Farber: Getz Lab II (Mac / Media Production Classroom) *(TEC classroom – level B)*

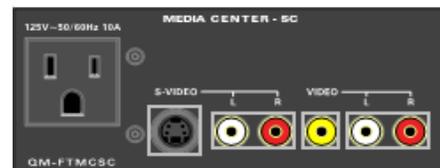*Lab II utilizes a ceiling-mounted projector, focused on a wall-mounted screen.*

Displaying computer & video sources

1. Use the black, System Control pop up on top of the Instructor Station. *If the pop up is closed, push DOWN on the cover to access the pop-up controls.* The station rolls about 4' in the instructor area! *Roll back when done, directly next to the table!*

2. Press the **PROJ ON** button. Projector will take 45 seconds to warm up. *No controls will function during warm up.*

3. **After the warm up period, you MUST select your preferred input using the appropriate buttons.** *(Buttons illuminate when active.)* **There is a seven (7) second lock out period after input selection, when you cannot jump to another source. Just re-select your source after the 7 seconds.**

   - **PC/LAPTOP** will display the **MAC**, installed on the table next to the station.
   - **Laptop** connections are provided via a VGA cable with an attached audio connector, accessed thru a circular grommet opening. *The system will auto-detect, and switch to the laptop when properly connected.* A power plug is available in the control pop up. **MAC users must provide their own MAC adapter.**
   - **DVD/S-VIDEO** selects the *DVD* player, inside the Instructor Station. *Audio CDs can be played in the DVD player, but also in the MAC or your laptop.*
   - **VHS/VIDEO** selects the *MINI-DV/VHS* player in the same location.
   - You may operate the video devices using controls on each unit, or with their remotes controls.
   - **EXTERNAL** video/audio sources may be presented *(such as a camcorder).* Plug your video cable into one of the inputs @ the Media Center section of the control pop up. *System will auto-detect & display.*

3. The **AUTOIMAGE** button will let you adjust the projector to attempt proper sync with your laptop. **We recommend XGA resolution (1024x768) for best results, though the projector will adapt to slightly higher and wide format resolutions.**

   > *BEST PRACTICE TIP: before powering on or opening up your laptop, connect the laptop cable and select the* **PC/LAPTOP** *input on the control panel. At this point, power on and open up your laptop.* ***Refer to our "laptop display tips" for more info.***

4. The **AV MUTE** button blacks out video and audio. Hit it again to return to your presentation.

5. **PC LOGON**: **Use your UNET name and password, in the USERS domain. ** *Going wireless? If not in the UNET USERS domain, you may logon as a* **"guest user"** *with your email address.* **

Audio Controls

1. Simply hit the **AUDIO ^** and **AUDIO v** buttons to control your levels.
2. The **AUDIO MUTE** button will mute all sound levels. Just hit it again to regain sound.

When Finished

1. Press the PROJ OFF button and confirm that the projector shuts down to conserve energy and save lamp life!
2. Return or neaten up any cables/items to help maintain the facility.
3. Close the pop up control station.

TECHNOLOGY MAINTAINED BY: MEDIA TECHNOLOGY SERVICES (MTS) @ EXT.6-4632 OR .6-4429.