

# Golding 110 Auditorium

*(TEC Rm. – level A: HDCP compliant)*

Access Code: **provided after** upon authorization

*This room utilizes a ceiling-mounted projector, focused on a permanent wall-mounted screen. A 2<sup>nd</sup> screen is mounted in the corner for overhead projection.*

## Displaying PC or Laptop sources

1. Use the small, **touch panel**, installed in the Instructor Lectern.
2. “Touch anywhere” on the screen to begin. Next, enter the access code, provided upon authorization. Select a source to turn on the system. The projector will take 60 seconds to warm up. *No controls will function during warm up.* You can always **press the RETURN** button to go back to previous page on the touch panel.
3. **PC related sources:**
  - a. Press **PC** to display the **computer**, installed at the lectern. *There are USB jacks on the PC.*
  - b. Press **LAPTOP** connections are provided via a VGA cable with an attached audio cable, accessed thru the pop-up control station. The system will **auto-detect**, and switch to your laptop when properly connected. A power plug is available in the pop-up controller.
  - c. Press **AUX HDMI** if connecting a digital device to the HDMI cable in the lectern.
  - d. **DISPLAY RESOLUTIONS:** You can display most resolutions, including HD (1920x768), and can display in widescreen or traditional 4x3 formats.
  - e. **BEST PRACTICE TIP:** *before powering on or opening up your laptop, connect the laptop cable, press **LAPTOP** on the control panel. At this point, power on and open up your laptop. **MAC users must provide their own MAC adapter.***
  - f. **AUDIO controls are surface-mounted buttons located on the top far right** of the touch panel, labeled **VOL ^** and **VOL v**. An audio level status bar appears on the touch panel, indicating volume level of your source.
  - g. **MUTE** silences all audio until you push a 2<sup>nd</sup> time.
5. **PC LOGON:** *Use your UNET name and password, in the USERS domain. \*\*Going wireless? If not in the UNET USERS domain, open a browser and follow instructions to logon as “guest user” with your email address. \*\**
6. The **ROOM Controls** button, allows additional controls on the touch panel, such as image mute, image auto-adjust, projector on/off, screen-aspect ratio, while keeping an hour count on the lamp. You can always **press the RETURN** button to go back to previous page on the touch panel.

## Displaying the Document Camera

- a. **DOC CAM** selects the document camera, located next to the lectern. To set up the doc cam, pull up gently on camera & lighting arms to properly set them in place. **POWER & CONTROL** buttons are on the front.
- b. The **DOC CAM** allows users high quality display of paper, acetate sheets, objects, or slides.
- c. **Turn OFF** doc cam at end of presentation. *Call MTS (6-4632) for detailed training sessions!*



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## Displaying DVD, BluRay and VHS tapes

1. Press **DVD** selects the **BluRay** DVD player, stored in the equipment rack. DVD menu and functions are controlled on the touch panel. *Audio CD's can also be played through the DVD player, or alternately, the PC's dvd drive.*
2. Press **VCR** to select the VHS player, also located in the equipment rack. **PRESS the AUX VIDEO** button if you wish to connect and show *other video playback devices*, using the input panel on the front of the VHS player. Contact **MTS** (ext. 6-4632) in advance to acquire external playback devices, to ensure proper connectivity, or for assistance.



## Utilizing the MICROPHONES

Lectern-mounted microphone:

1. This is located directly on the lectern. It is always “on” when the system is powered up.
  - **MIC volume controls are surface-mounted buttons located on the bottom, far right** of the touch panel, labeled **MIC ^** and **MIC v**. A MIC level status bar appears on the touch panel, indicating MIC levels.
  - **MUTE** silences all audio until you push a 2<sup>nd</sup> time.
2. *Make sure audio amplifier (and all rack items) are powered ON for proper performance. Rack is located to the right of the lectern. Access code will be provided after proper training.*

There are two wireless mics, a lav (clip-on) and a handheld:

1. Remove one or both of the wireless microphones from the rack drawer.
2. Turn the microphone's power switch “ON.” Adjust room volume as noted above. Spare batteries are kept in the drawer.



## Assisted Listening

One receiver is available in the rack drawer. Contact Media & Technology for additional units or for assistance if you encounter any difficulty with its usage.



## Lighting Controls

**\*\*\* Light switches are located on the wall, behind the Instructor Lectern. They will allow you to darken the front of the room for improved viewing. \*\*\***



## \*\*When Finished\*\*

1. Press the **EXIT SYS** button and confirm “Yes, turn system off” to conserve energy and save lamp life!
2. Return or neaten up any cables/items to help maintain the facility.

## Note Well:

Golding Auditorium also contains traditional a/v gear, including overhead (acetate.vu-graph) projection, a corner-mounted 2<sup>nd</sup> screen, and 35mm slide projection.

