

# Graduate Student Request for Internal Course Transfer Credit

## Instructions

This form is to be used by graduate students to request Brandeis University non-degree courses to be transferred to a degree program or to transfer courses to a different Brandeis program. The form must be returned to the Office of the University Registrar after a grade for the course has been posted.

## Student Information

Name: \_\_\_\_\_ Sage ID: 20  
Email: \_\_\_\_\_@brandeis.edu  
Current Degree Program: Graduate Rabb GPS  
Current Program:  
Previous Courses were taken during: Non degree program Prior Brandeis degree program

## Courses to Transfer to Current Brandeis Degree

### Course 1

1. Month and year course was taken:
2. Course Number:
3. Course Title:

### Course 2

1. Month and year course was taken:
2. Course Number:
3. Course Title:

### Course 3

1. Month and year course was taken:
2. Course Number:
3. Course Title:

### Course 4

1. Month and year course was taken:
2. Course Number:
3. Course Title:

I understand that by submitting this request the courses listed above will become part of my permanent Brandeis records.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Director of Graduate Studies: \_\_\_\_\_ Date: \_\_\_\_\_

Registrar's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Office Use Only: Transcript Review      Transcript Credit Posted      Audit Exclusion Processed