International Policy Analyst
World Jewish Restitution Organization

Introduction

The World Jewish Restitution Organization (WJRO) is an umbrella organization of 14 leading
world Jewish organizations in North America, Israel and Europe established to address the
restitution of Jewish property wrongfully taken by the Nazis and their allies during the
Holocaust. The WJRO negotiates with European countries in pursuit of a measure of justice for
Holocaust survivors and their families, and Jewish communities in Europe. The funds obtained
through ongoing WJRO negotiations provide financial aid to Holocaust survivors, sustain and
revitalize Jewish communities in Europe, and preserve Jewish heritage sites.

We are looking for a strategic International Policy Analyst to work closely with the Director
of International Affairs on developing and implementing action plans for advocacy and
negotiations abroad. The ideal candidate is passionate about our mission and will work well both
independently and with a team. Your organizational skills enable you to excel at managing
multiple and/or changing priorities in a dynamic environment and your interest in Holocaust
history provides you with the foundation to contribute to our advocacy efforts. This position is
based in New York and may have opportunities for international travel.

Responsibilities

- Conduct research and draft policy papers, reports and letters to advance our advocacy and
  negotiations;
- Coordinate, prepare materials for, participate in, and follow up after visits/negotiations to
  ensure meetings are successful in moving our efforts forward;
- Track political developments in key countries and monitor plans for visits of senior
  officials from those countries to US and Israel (and other relevant countries) to ensure
  restitution issues are addressed;
- Consult regularly with supportive governments, local Jewish communities, Jewish
  organizations, and others about negotiations to mobilize support;
- Engage in other aspects of WJRO’s work as needed, such as preparation for Board
  meetings, outreach to media and the public, and support of WJRO-affiliated foundations
  in Europe.

Qualifications

- Undergraduate degree required; Minimum 3 years of relevant professional experience;
- Graduate degree preferred in Government Affairs, Public Policy, or related fields;
  Minimum 1 year of relevant professional experience;
- Excellent written and oral communication skills, with the ability to articulate the WJRO
  mission in a cohesive and compelling manner;
- Superior interpersonal and analytical skills.
The WJRO is an equal opportunity employer and values diversity. We do not discriminate on the basis of any category protected by law, including (without limitation) race, religion, color, national origin, gender, sexual orientation, age, marital status, veteran status, or disability status.

To apply please submit your **cover letter and resume** to wjro@wjro.org.il. No phone calls please; only qualified candidates will be contacted.