p> <p>The Board and the President have jointly delegated to the Faculty primary responsibility for all academic policies and practices, a responsibility codified in the Faculty Handbook, a document constructed and maintained by the Faculty and approved by the President and the Board.</p> | <p>N/A</p>                |
| <p>In <i>II. (p. 1)</i>:<br/>The President appoints the principal officers of academic administration in accordance with the procedures described in this Handbook.</p>  | <p>N/A</p>  | <p>The Board Bylaws specify: “The President may delegate to academic and administrative officers such matters as he or she may deem appropriate,” <i>Board Bylaws, IX, sections B.1-3</i>. The President appoints the principal officers of academic administration in accordance with the procedures described in this Handbook.</p>   | <p>N/A</p>                |
| <p>In <i>III.C.1.b. (p. 3)</i>:<br/>b. participation</p>   | <p>N/A</p>  | <p>Faculty have the right to participate in the determination of their teaching, administrative, and other university assignments and</p>   | <p>N/A</p>                |

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| <p>Faculty have the right to participate in the determination of their teaching, administrative, and other university assignments and responsibilities, as well as in the evaluation of their own performance. Faculty participate in the formulation or reformulation of university rules and regulations that apply to faculty, but are not part of this Handbook, according to procedures established by the university in consultation with the Faculty Senate. Final authority over these matters rests with the appropriate Academic Deans, and the Provost, as described in this Handbook.</p>  |  | <p>responsibilities, as well as in the evaluation of their own performance. Faculty participate in the formulation or reformulation of university rules and regulations that apply to faculty, but are not part of this Handbook, according to procedures established by the university in consultation with the Faculty Senate. Final authority over these matters rests with the appropriate Academic Deans, <a href="#">the VP of the Rabb School</a> and the Provost, as described in this Handbook.</p>   |              |
| <p>In <i>III.C.2.g.i</i> (p. 5):<br/>i. Proposals for changes in university policy with respect to the work load of faculty must be submitted to the Faculty Senate, the School Councils, and the Undergraduate Curriculum Committee for prior review, and may be submitted to the Faculty Meeting for review.</p>   | <p><a href="#">School Councils</a></p> | <p>Proposals for changes in university policy with respect to the work load of faculty must be submitted to the Faculty Senate, <a href="#">the Divisions or Councils</a>, and the Undergraduate Curriculum Committee for prior review, and may be submitted to the Faculty Meeting for review.</p>  | <p>p. 13</p> |
| <p>In <i>IV.D.1</i> (p. 9):<br/>1. Functions<br/>Subject to review by the School Council(s) and approval by the Undergraduate Curriculum Committee, the department develops and administers the curriculum of its field(s) of major, its honors program, other instructional activities within the department, and the academic advising of undergraduate and graduate students. Departments are responsible for encouraging and supporting the scholarly research and creative activities of their faculty. They are also responsible for providing teaching resources to support the general education curriculum of the undergraduate college and interdepartmental programs and majors, as well as the requirements of their own major(s) and relevant graduate curricula.</p> | <p><a href="#">School Councils</a></p> | <p>Subject to review by the <a href="#">Division(s)</a> and approval by the Undergraduate Curriculum Committee, the department develops and administers the curriculum of its field(s) of major, its honors program, other instructional activities within the department, and the academic advising of undergraduate and graduate students. Departments are responsible for encouraging and supporting the scholarly research and creative activities of their faculty. They are also responsible for providing teaching resources to support the general education curriculum of the undergraduate college and interdepartmental programs and majors, as well as the requirements of their own major(s) and relevant graduate curricula.</p> | <p>p. 13</p> |

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| <p>In <i>IV.F.1 (p. 11)</i>:<br/> 1. Proposals<br/> Proposals for the establishment or discontinuation of a school, department, undergraduate or graduate program, or other academic organizational unit such as a center or institute may originate from the faculty or administration. The Provost will consult with the Academic Deans, the chairs of relevant existing departments and School Councils, as well as with the Council of the Faculty Senate to establish an appropriate deliberative process.</p> | <p>, the chairs of relevant existing departments and Divisions, as well as with the Council of the Faculty Senate</p> | <p>Proposals for the establishment or discontinuation of a school, department, undergraduate or graduate program, or other academic organizational unit such as a center or institute may originate from the faculty or administration. The Provost will consult with the Academic Deans, the VP of the Rabb School, and the Committee on Academic Standards and Policy to establish an appropriate deliberative process.</p> | <p>p. 6</p> |
| <p>In <i>IV.F.1.d (p. 11)</i>:<br/> d. Proposals concerning summer, special, and continuing studies programs must be submitted to the Council of the Rabb School for review (see section VI.C.2.d, below).</p>  | <p>Council; VI.C.2.d</p>  | <p>d. Proposals concerning summer, special, and continuing studies programs must be submitted to the Advisory Committee of the Rabb School for review (see section VI.D.2.e, below).</p>  | <p>p. 9</p> |
| <p>In <i>V.A.4.vi.(1) (p.20)</i>:<br/> (1). The President reviews all recommendations by the Provost that differ from those of the Dean.</p>  | <p>that differ from those of the Dean.</p>  | <p>N/A</p>  | <p>N/A</p>  |
| <p>In <i>V.B.1.a (p.23)</i>:<br/> a. In the event the position of Provost becomes vacant, or a vacancy is anticipated, the President meets with the Council of the Faculty Senate and the University Advisory Council to establish the procedure for identifying and selecting candidates for the position.</p>   | <p>University Advisory Council</p>  | <p>a. In the event the position of Provost becomes vacant, or a vacancy is anticipated, the President meets with the Council of the Faculty Senate and the Committee on Academic Standards and Policy to establish the procedure for identifying and selecting candidates for the position.</p>   | <p>p. 6</p> |
| <p>In <i>V.B.1.d (p.23)</i>:<br/> d. The President recommends to the Board of Trustees only a candidate whose name has been discussed with the Council and in the Senate.</p>   | <p>Council</p>  | <p>d. The President recommends to the Board of Trustees only a candidate whose name has been discussed with the Committee on Academic Standards and Policy and in the Senate.</p>   | <p>p. 6</p> |
| <p>In <i>V.B.1.e (p.23)</i>:<br/> e. The President will consult in a timely fashion with the Council of the Faculty Senate and the University Advisory Council with respect to the reappointment of an incumbent Provost.</p>   | <p>University Advisory Council</p>  | <p>e. The President will consult in a timely fashion with the Council of the Faculty Senate and the Committee on Academic Standards and Policy with respect to the reappointment of an incumbent Provost.</p>   | <p>p. 6</p> |
| <p>In <i>V.B.1.g (p.23)</i>:<br/> g. In the case of the appointment of an Interim Provost, the President consults with the Council of the Faculty Senate at the earliest possible date concerning possible candidates and their credentials. In the case of a renewal of an Interim Provost, the President consults in a timely fashion with the Council of the Faculty</p>   | <p>University Advisory Council</p>  | <p>g. In the case of the appointment of an Interim Provost, the President consults with the Council of the Faculty Senate at the earliest possible date concerning possible candidates and their credentials. In the case of a renewal of an Interim Provost, the President consults in a timely fashion with the Council of the Faculty Senate and the Committee on Academic</p>   | <p>p. 6</p> |

