

The Heller School for Social Policy and Management

Policy #: HS 10

Issue Date: August 9, 2018

Subject: Work Responsibilities When Brandeis is Officially Closed for Unscheduled Reasons

Purpose: To establish clear policies regarding work requirements for Heller faculty and staff when Brandeis University closes due to unscheduled reasons, e.g.; weather conditions.

I) Policies

- A.** When Brandeis University is officially closed, the workday(s) will be considered excused paid time off and will not be charged to a staff member's vacation or personal time.