Challah for Hunger builds communities inspired and equipped to take action against hunger. We are a chapter-based nonprofit with a simple program: volunteers come together to bake challah, a traditional Jewish bread. While the bread is in the oven they learn about campus food insecurity and advocate together to create change. They then sell the challah and donate the funds raised to local and national hunger relief organizations.

We started our first chapter at Scripps College in 2004, and since then we've expanded to 85 college campuses and 10 synagogues and community centers that engage families with young children, donating over $1.5 million to anti-hunger organizations.

We are excited to bring our family chapter program to Boston this year and are seeking a highly organized and outgoing Program Coordinator to help us build our network and recruit volunteers to lead a family chapter.

The Program Coordinator's work will fall into three categories:

1. **Relationship building**: networking and connecting with synagogues, community centers and anti-hunger organizations to share information about Challah for Hunger
2. **Event planning**: host 3-4 “Taste of Challah for Hunger” events to share Challah for Hunger with parents, with the goal of recruiting parents to establish a family chapter in Boston
3. **Training**: teaching those parents how to run a successful chapter that is ready to begin baking by July 2020

Relationship building and event planning will be the primary focus of the year, with training being a secondary responsibility starting in the spring.

This role will report to Challah for Hunger's Director of Programs. Our national office is located in Philadelphia, and this position is remote and must be based in the greater Boston region. **We are searching for someone to begin this position as soon as possible.** Application instructions can be found below.

**Responsibilities:**

- Build relationships with individuals and institutions interested in hosting Challah for Hunger events
- Serve as a liaison and local leader to guide Challah for Hunger's programmatic development in the Greater Boston Area
- Introduce families in Boston to Challah for Hunger through a series of 3-4 events
- Identify and recruit local CfH volunteers and train them to start and lead a family chapter
- Participate in monthly professional development and networking meetings with other organizations focused on family programming

**Qualifications:**

- Bachelor's degree or commensurate experience
- Detail oriented and highly organized
- Strong interpersonal skills
- Demonstrated leadership and responsibility for volunteers
- Creative problem solver and problem anticipator
- Excellent written and verbal communications
- Challah for Hunger experience a plus
- Experience working with young children (under the age of 10) and their families
- Interest in food insecurity, nonprofit management and community building

Perks of working at Challah for Hunger:
- Great professional development and mentoring
- Opportunity to work with a high energy team that values creativity and has a sense of humor
- Opportunities to travel
- Opportunity to become an expert challah baker
- Compensation range: $20-$25/hour

To apply please send your resume and your response to the following three questions (no more than one page total) to talent@challahforhunger.org with the subject line “Boston Program Coordinator.” We thank you for your interest in employment opportunities with Challah for Hunger.

1. Why do you think you are a good fit for this position?
2. Describe your experience leading volunteers.
3. Give an example of a time when you had to launch a new program or build something from scratch.

We estimate this work to be 20-25 hours/month.

Challah for Hunger is an equal opportunity employer. We will not discriminate and will take affirmative action measures to ensure against discrimination in employment, recruitment, advertisements for employment, compensation, termination, upgrading, promotions, and other conditions of employment against any employee or job applicant on the bases of race, color, gender, national origin, age, religion, creed, disability, veteran's status, sexual orientation, gender identity or gender expression. We are proud to be an inclusive organization, where everyone is welcome.