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| Senate and the University Advisory Council, and the Council of the Senate then reports to the Senate and shares in writing with the President the sense of the Senate, including a non-binding vote of the Senate.  |  | <a href="#">Standards and Policy</a> , and the Council of the Senate then reports to the Senate and shares in writing with the President the sense of the Senate, including a non-binding vote of the Senate.   |          |
| In <i>V.B.2.e (p.23)</i> :<br>e. The Provost will consult in a timely fashion with the Council of the Faculty Senate and the University Advisory Council with respect to the reappointment of an incumbent Academic Dean, associate dean, or associate Provost.   | <a href="#">University Advisory Council</a>  | e. The Provost will consult in a timely fashion with the Council of the Faculty Senate and the <a href="#">Committee on Academic Standards and Policy</a> with respect to the reappointment of an incumbent Academic Dean, associate dean, or associate Provost.  | p. 6     |
| In <i>VI.A.1.a (p. 24)</i> :<br>a. The faculty, at its regular and duly-called special meetings, discusses, legislates and takes other actions on matters within its purview as defined by this Handbook; on all rules and regulations outside this Handbook as they pertain to faculty; and on undergraduate programs, degree requirements and the academic rules and regulations affecting undergraduate education. The faculty considers any matter relevant to the educational and research missions of the university, the academic and institutional concerns of the faculty, or the provisions of this Handbook. | N/A  | a. The faculty, at its regular and duly-called special meetings, discusses, legislates and takes other actions on matters within its purview as defined by this Handbook <a href="#">and consistent with the Board bylaws</a> ; on all rules and regulations outside this Handbook as they pertain to faculty; and on undergraduate programs, degree requirements and the academic rules and regulations affecting undergraduate education. The faculty considers any matter relevant to the educational and research missions of the university, the academic and institutional concerns of the faculty, or the provisions of this Handbook. | N/A      |
| In <i>VI.B.2.b.iii (p. 26)</i> :<br>iii. reviews the activities of standing and special faculty committees on an annual basis and makes appropriate recommendations for the improvement thereof;  | <a href="#">iii. reviews the activities of standing and special faculty committees on an annual basis and makes appropriate recommendations for the improvement thereof;</a> | N/A   | p. 15    |
| In <i>VI.B.2.b.iv (p. 26)</i> :<br>iv. conducts faculty elections called for in this Handbook;  | <a href="#">iv. conducts faculty elections called for in this Handbook;</a>  | N/A   | p. 16    |
| In <i>VI.B.2.b.v (p. 26)</i> :<br>v. considers proposals to establish new schools, departments, or undergraduate interdepartmental programs   | <a href="#">v. considers proposals to establish new schools, departments, or undergraduate interdepartmental programs</a>  | N/A   | p. 15    |
| In <i>VI.B.2.d. (p. 26)</i> :<br>d. The Council of the Faculty Senate may represent the Senate in discussions with the President, Provost, Academic Deans, and other members of the university community.   | N/A  | d. The Council of the Faculty Senate may represent the Senate in discussions with the President, Provost, Academic Deans, <a href="#">the VP of the Rabb School</a> , and other members of the university community.  | p. 6     |
| In <i>VI.B.2.e.i (p. 26)</i> :<br>i. advises the President, Provost, and the Dean;  | N/A  | i. advises the President, Provost, and the Deans; <a href="#">and</a>   | N/A      |
| In <i>VI.B.2.e.ii. (p. 26)</i> :  | <a href="#">ii. nominates candidates for faculty committees; and</a>   | N/A   | p. 16-17 |

