



for Awards subject to the Federal Research Terms and Conditions (RTC) <https://www.nsf.gov/awards/managing/rtc.jsp>

For a list of RTC agencies, please visit:

### I. Project Information

PD/PI Name  PD/PI Dept.

Project Title

Federal Sponsor

Award Number  Brandeis Grant No.

Current Budget Period Start Date  End Date

Requested Budget Period Start Date  End Date

(if applicable)

Unobligated Balance

(if applicable)

### II. Approval Sought

#### Brandeis Approvals

Pre-Award Costs (up to 90 days)  Rebudget to purchase Equip

(Science or special equipment)

Initial No-Cost Extension

#### Federal Agency Approvals

Additional No-Cost Extension, or 1st one\*  COSTS:

Carry Forward of Funds\*  Rebudgeting Trainee/Participant

Change in Project Scope/Objectives  Alterations/Renovations >

Reduction of Effort: PD/PI/Key Pers. > 25% \*\*  Foreign Travel\*

Addition of Subaward or Transfer of Substantive Portion of Work  Pre-Award Costs (>90 days)

Other - Describe:

\* if approval is required by agency \*\* or absence for more than 3 months

### III. Justification (attach 2nd page if necessary)

### IV. Planned Use of Funds (attach 2nd page if necessary)

### V. Budget Modifications (if applicable) - Required to Attach a Revised Budget

#### V. Certification

This request is proper in relation to and consistent with the approved project objectives(s). This action will not hinder completion of the approved project, nor increase the total amount to be expended.

Principal Investigator Signature

Date

#### VI. ORA Approval

ORA Signature

Date Submitted to Sponsor