

Mortimer-Hays Traveling Fellowship

PRACTICE APPLICATION FORM

For general information about the fellowship, including criteria for selection, visit the Mortimer Hays Brandeis website.

Application Instructions

To be considered by the selection committee for the Mortimer Hays–Brandeis Traveling Fellowship, candidates must be nominated by the institution from which they received their undergraduate degree.

In addition to this online application form, the candidate must submit the following items **DIRECTLY to their undergraduate institutional representative** by that institution's deadline.

1. One copy (official or unofficial) of each undergraduate and graduate transcript.
2. Two letters of recommendation from individuals who know the candidate and are in a position to discuss the merit and viability of the candidate's project and the ability of the candidate to complete the project successfully. The letter of recommendation form is available at www.brandeis.edu/mhb/instructions

For candidates submitting proposals in the visual arts or art conservation only:

1. Up to 15 images in color or black-and-white, as appropriate, of at least ten different, recent works. **Do not submit more than 15 individual images.**

Please include the title of the work or a descriptive title in each file name. (Example: Horses1.jpg) Include in your project proposal a list that identifies the title, size and medium of each image.

and/or

2. Film and video samples. Samples should be not less than two or more than five minutes in length.

Fellowship awards are confirmed no later than mid-May of the year in which the fellowship is scheduled to begin.

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Personal information

Name/undergrad institution/DOB/country of citizenship

Contact info

Undergrad degree

Graduate field of study

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Project description

Provide a brief statement (up to 150 words) describing your project and its goals and objectives.

Your full proposal. Your proposal should be approximately 1,500 to 2,000 words (five to seven pages), describing clearly the project and/or activities to be undertaken during the fellowship year, the goals and objectives of the project and how they will be achieved, and how the project relates to your professional or other interests. The requirement for travel abroad should be clearly evident.

Your projected budget. The budget can be in the form of a spreadsheet or a text document. The budget should cover your entire fellowship year, including estimated travel and living expenses, as well as any special expenses related to the proposed project or activities, such as art supplies, translation services, special equipment needs, and the like. The budget should include all funds and their sources that you expect to use during the fellowship year. Any unusual categories of expenditure should be carefully explained.

Explain briefly the basis for your interest in your proposed Mortimer Hays–Brandeis Traveling Fellowship project. (Up to 150 words.)

What do you hope to achieve with your project? (Up to 150 words.)

Have you been awarded any related honors or prizes? Please list them here, along with dates.

List any courses taken or other special preparation related to your project.

Your personal or professional website (optional)

Writing samples, published work, etc. (optional)