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| ii. nominates candidates for faculty committees; and   |  |  |          |
| In <i>VI.B.3.a.i. (p. 26)</i> :<br>i. Each School of the College of Arts and Sciences elects two members, each professional school elects two, six are elected at-large, and one member is elected by the emeritae/emeriti faculty from their ranks.   | Each School of the College of Arts and Sciences elects two members, each professional school elects two, six are elected at-large,   | i. Each Division of the College of Arts and Sciences, Heller and IBS selects two members, one member is selected by the emeritae/emeriti faculty from their ranks, and one member from the Rabb School is selected to sit on the Senate in a non-voting capacity.  | p. 16-17 |
| In <i>VI.B.3.a.ii. (p. 26)</i> :<br>ii. To be eligible for election, a candidate must be a member of the faculty within the tenure structure or on a multi-year contract and have been a member of the faculty for at least one year before election, if tenured, or for at least two years, if non-tenured. All emeritae/emeriti faculty members are eligible to run for the emeritae/emeriti seat.   | election   | ii. To be eligible for selection, a candidate must be a member of the faculty within the tenure structure or on a multi-year contract and have been a member of the faculty for at least one year before election, if tenured, or for at least two years, if non-tenured. All emeritae/emeriti faculty members are eligible to run for the emeritae/emeriti seat.  | p. 16-17 |
| In <i>VI.B.3.a.iii. (p. 26)</i> :<br>iii. Senators are elected for three-year terms. A Senator may not serve for more than six consecutive years.  | elected  | iii. Senators are selected for three-year terms. A Senator may not serve for more than six consecutive years.  | p. 16-17 |
| In <i>VI.B.3.a.iv. (p. 26)</i> :<br>iv. Elections are conducted by the Faculty Senate during the final exam period of the spring term. Voting is conducted electronically. Candidates are elected by plurality. The newly-elected and continuing Senators shall meet before the final faculty meeting of the academic year, convened by the chair, or in the chair's absence by the oldest member, who presides over the new Senate's election of its chair. The emerita/emeritus Senator is not eligible to serve as chair. The chair-elect presides over the election of the new Senate Council. Results of the elections are announced at the last meeting of the faculty in the spring term. Terms of office begin on the first day of instruction in the fall term. | Faculty Senate   | iv. For emeritae/emeriti faculty, elections are conducted by the Provost during the final exam period of the spring term. Voting is conducted electronically. Candidates are elected by plurality. Division and Schools will also conduct their selection process during this time. The newly-elected and continuing Senators shall meet before the final faculty meeting of the academic year, convened by the chair, or in the chair's absence by the oldest member, who presides over the new Senate's election of its chair. The chair-elect presides over the election of the new Senate Council. Results of the elections are announced at the last meeting of the faculty in the spring term. Terms of office begin on the first day of instruction in the fall term. | p. 16-17 |
| In <i>VI.B.3.c. (p. 27)</i> :<br>c. The Council of the Faculty Senate consists of the chair of the Faculty Senate, who also chairs the Council, and three other members of the Senate. Members of the Council are elected for one-year terms. No more than two Senators from a single School may serve on the Senate Council. For this purpose, faculty from the Heller School   | For this purpose, faculty from the Heller School for Social Policy and Management and the Brandeis International Business School are considered members of the School of Social Science. | c. The Council of the Faculty Senate consists of the chair of the Faculty Senate, who also chairs the Council, and three other members of the Senate. Members of the Council are elected for one-year terms. No more than two Senators from a single Division or School may serve on the Senate Council and members must represent at least 3 of the Divisions or Schools. The   | p. 16    |

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| <p>for Social Policy and Management and the Brandeis International Business School are considered members of the School of Social Science. The emerita/emeritus Senator is not eligible to serve on the Senate Council.</p>  |   | <p>emerita/emeritus Senator is not eligible to serve on the Senate Council.</p>  |              |
| <p>In VI.C. (p. 27):<br/>C. <b><u>School Councils</u></b></p>  | <p>School</p>   | <p>C. <b><u>Divisions and Councils</u></b></p>   | <p>p. 13</p> |
| <p>In VI.C. (p. 27):<br/>The faculty also contribute to governance of the university through the School Councils for the Creative Arts, the Humanities, Science, and Social Science; the Council of the Graduate School of Arts and Sciences; the Council of the Graduate Professional Schools; and the Council of the Rabb School of Continuing Studies. These Councils oversee the educational activities of departments, programs, and other academic units. They advise departments and programs, the Undergraduate Curriculum Committee, the Academic Deans, and the Provost, as appropriate.</p>   | <p>School Councils for<br/>Council of the Rabb School of Continuing Studies</p> | <p>The faculty also contribute to governance of the university through the Divisions of the Creative Arts, the Humanities, Science, and Social Science; the Council of the Graduate School of Arts and Sciences; and the Council of the Graduate Professional Schools. These Divisions and Councils oversee the educational activities of departments, programs, and other academic units. They advise departments and programs, the Undergraduate Curriculum Committee, the Academic Deans, the VP of the Rabb School, and the Provost, as appropriate.</p>   | <p>p. 13</p> |
| <p>In VI.C.1.a. (p. 27):<br/>a. The Councils of the Schools of Creative Arts, Humanities, Science, and Social Science consist of the chairs of each school's departments and majors, or their designated representatives. The Council of the Graduate School consists of a representative of each Ph.D. or master's academic graduate program in the Arts and Sciences and of the Ph.D. programs in the Heller School and the International Business School. The Council of the Graduate Professional Schools consists of two faculty representatives from The Heller School for Social Policy and Management, two faculty representatives from the International Business School, two faculty representatives from Arts and Sciences professional master's programs, and two representatives from the Rabb School. Graduate student representatives from each school, if interested, may serve on any of the graduate councils.</p> | <p>Councils of the Schools</p>  | <p>a. The Divisions of Creative Arts, Humanities, Science, and Social Science consist of the chairs of each school's departments and majors, or their designated representatives. The Council of the Graduate School consists of a representative of each Ph.D. or master's academic graduate program in the Arts and Sciences and of the Ph.D. programs in the Heller School and the International Business School. The Council of the Graduate Professional Schools consists of two faculty representatives from The Heller School for Social Policy and Management, two faculty representatives from the International Business School, two faculty representatives from Arts and Sciences professional master's programs, and two representatives from the Rabb School. Graduate student representatives from each school, if interested, may serve on any of the graduate councils.</p> | <p>p. 13</p> |
| <p>In VI.C.1.b. (p. 27):<br/>b. The Dean of Arts and Sciences appoints or re-appoints the chairs of the Councils of the Schools</p>  | <p>the chairs of the Councils</p>   | <p>b. The Dean of Arts and Sciences appoints or re-appoints the Division Heads of the Divisions of Creative Arts, the Humanities, Science, and</p>   | <p>p. 13</p> |



