

Housemate Agreement Guide

This agreement is made by and among the housemates named herein who have signed a lease for a shared dwelling unit. The purpose of this document is to assist housemates to have a proactive discussion about determining agreed upon rules and expectations for a positive living environment. Not all fields or sections will be applicable, but this should be viewed as a guiding document to facilitate a productive discussion.

**Execution of this housemate agreement does not alter the joint liability of the tenants under the rental contract with the property owner.*

Address of Rental Unit: _____

Term of Lease: _____ to _____

Name	Rent per Month	Security Deposit
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$

Rent

The rent will be collected from each housemate by _____ day of every month. (name)_____ is the tenant (head of household) responsible for collecting rent every month.

Subletting

Subletting is **not allowed/allowed/allowed only with permission of all housemates** (circle one). Sublet rules are agreed upon in lease with the landowner.

Communication

Our preferred method of communication regarding an important issue, i.e., text, call, email.

Utilities

The following services have been arranged and paid for as follows:

Item	Account in Name of	Amount of Deposit	Deposit Paid By	How Bill Shared	Person Responsible for Payment
Gas					
Water					
Electricity					
Garbage					
Cable TV					
Phone					
Internet					
Other					

Kitchen and Cleanup *(check one)*

- Food expenses will be shared equally by all housemates.
 Food will be purchased by each housemate individually.

Food may not be borrowed without the purchaser's approval. Each housemate will have [*“separate” if available*] storage space for their groceries. Housemates may choose to share in meal preparation and cleanup. Each housemate will clean up the kitchen after their use.

Personal Property

All tenants agree to not use or borrow other housemates' personal item(s) without the approval of the housemate who owns the property. Any exception(s) to this rule will be clearly stated and agreed upon, and the housemate who owns the property retains the right to change their mind about sharing their property. Any personal property that is borrowed will be used respectfully and returned in the same condition. If any damage is done to a housemate's personal property, the housemate(s) responsible for causing the damage will compensate the housemate who owns the personal property for their loss.

Cleaning

Each housemate agrees to share the responsibilities of cleaning and maintaining the residence, which may include dusting, vacuuming, emptying trash, mopping, sweeping floors, cleaning bathrooms and other duties.

Cleaning Schedule *(check one)*

Each housemate agrees to the attached cleaning schedule (*attach cleaning schedule*). The schedule indicates when each housemate will complete their assigned cleaning and maintenance duties.

All housemates will work together [*"at a designated time"*] to clean/maintain the residence.

Additional Agreement Terms

The following items have been known to occasionally cause conflict between housemates. If any of the following becomes an issue or presents a problem, write out additional agreements and attach.

- Smoking/alcohol/drugs
- Cleanup after parties/guests
- Behavior of guests
- Shared areas (bathrooms)
- Parking
- Sound system use
- Phone messages
- Keys
- Quiet hours for studying and sleeping
- Overnight guests

Signatures	Date