Sin Fronteras Constitution

I. Mission/Purpose:
Sin Fronteras is a Graduate Student organization at Brandeis University composed of Latino and Latin American students, or students interested in the issues affecting the Latino Community at Brandeis University and a wider context. Our organization is focused on the academic, social, and professional development of graduate students, while building the capacities of the Latinx communities at a local, national, and international level. Sin Fronteras strives for excellence in these areas, while celebrating and honoring the history and culture of the Latinx community.

II. Membership
Section 1: Regular Membership
Regular membership shall be open to all regularly enrolled Brandeis University graduate and doctoral students and other graduate students who reside in the Greater Boston Area.

Section 1a: Brandeis University Graduate and Doctoral Latinx students are part or full-time students who have Latinx or Hispanic backgrounds, (or) identify with Latinx culture, (or) students who are interested in issues affecting the Latinx community. These students will be voting associates of the organization.

Section 1b: Rule about Outside Latinx students who want to be part of the organization

Section 2: Honorary Membership
Honorary membership will be granted to active alumni and community members selected by active members of the organization

Section 3: Faculty Membership
Faculty membership includes faculty serving in an advising role capacity for the organization and are chosen by active members of the organization.

III. Organization: Executive Committee
1. The elected officers of this organization shall be the Director, Co-Director, Director of Finances, Director of Community Outreach, Director of Recruitment,

1.a The Director shall be the chief executive officer for the organization; he or she shall be present at all regular and special meetings and create agendas (with the coordination of the Director of Communications and other organization officers) and coordinate speakers and/or presentations at general body meetings. The Director shall head all major event-planning committees as well as be the representative/liaison for the organization at all multi-organizational meetings which may include organizations at a local and national level. The president will also preside over the listserv and Facebook group, organize social events, and head event-planning committees.

1.b The Co-Director shall be the internal overseer of the organization by making sure the
President and other executive board members fulfill their duties for their perspective positions as well as be directly responsible for the oversight of all committee activities. The vice president shall be the proxy for the president in the situation that the President is unable to be present at a meeting.

1.c **Director of Community Outreach and Communications** shall be responsible for the minutes of all organizational activities and keep all official records. It will be the duty of this person to communicate with organization membership and all organization correspondence. The Director of Communication shall also be responsible for flyers and other promotional media, recruitment of potential members. He or she will oversee our Social Media outlets and be responsible for documenting, promoting, sharing events.

1.d **The Director of Finances** shall receive all monies, writing receipts, and shall deposit and disburse monies in accordance with the constitution. He or she shall maintain all financial records. The treasurer is also responsible for submitting funding requests and attending necessary meetings in regards to appropriations. In addition, to ask for fundraising ideas and to carry out those ideas, if the organization is in the need for more money.

### IV. MEETINGS:
- Director(s) and co-director shall weekly
- Executive committee shall meet bi-weekly
- All executive directors shall attend every executive meeting
- Committees for programs and events will be established with one of the executive board members and organization members being part of the committee but not necessarily heading the committee (could be open to a student who is passionate/knowledgeable about the content as long as the board agrees.
- All members shall be actively involved with the Intercultural Center, which includes meeting with the Director the Intercultural Center
- All members shall meet together once a semester with the Officer of Diversity and Inclusion at Brandeis
- Meeting with New Diversity Dean Candidate-

### V: Organization: Elections
1. The offices of the administration are elected positions to be held by regular members only. Any regular member of the chapter may pursue a position for the office provided they are:
   - In good standing, as defined by Brandeis University
   - Be an active member of Mi Familia in good standing (i.e. having actively participated in organizational programs and attended more than 50% of the meetings over the course of the academic year, with the exception of second semester transfer students and/or students who return from semester abroad programs).
   - A full-time student the following academic year (not graduating prior to May).
2. Elections will take place at the second to last meeting of the spring semester for the following academic year, unless otherwise needed anytime while school is in session. The current
President will send a general email with details about each Executive Board position two weeks prior to the actual voting date.

4. If you are interested in an executive board position, please notify the current President at least two days prior to the election.

3. Only regular members present at the election will be afforded voting privileges. The procedure for voting will be an anonymous ballot. The advisor will be available to conduct and oversee the election and voting process, if he/she is not available a representative will be sent on their behalf.

4. An election of officer is won by obtaining the majority vote. The winning candidate assumes office at the last legislative meeting of the spring semester.

VI. Constitution Amendments

Amendments to the constitution will be presented to the members of Sin Fronteras in writing and Voting will take place through an anonymous online ballot and require a two-thirds majority of current financial members in order to pass. An email will be sent to all current financial members by the Director and she/he will notify the entire organization of the outcomes.

VII. Statement of Non- Exclusivity

Sin Fronteras is open to all members of the Brandeis Community. Sin Fronteras does not discriminate against members on the basis of race, color, ancestry, religious creed, gender identity and expression, national or ethnic origin, sex, sexual orientation, age, genetic information, disability, political affiliation, ideology, veteran status or any other category protected by the law.