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| <p>of Creative Arts, the Humanities, Science, and Social Science for a specified term. Recommendations for appointment or re-appointment originate in a consultation between each Council and the Dean.</p>  |   | <p>Social Science for a specified term. Recommendations for appointment or re-appointment originate in a consultation between each Council and the Dean.</p>   |              |
| <p>In <i>VI.C.1.d. (p. 27)</i>:<br/>d. The Council of the Rabb School of Continuing Studies will consist of at least three members of the Arts and Sciences faculty from at least two schools, and at least one faculty member from each of the professional schools, to be appointed by the Provost after consultations with the Council of the Faculty Senate and the Academic Deans. If interested, a graduate student representative may serve on the Council. A member of the faculty will chair the Council.</p> | <p>d. The Council of the Rabb School of Continuing Studies will consist of at least three members of the Arts and Sciences faculty from at least two schools, and at least one faculty member from each of the professional schools, to be appointed by the Provost after consultations with the Council of the Faculty Senate and the Academic Deans. If interested, a graduate student representative may serve on the Council. A member of the faculty will chair the Council.</p> | <p>N/A</p>   | <p>p. 9</p>  |
| <p>In <i>VI.C.2.a. (p. 27-8)</i>:<br/>a. The Councils of the Schools of Creative Arts, Humanities, Science, and Social Science review proposals from their respective departments and programs regarding the undergraduate curriculum, requirements for majors, and the program in general education. They may also review other matters of shared concern among departments. The Councils also consider other issues as requested by the Dean of Arts and Sciences.</p>   | <p>Councils of the Schools<br/><br/>Councils</p>  | <p>a. The Divisions of Creative Arts, Humanities, Science, and Social Science review proposals from their respective departments and programs regarding the undergraduate curriculum, requirements for majors, and the program in general education. They may also review other matters of shared concern among departments. The Divisions also consider other issues as requested by the Dean of Arts and Sciences.</p>                     | <p>p. 13</p> |
| <p>In <i>VI.C.2.a.i. (p. 28)</i>:<br/>i. Each Council evaluates new courses proposed by the departments and interdepartmental programs of its school, and evaluates substantial changes in the requirements of majors associated with its school. Whether changes in the requirements of a departmental or interdepartmental major are substantial is determined in consultations between the chair(s) of the appropriate School Council(s) and the chair of the department or major involved.</p>                     | <p>Council<br/><br/>chair(s) of the appropriate School Council(s)</p>   | <p>i. Each Division evaluates new courses proposed by the departments and interdepartmental programs of its school, and evaluates substantial changes in the requirements of majors associated with its school. Whether changes in the requirements of a departmental or interdepartmental major are substantial is determined in consultations between the appropriate Division Head and the chair of the department or major involved.</p> | <p>p. 13</p> |
| <p>In <i>VI.C.2.a.ii. (p. 28)</i>:<br/>ii. Each Council evaluates proposals for new majors, minors, and programs within its school, and independent majors that draw upon the offerings in its school. Departments outside the originating school that are affected by such a proposal will be invited to participate in its deliberation. Each Council will attempt to avert</p>  | <p>Council</p>  | <p>ii. Each Division evaluates proposals for new majors, minors, and programs within its school, and independent majors that draw upon the offerings in its school. Departments outside the originating school that are affected by such a proposal will be invited to participate in its deliberation. Each Division will attempt to avert</p>  | <p>p. 13</p> |

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| unnecessary duplication of faculty effort, and ensure the academic quality of course offerings.  |   | unnecessary duplication of faculty effort, and ensure the academic quality of course offerings.  |         |
| In <i>VI.C.2.a.iii. (p. 28)</i> :<br>iii. Councils may review other curricular issues at the request of the Dean, departments, or programs.  | Councils  | iii. Divisions may review other curricular issues at the request of the Dean, departments, or programs.  | p. 13   |
| In <i>VI.C.2.a.iv. (p. 28)</i> :<br>iv. Recommendations of the Councils with respect to the curriculum are submitted to the Dean or the Undergraduate Curriculum Committee for its consideration, as appropriate.  | Councils  | iv. Recommendations of the Divisions with respect to the curriculum are submitted to the Dean or the Undergraduate Curriculum Committee for its consideration, as appropriate. | p. 13   |
| In <i>VI.C.2.a.v. (p. 28)</i> :<br>The Councils make recommendations on the award of degrees with honors to the Committee on Academic Standing.  | Councils  | v. The Divisions make recommendations on the award of degrees with honors to the Committee on Academic Standing.   | p. 13   |
| In <i>VI.C.2.a.vi. (p. 28)</i> :<br>vi. Councils consider, and recommend action to the Dean on other matters of shared concern, including issues of concern to departments or programs in more than one school.  | Councils  | vi. Divisions consider, and recommend action to the Dean on other matters of shared concern, including issues of concern to departments or programs in more than one school.   | p. 13   |
| In <i>VI.C.2.d. (p. 28)</i> :<br>d. The Council of the Rabb School of Continuing Studies reviews proposals with respect to programs of undergraduate and graduate continuing studies, including their rules and regulations, prior to their submission to the Council of the Graduate Professional Schools, or the Council of the Graduate School (if changes have important consequences for graduate education in Arts and Sciences), or the Undergraduate Curriculum Committee (if curricular changes have important consequences for undergraduate education) for approval. The Council also recommends the award of degrees in undergraduate and graduate programs of continuing studies. | d. The Council of the Rabb School of Continuing Studies reviews proposals with respect to programs of undergraduate and graduate continuing studies, including their rules and regulations, prior to their submission to the Council of the Graduate Professional Schools, or the Council of the Graduate School (if changes have important consequences for graduate education in Arts and Sciences), or the Undergraduate Curriculum Committee (if curricular changes have important consequences for undergraduate education) for approval. The Council also recommends the award of degrees in undergraduate and graduate programs of continuing studies. | N/A  | p. 9-10 |
| In <i>VI.C.2.e. (p. 29)</i> :<br>e. The Provost and/or Dean of Arts and Sciences will inform the Faculty Senate and Faculty Meeting of recommendations by the School Councils for major change or discontinuation of academic programs sufficiently in advance of their submission to the Board of Trustees for  | e. The Provost and/or Dean of Arts and Sciences will inform the Faculty Senate and Faculty Meeting of recommendations by the School Councils for major change or discontinuation of academic programs sufficiently in advance of their submission to the Board of Trustees for  | N/A  | p. 7    |



