

J-1 Intern Evaluation

Brandeis University host departments supervising a foreign national intern sponsored under the J-1 “Student Intern” category are required by immigration regulations to submit evaluations to the ISSO to outline whether program objectives are being met. For internships lasting less than six months in duration, a Final Evaluation is required within 15 days of the end of the approved internship period. For internships lasting more than six months in duration, a Mid-Point Evaluation is also required and should be submitted to the ISSO no more than 15 days from the midpoint of the student’s approved internship period. This Form can be used for both the Mid-Point Evaluation and the Final Evaluation.

Student Intern Name: _____

Supervisor Name: _____

Department: _____

Evaluation Period (check one):

- Midpoint evaluation
- Final Evaluation

Brandeis Supervisor Certification (check one):

- The above-named student is making **satisfactory** progress towards reaching the goals and objectives outlined for the internship program.
- The above-named student is **not** making satisfactory progress towards reaching the goals and objectives outlined for the internship program.

Goals and Objectives established for internship:

Knowledge, Skills, and Techniques to be learned during internship:

Brief Evaluation as to how the student intern has been able to achieve goals, skills, and knowledge expectations set out above:

For Mid-point evaluation only: Recommendations for reaching internship goals by the end of the internship period:

Supervision Signature: _____

Date: _____