

# Shiffman 216

(TEC classroom – level B)      *No Access Codes Needed.*

*These rooms utilize ceiling-mounted projectors, focused on ceiling-mounted pull down screens.*

## Displaying Video or Computer Sources

1. At the Instructor Station. Push **DOWN** on the black system controller to access controls. Touch the screen to begin.
2. Press the **PC (or any source)** button to turn on the display system. The projector will take over a minute to warm up. *No controls will function during warm up.*
3. After the warm up, you can select another source using the appropriate buttons. *(Buttons illuminate when active.) It's recommended to wait a few seconds between input selections.*
  - Press the **PC/LAPTOP** button to display either the installed Instructor PC or a user-provided laptop. *There are courtesy USB ports on the front of the Instructor PC.* The vga cable is provided at the instructor station. *When PC/LAPTOP has been pressed, the system will auto-detect and switch to a properly connected laptop.*
  - Press the **HDMI** button to activate the *Digital HDMI* cable as your laptop source. This cable is provided at the instructor station. Beyond the buttons, *the system will attempt to auto-detect, and switch to a laptop when properly connected. Users must provide their MAC & DisplayPort adapters.*
  - Press the **DVD** button to select the DVD player. A disc control page will appear on the touch panel allowing you to control the player.
  - Press the **VCR** button to select the VHS player, if one exists in your room, *The VCR button will be marked as inactive if there is no VHS player in your room.* If in need of a VHS player, contact Media Technology Services (MTS: 781- 736-4632) to request a temporary unit. Legacy VHS stock is declining, and this is based on inventory availability.
  - The **AUX AV** button activates front rack-panel inputs, allowing you to connect external video devices, such as a VHS player or camcorder.
4. PC LOGON: **\*\*Use your UNET name & password in the USERS domain\*\***
5. *Laptops going wireless may be logged on using your UNET name and password, or as a guest account, using a personal email address. Open a browser to access the log on process.*
6. The **IMAGE MUTE**, **AUTO-IMAGE** and **ASPECT RATIO** buttons allow further adjustment of images on the screen

## Audio Controls

1. Press the **SOURCE VOLUME ^**, **VOLUME v** and **MUTE** buttons to control levels.
2. If mics are connected, these buttons become mic controls when pressing the **MIC VOLUME** button for those recording / capturing or sending to an Assisted Listening Device.

## Playing Audio through the system

1. *You can play audio CDs and files through the PC, your laptop or tablet, or the DVD player by pressing the source button for your chosen device.*
2. You can also play audio by connecting your portable player to the stereo (3.5mm) connector on the rack panel.



## When Finished

To finish and shut down, press **SYSTEM OFF**, and confirm by pressing **POWER DOWN**. **Be sure the projector begins to power off with its 90 second cool down process to save lamp life!**