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| approval to permit deliberation of such recommendations.   |   |   |       |
| <p>In <i>IV.D.1</i> (p. 29):</p> <p>1. Standing and Special Committees</p> <p>a. The faculty also contribute to governance of the university through participation in standing committees and special committees. After consultation with the Council of the Faculty Senate, the Provost may create special committees for specific purposes and duration. Special committees should not be continuing committees.</p> <p>b. The Provost may create continuing committees for oversight and implementation, including, but not limited to, a Faculty Diversity Committee, a Faculty Committee on the Library, a Committee for the Support of Teaching, a Committee on Information Technology, and a Committee on Treatment of Human Subjects.</p> <p>c. Standing and special committees may establish subcommittees, drawing on the faculty as a whole, or the academic administration, as appropriate.</p> <p>d. All standing, special, and continuing committees report annually on their activities to the Faculty Meeting.</p> | N/A   | <p>e. The selection of the faculty committee members is determined by each Division or School as agreed upon by that unit and overseen by the Division Head or equivalent each school. All standing University Committee will have one member selected from each of the Divisions (Creative Arts, Humanities, Sciences, Social Sciences), one from Heller and one from IBS. In Arts &amp; Sciences, the Division Heads are responsible for the selection of faculty members to each of the standing University Committees as well as the Arts &amp; Sciences Committees. At Heller, the Chair of the Education Steering Committee is responsible for the selection of faculty members to each of the standing University Committees. At IBS, the individual responsible for academic programs is responsible for the selection of faculty members to the standing University Committees. The Provost's office will provide a list of voting-eligible faculty at the first day of classes for each semester to each Division Head and equivalent in each school.</p> | p. 16 |
| <p>In <i>new IV.D.2</i>.</p> <p><i>New recommendation to clarify committee structure.</i></p>  | N/A   | <b><u>2. University Committees</u></b>  | p. 4  |
| <p>In <i>IV.D.2</i> (p. 29):</p> <p>2. The University Advisory Council</p> <p>a. The University Advisory Council is composed of six faculty members appointed by the Provost in consultation with the Council of the Faculty Senate. The Provost, the Academic Deans, the Chief Operating Officer, and the Senior Vice President for Students and Enrollment are members of the Council. The Provost serves as chair. Appointment terms for faculty members will be defined by the Provost. The Provost may invite others to participate in the work of the Council as appropriate.</p> <p>b. The University Advisory Council advises the Provost and the Deans. The Council provides</p>  | <p>2. The University Advisory Council</p> <p>a. The University Advisory Council is composed of six faculty members appointed by the Provost in consultation with the Council of the Faculty Senate. The Provost, the Academic Deans, the Chief Operating Officer, and the Senior Vice President for Students and Enrollment are members of the Council. The Provost serves as chair. Appointment terms for faculty members will be defined by the Provost. The Provost may invite others to participate in the work of the Council as appropriate.</p> <p>b. The University Advisory Council advises the Provost and the Deans. The Council provides advice concerning the appointment or</p> | N/A   | p. 5  |

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| <p>advice concerning the appointment or reappointment of academic officers, and the establishment or discontinuation of departments, programs, and other academic units. At the request of the academic administration, it provides advice on the formulation and implementation of academic policies; on the review and/or further development of the educational and research activities of the university; on the academic organization of the university; on the university budget; and on other matters of concern to the university community. The Council may, at the request of the academic administration, help formulate legislation for presentation to the Faculty Meeting.</p> <p>c. In order to carry out its advisory function the University Advisory Council receives the reports produced by all standing and special faculty committees.</p> <p>d. At the request of the Provost, the deliberations of the Council may be confidential.</p> | <p>reappointment of academic officers, and the establishment or discontinuation of departments, programs, and other academic units. At the request of the academic administration, it provides advice on the formulation and implementation of academic policies; on the review and/or further development of the educational and research activities of the university; on the academic organization of the university; on the university budget; and on other matters of concern to the university community. The Council may, at the request of the academic administration, help formulate legislation for presentation to the Faculty Meeting.</p> <p>c. In order to carry out its advisory function the University Advisory Council receives the reports produced by all standing and special faculty committees.</p> <p>d. At the request of the Provost, the deliberations of the Council may be confidential.</p> |   |             |
| <p>In <i>IV.D.2.a. (p. 29)</i>:</p> <p><i>New recommendation</i></p>  | <p>N/A</p>   | <p><b><u>a. Committee on Planning and Strategy</u></b></p> <p>i. The Committee on Planning and Strategy advises the President about the annual and long-term priorities for the university derived from Board-approved institutional priorities. The committee will tackle strategic questions and match priorities and strategic decision to budget priorities at the highest level. The Committee on Planning and Strategy will have one subcommittee – the Budget and Priorities Subcommittee. The Subcommittee will analyze and quantify high level financial priorities. The Subcommittee will be the forum through which each part of the university will put forward its needs and priorities and learn about the needs and priorities of other areas. The Subcommittee will review the university budget proposal before the budget submission to the Committee on Planning and Strategy.</p> <p>ii. The Committee is chaired by the President and composed of the Provost, Executive Vice President for Finance and Administration, the Deans (from Arts &amp; Sciences, the Graduate School of Arts &amp; Sciences, Heller, IBS and the</p> | <p>p. 5</p> |

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|  |            | <p>VP of the Rabb School), and six faculty. One faculty member will be selected from each Division in Arts &amp; Sciences (Creative Arts, Humanities, Sciences, Social Sciences), one from Heller, and one from IBS. The committee will meet at least monthly.</p> <p>iii. The Subcommittee is comprised of members of the Committee and is co-chaired by the Provost and the Executive Vice President for Finance and Administration. The Subcommittee must include two faculty members and relevant staff, including the Chief Financial Officer, as needed. The subcommittee will meet at least monthly and report on cross-institution financial needs and budgets at each meeting of the Committee on Planning and Strategy.</p> <p>iv. The first group of faculty selected for this committees will serve two- or three-year terms, decided at random by the chair of the committee. Faculty selected for this committee after the first group will all be selected for three-year terms.</p>   |             |
| <p>In <i>IV.D.2.b. (p. 29)</i>:<br/><br/><i>New recommendation</i></p> | <p>N/A</p> | <p><b><u>b. Committee on Academic Standards and Policy</u></b></p> <p>i. The Committee on Academic Standards and Policy coordinates curriculum, oversees the course approval process across schools, coordinates policy manuals across schools and coordinates and communicates degree and program requirements. The Committee reviews all academic policies pertaining to students, addresses systemic advising issues, offers policy guidelines, coordinates student support across schools and develops new academic and co-curricular opportunities. In addition, the Committee will review proposals to start new academic program units or conclude current ones.</p> <p>ii. The Committee is chaired by the Provost and composed of the Deans of Arts &amp; Sciences, the Graduate School of Arts &amp; Sciences, Heller, IBS, the VP of the Rabb School and six faculty. One faculty member will be selected from each Division in Arts &amp; Sciences (Creative Arts, Humanities, Sciences, Social Sciences), one from Heller, and one from IBS. The committee will meet at least monthly.</p> | <p>p. 7</p> |

