Calendar for *Bulletin* and *Schedule of Classes* Submissions for 2019-2020

**Bulletin Revisions 2019-2020 Key Dates**

**January 28, 2019**  
*Deadline for Round 1 Bulletin Revisions*  
- Begin departmental submission of Round 1 revisions including changes to Objectives, Learning Goals, How to Become a Major or a Minor, How to be Admitted to the Graduate or Postbaccalaureate program and new course approvals.

**The Week of January 28, 2019**  
*Provisional Bulletin for 2019-2020 is online*  
- Provisional Bulletin revisions are posted on the Registrar’s website for department/program review.

**March 4, 2019**  
*Deadline for Round 2 Bulletin Revisions*  
- Deadline for departmental submission of Round 2 revisions including changes to the Requirements for the Degrees and new course approvals.

**March 29, 2019**  
*Deadline for New Student Information Handbook information*  
- Deadline for department and program information for the online New Student Registration Handbook, a web publication for all new undergraduate students to help them prepare for registration  
- Deadline for revisions to placement tests and other information to be posted for the new first-year student registration.

**April 18, 2019**  
*Deadline for Round 3 Bulletin Revisions*  
- Deadline for departmental submission of Round 3 revisions, including any new majors, minors, programs, or requirements approved by the UCC. Any new or modified requirements submitted after this date may not take effect until the next academic year.  
- Updates to faculty and committee listings, affiliated faculty, chair and UAH appointments and leaves of absences should be submitted by April 18 if known.  
- All other Bulletin revisions for the 2019-2020 year.
Calendar for *Bulletin* and *Schedule of Classes* Submissions for 2019-2020

**Schedule of Classes 2019-2020 Key Dates**

**December 3, 2018**  
Begin submitting initial fall 2019 and spring 2020 Schedule of Classes  
- Departments and programs submit *Schedule of Classes* information with block requests for fall 2019 and spring 2020 in the google scheduler.  
- Deadline for the final adjustments to spring 2019 *Schedule of Classes* based on results of early registration—mount additional sections, cancel courses, modify enrollment limits, and add instructor consent.

**January 28, 2019**  
Deadline for compliance check of your fall 2019 and spring 2020 *Schedule of Classes* submission  
- The Registrar’s office will send you recommended and required changes to your AY 19-20 class schedules

**February 25, 2019**  
Deadline for submitting changes to fall 2019 for early registration  
- Final adjustments to classes being offered for fall 2019 in preparation for early registration for returning students. Courses active by this date will be available for April registration.

**May 2, 2019**  
Deadline for submitting adjusted fall 2019 *Schedule of Classes*  
- Deadline for adjustments to the fall 2019 *Schedule of Classes* based on results of early registration—mount additional sections, cancel courses, and modify enrollment limits and instructor consent. Departments are expected to run all courses that enroll 8 or more students in approved blocks.

**May 27, 2019**  
Deadline for submitting changes to fall 2019 and spring 2020 for summer registration  
- Final adjustments to classes being offered for fall 2019 and adjustments to spring 2020 information, in preparation for summer registration for new and first-year students.

**July 26, 2019**  
Deadline for submitting adjusted fall 2019 *Schedule of Classes*  
- Deadline for adjustments to the fall 2018 *Schedule of Classes* based on results of first-year registration—mount additional sections, cancel courses, and modify enrollment limits and instructor consent. Departments are expected to run all courses that enroll 8 or more students in approved blocks.

**September 27, 2019**  
Deadline for submitting changes to spring 2020 for early registration  
- Final adjustments to classes being offered for spring term 2020 in preparation for early registration all students. Courses active by this date will be available for November registration.