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|   |     | <p>iii. Any subcommittee formed in this committee must include at least two faculty members.</p> <p>iv. The first group of faculty selected for this committees will serve two- or three-year terms, decided at random by the chair of the committee. Faculty selected for this committee after the first group will all be selected for three-year terms.</p>   |        |
| <p>In <i>IV.D.2.c.</i> (p. 29):</p> <p><i>New recommendation</i></p>  | N/A | <p><b><u>c. Committee on Teaching, Learning and Assessment</u></b></p> <p>i. The Committee on Teaching, Learning and Assessment coordinates efforts to improve teaching and learning on campus and mediate between the expectations of accreditation bodies and the norms of faculty. It reports regularly to faculty about what we know about teaching and learning at Brandeis and trends in outcomes over time. The committee also works with different academic units such as the Center for Teaching and Learning, the Committee for the Support of Teaching, the Experiential Learning Committee and the Rabb School’s eLearning Division to communicate and facilitate cross-fertilization.</p> <p>ii. The Committee is chaired by the Provost or her designee and is composed of six faculty and well as staff members invited by the Provost. One faculty member will represent each of the four Divisions in Arts &amp; Sciences, Heller and IBS.</p> <p>iii. This committee will advise the Provost and make recommendations to the Committee on Academic Standards and Policy.</p> <p>iv. Student representatives, selected by their peers, may serve on the Committee in a non-voting capacity at the discretion of the chair.</p> <p>v. The first group of faculty selected for this committees will serve two- or three-year terms, decided at random by the chair of the committee. Faculty selected for this committee after the first group will all be selected for three-year terms.</p> |        |
| <p>In <i>IV.D.7.</i> (p. 31):</p> <p><i>Moved to IV.D.2.d.</i></p>  | 7.  | d.   | p. 8-9 |
| <p>In <i>IV.D.7.a</i> (p. 31):</p> <p>a. The Committee on Faculty Rights and Responsibilities, acting on behalf of the faculty, interprets provisions of the Faculty Handbook. Under the circumstances described herein, it</p> | N/A | <p><i>IV.D.2.d.</i></p> <p>i. The Committee on Faculty Rights and Responsibilities, acting on behalf of the faculty, interprets provisions of the Faculty Handbook. Under the circumstances described herein, it</p>   | p. 8-9 |

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| <p>renders judgments concerning faculty rights and responsibilities (see section VII.A, below), and appeals arising out of faculty salary grievances (see section VII.B, below); disciplinary actions (see section VII.C, below); and appointment, tenure and promotion procedures (see section V.A.4.b.vii, above).</p>  |  | <p>renders judgments concerning faculty rights and responsibilities (see section VII.A, below), and appeals arising out of faculty salary grievances (see section VII.B, below); disciplinary actions (see section VII.C, below); and appointment, tenure and promotion procedures (see section V.A.4.b.vii, above). <b>In addition, the Committee on Faculty Rights and Responsibilities will oversee implementation of the Intellectual Property Policy as it pertains to faculty intellectual property and serves as an appellate body in the event of disagreements between the University and the creator of intellectual property, submitting its determinations to the Provost for the final decision, all as described in and consistent with the Policy.</b></p> |                              |
| <p>In <i>IV.D.7.b. (p. 31)</i>:<br/>b. The Committee is composed of seven members, five of whom hold tenure at the time of appointment, and three alternates, not more than two of whom hold tenure at the time of appointment.</p>   | <p>seven<br/>five</p>  | <p><i>IV.D.2.d.</i><br/>ii. The Committee is composed of six members, four of whom hold tenure at the time of appointment, and three alternates, not more than two of whom hold tenure at the time of appointment. <b>The six members are selected by each Division in Arts &amp; Sciences (Creative Arts, Humanities, Sciences, Social Sciences), Heller and IBS. Two of the three alternates are selected from the School of Arts &amp; Sciences, and the third from either Heller or IBS.</b></p>  | <p>p. 16</p>                 |
| <p>In <i>IV.D.7.c. (p. 32)</i>:<br/>c. Four members of the Committee, three of whom hold tenure, are appointed by Faculty Senate. The Provost appoints three members of the Committee, two of whom hold tenure. The Faculty Senate and the Provost together appoint the three alternate members. No department chair or equivalent, incumbent Academic Dean, member of the Faculty Senate Council, Faculty Representative to the Board of Trustees, or member of the University Advisory Council may be appointed to the Committee on Faculty Rights and Responsibilities. Members of the Committee appointed or elected to any of these positions must relinquish their membership on the Committee.</p> | <p>c. <b>Four members of the Committee, three of whom hold tenure, are appointed by Faculty Senate. The Provost appoints three members of the Committee, two of whom hold tenure. The Faculty Senate and the Provost together appoint the three alternate members.</b><br/><br/><b>University Advisory Committee</b></p> | <p><i>IV.D.2.d.</i><br/>iii. No department chair or equivalent, incumbent Academic Dean, member of the Faculty Senate Council, Faculty Representative to the Board of Trustees, or member of the <b>Committee on Planning and Strategy</b> may be appointed to the Committee on Faculty Rights and Responsibilities. Members of the Committee appointed or elected to any of these positions must relinquish their membership on the Committee.</p>   | <p>p. 16<br/><br/>p. 5-6</p> |
| <p>In new <i>IV.D.2.d.ix.</i></p>   | <p>N/A</p>   | <p><b>ix. The Committee will receive training at the beginning of their term.</b></p>   | <p>p. 9</p>                  |

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| <p>In <i>IV.D.8. (p. 32)</i>:</p> <p>8. The Intellectual Property Review Committee</p> <p>a. The Committee consists of the General Counsel; the Executive Director of the Office of Technology Licensing; the Provost’s designee; the Chief Operating Officer’s designee; and four members of the faculty, two appointed by the Provost, including the committee chair, and two appointed by the Faculty Senate Council. Appointment terms for faculty members will be defined by the Provost.</p> <p>b. The Committee oversees the implementation of the Brandeis Intellectual Property Policy and serves as an appellate body in the event of disagreements between the University and the creator of intellectual property, submitting its determinations to the Provost for the final decision, all as described in and consistent with the Policy.</p> | <p>8. The Intellectual Property Review Committee</p> <p>a. The Committee consists of the General Counsel; the Executive Director of the Office of Technology Licensing; the Provost’s designee; the Chief Operating Officer’s designee; and four members of the faculty, two appointed by the Provost, including the committee chair, and two appointed by the Faculty Senate Council. Appointment terms for faculty members will be defined by the Provost.</p> <p>b. The Committee oversees the implementation of the Brandeis Intellectual Property Policy and serves as an appellate body in the event of disagreements between the University and the creator of intellectual property, submitting its determinations to the Provost for the final decision, all as described in and consistent with the Policy.</p> | <p>N/A</p>   | <p>p. 9</p> |
| <p>In the new <i>IV.D.2.e.</i></p> <p><i>New recommendation</i></p>   | <p>N/A</p>  | <p><b><u>e. The Advisory Committee of the Rabb School of Continuing Studies</u></b></p> <p>i. The Advisory Committee of the Rabb School of Continuing Studies provides support to the Vice President of the Rabb School of Continuing Studies by reviewing program proposals and helping to build bridges between the university and the Rabb School. This committee will meet at least once each semester.</p>  | <p>p. 9</p> |
| <p>In <i>IV.C.1.d (p. 27) – moved to IV. D. 2.e.ii.</i></p> <p>d. The Council of the Rabb School of Continuing Studies will consist of at least three members of the Arts and Sciences faculty from at least two schools, and at least one faculty member from each of the professional schools, to be appointed by the Provost after consultations with the Council of the Faculty Senate and the Academic Deans. If interested, a graduate student representative may serve on the Council. A member of the faculty will chair the Council.</p>   | <p><b>Council</b></p> <p>at least three members of the Arts and Sciences faculty from at least two schools, and at least one faculty member from each of the professional schools, to be appointed by the Provost after consultations with the Council of the Faculty Senate and the Academic Deans.</p> <p><b>Council</b></p>  | <p>ii. The Advisory Committee of the Rabb School of Continuing Studies will consist of one faculty member from each of the four Divisions in Arts &amp; Sciences, Heller, IBS, and the Rabb School as well as the VP of the Rabb School and Rabb staff members invited by the VP of the Rabb School. Faculty committee members will be selected from within their Schools or Division as determined by that unit. If interested, a graduate student representative may serve on the Advisory Committee in a non-voting capacity. A member of the faculty will chair the Council.</p> | <p>p. 9</p> |
| <p>In <i>IV.C.2.d. (p. 28) – moved to IV.D.2.e.iii</i></p> <p>d. The Council of the Rabb School of Continuing Studies reviews proposals with respect to programs of undergraduate and graduate</p>  | <p><b>Council</b></p>   | <p>iii. The Advisory Committee of the Rabb School of Continuing Studies reviews proposals with respect to programs of undergraduate and graduate continuing studies, including their</p>   | <p>p. 9</p> |



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| continuing studies, including their rules and regulations, prior to their submission to the Council of the Graduate Professional Schools, or the Council of the Graduate School (if changes have important consequences for graduate education in Arts and Sciences), or the Undergraduate Curriculum Committee (if curricular changes have important consequences for undergraduate education) for approval. The Council also recommends the award of degrees in undergraduate and graduate programs of continuing studies.   |   | rules and regulations, prior to their submission to the Council of the Graduate Professional Schools, or the Council of the Graduate School (if changes have important consequences for graduate education in Arts and Sciences), or the Undergraduate Curriculum Committee (if curricular changes have important consequences for undergraduate education) for approval. The Council also recommends the award of degrees in undergraduate and graduate programs of continuing studies. |       |
| In new <i>IV.D.2.e.iii</i><br><br><i>New recommendation</i>  | N/A   | vi. The first group of faculty selected for this committees will serve two- or three-year terms, decided at random by the chair of the committee. Faculty selected for this committee after the first group will all be selected for three-year terms.   |       |
| In new <i>IV.D.3.</i><br><br><i>New recommendation to clarify committee structure.</i>   | N/A   | <b><u>3. Arts &amp; Sciences Standing Committees</u></b>   | p. 5  |
| In <i>IV.D.3. (p. 29):</i><br>3. Undergraduate Curriculum Committee  | 3.  | a. Undergraduate Curriculum Committee  | p. 10 |
| In <i>IV.D.3.a. (p. 30):</i><br>a. The Undergraduate Curriculum Committee consists of the Dean of Arts and Sciences, who serves as chair; five faculty chosen for two-year terms in an election at-large conducted by the Faculty Senate; two faculty members appointed for one-year terms by the Dean; three undergraduate students elected by the procedures established by the Student Senate; and one graduate student elected by procedures established by the Graduate Student Association. The Committee may invite chairs of the School Councils to participate in its deliberations as appropriate. | a.<br><br>five faculty chosen<br><br>in an election at-large conducted by the Faculty Senate; two faculty members appointed for one-year terms by the Dean; three undergraduate students elected by the procedures established by the Student Senate; and one graduate student elected by procedures established by the Graduate Student Association.<br><br>The Committee may invite chairs of the School Councils to participate in its deliberations as appropriate. | i. The Undergraduate Curriculum Committee consists of the Dean of Arts and Sciences, who serves as chair; four faculty (one from each of the four Divisions in Arts & Sciences) selected for two-year terms and the four Division Heads. Student representatives, selected by their peers, may serve on the Committee in a non-voting capacity at the discretion of the chair.   | p. 10 |
| In <i>IV.D.3.b., c., d., e., f., g. (p. 30):</i><br><br><i>Changed numbering</i>   | b., c., d., e., f., g.,   | ii., iii., iv., v., vi., vii.  | N/A   |
| In <i>IV.D.3.c. (p. 30):</i><br>c. The Committee reviews all proposals for new undergraduate educational programs or for the   | the Faculty Meeting.  | iii. The Committee reviews all proposals for new undergraduate educational programs or for the discontinuation of existing programs and submits recommendations to the Committee on Academic   | p. 10 |

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| discontinuation of existing programs and submits recommendations to the Faculty Meeting.  |   | Standards and Policy, who then submit the recommendations to the Faculty Meeting.  |       |
| In <i>IV.D.3.d. (p. 30)</i> :<br>d. Acting on the basis of the recommendations of the School Councils, or the Councils of the Graduate School, the Graduate Professional Schools, or the Rabb School for Continuing Studies, the Committee approves all changes in majors, minors, programs, and other undergraduate academic requirements, as well as proposals for independent majors. The Dean of Arts and Sciences ensures that changes in the undergraduate curriculum that have important consequences for graduate or professional education are brought to the attention of the Council of the Graduate School or the Graduate Professional Schools for review. | School Councils   | iv. Acting on the basis of the recommendations of the Divisions or the Councils of the Graduate School, the Graduate Professional Schools, or Advisory Committee of the Rabb School for Continuing Studies, the Committee approves all changes in majors, minors, programs, and other undergraduate academic requirements, as well as proposals for independent majors. The Dean of Arts and Sciences ensures that changes in the undergraduate curriculum that have important consequences for graduate or professional education are brought to the attention of the Council of the Graduate School or the Graduate Professional Schools for review. | p. 13 |
| In new <i>IV.D.3.a.viii.</i> :<br><br><i>New recommendation</i>   | N/A   | viii. The Committee reports at least each semester to the Committee on Academic Standards and Policy to coordinate the Arts & Sciences curriculum with other curriculum and policy issues across campus.   | p. 10 |
| In <i>IV.D.4. (p. 30-1)</i> :<br><br><i>Changed numbering</i>   | 4.<br>a., b., c., d., e.  | b.<br>i., ii., iii., iv., v.   | N/A   |
| In <i>IV.D.4.a. (p. 30)</i> :<br>a. The Committee consists of the Dean of Arts and Sciences or his/her designee, who will serve as chair, eight members of the faculty selected by the Dean in consultation with the Council of the Faculty Senate so as to ensure representation of each School, the Dean of Student Life, and the University Registrar.   | eight members of the faculty selected by the Dean in consultation with the Council of the Faculty Senate so as to ensure representation of each School,             | i. The Committee consists of the Dean of Arts and Sciences or his/her designee, who will serve as chair, six members of the faculty selected by their Division or School (one from each Division in Arts & Sciences, one from Heller and one from IBS), the Dean of Student Life, and the University Registrar. The faculty members selected from Heller and IBS must regularly teach undergraduate students.  | p. 11 |
| In <i>IV.D.4.b. (p. 30)</i> :<br>b. The Committee on Academic Standing interprets university regulations as they apply to individual students and makes such exceptions as reason and equity may require.   | interprets  | ii. The Committee on Academic Standing enacts university regulations approved by the Committee on Academic Standards and Policy as they apply to individual students and makes such exceptions as reason and equity may require.   | p. 11 |
| In <i>IV.D.5 (p. 31)</i> :<br>5. The University Budget Committee<br>a. The Committee consists of the Chief Operating Officer, the Vice President for  | 5. The University Budget Committee<br>a. The Committee consists of the Chief Operating Officer, the Vice President for Budget and Planning, the Provost, the Senior | N/A  | p. 5  |

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| <p>Budget and Planning, the Provost, the Senior Vice President for Students and Enrollment, and two faculty members appointed by the Provost and two faculty members appointed by the Faculty Senate. A member of the faculty selected by the Provost serves as chair. Appointment terms for faculty members will be defined by the Provost.</p> <p>b. The University Budget Committee reviews the university budget proposal before its submission to the Board of Trustees, provides advice to the administration with respect to faculty interests, and reports to the faculty on its discussions.</p> | <p>Vice President for Students and Enrollment, and two faculty members appointed by the Provost and two faculty members appointed by the Faculty Senate. A member of the faculty selected by the Provost serves as chair. Appointment terms for faculty members will be defined by the Provost.</p> <p>b. The University Budget Committee reviews the university budget proposal before its submission to the Board of Trustees, provides advice to the administration with respect to faculty interests, and reports to the faculty on its discussions.</p> |  |                 |
| <p>In <i>IV.D.6 (p. 31)</i>:</p> <p><i>Changed numbering</i></p>  | <p>6.<br/>a., b.</p>   | <p>c.<br/>i., ii.</p>  | <p>N/A</p>      |
| <p>In <i>IV.D.6.a. (p. 31)</i>:</p> <p>a. The Committee is composed of six members of the faculty appointed by the Provost in consultation with the Council of the Faculty Senate, the Dean of Admissions and Financial Aid and the Dean of Student Life, the Directors of Admissions and of Financial Aid, and the Vice President for Budget and Planning. The Committee is chaired by a member of the faculty, appointed by the Provost. Appointment terms for faculty members will be defined by the Provost.</p>  | <p>in consultation with the Council of the Faculty Senate</p>  | <p>i. The Committee is composed of four to six members of the faculty appointed by the Provost, the Dean of Admissions and Financial Aid and the Dean of Student Life, the Directors of Admissions and of Financial Aid, and the Vice President for Budget and Planning. The Committee is chaired by a member of the faculty, appointed by the Provost on the recommendation of the Dean of Arts &amp; Sciences. The faculty appointed by the Provost must regularly teach undergraduate students. Appointment terms for faculty members will be defined by the Provost.</p> | <p>p. 11-12</p> |
| <p>In <i>IV.D.6.b. (p. 31)</i>:</p> <p>b. The Committee on Undergraduate Admissions and Financial Aid provides advice to the Provost and to the Senior Vice-President for Students and Enrollment with respect to the recruitment, admission, and matriculation of undergraduate students, including undergraduate financial aid policies and practices.</p>  | <p>N/A</p>   | <p>ii. The Committee on Undergraduate Admissions and Financial Aid provides advice to the Provost and to the Senior Vice-President for Students and Enrollment with respect to the recruitment, admission, and matriculation of undergraduate students, including undergraduate financial aid policies and practices. It reports in to the Committee on Planning and Strategy on a regular basis.</p>  | <p>p. 12</p>    |